

NATIONAL BUREAU OF CONCESSIONS (NBC)
DRAFT PROCUREMENT PLAN (SBA - CORE BUDGET)

GOL NATIONAL BUDGET
FISCAL YEAR : 2016/2017

| 1 | 2 | 3 | 4 | 5 | 6 | 7 | 8 | 9 | 10 | 11 | 12 | 13 | 14 | 15 | 16 | 17 | 18 | 19 | 20 |
|-------------|-----------------------|------------------------------|--|------------|----------------------|--------------------|------------------------------|-----------------------|---------------------------------|-------------------------------------|---------------------------------------|-------------------------------------|-------------------------------------|--------------------------|--------------------------------|---|----------------------------|---------|----|
| | | BASIC DATA | | | | | | | | | | | | | | | | | |
| ITEM No. | PACKAGE NUMBER (CODE) | CONTRACT PACKAGE | Business Code | QTY | ESTIMATED COST (USD) | PROCUREMENT METHOD | TECHNICAL SPECS/BOQ/DRAWINGS | PREP. OF BID DOCUMENT | PC APPROVAL - BID DOCTECH SPECS | BID INVITATION & RELEASE OF BID DOC | BID SUBMISSION ON/PUBLICATION OPENING | SUBMISSION OF BID EVALUATION REPORT | PC APPROVAL - BID EVALUATION REPORT | CONTRACT AWARD & SIGNING | ADVANCE PAYMENT (MOBILIZATION) | DELIVERY, INSPECTION (SUBSTANTIAL COMPLETION) | ACCEPTANCE & FINAL PAYMENT | REMARKS | |
| Planned | 1 | IFB No.NBC/SBA/RFQ/001/16/17 | Events Catering | 1 | 4,000.00 | RFQ | 11-May-16 | 18-May-16 | 25-May-16 | 1-Jun-16 | 29-Jun-16 | 13-Jul-16 | 20-Jul-16 | 10-Aug-16 | N/A | 11-Nov-16 | 1-Feb-17 | | |
| Update | | | | | | | | | | | | | | | | | | | |
| Actual | | | | | | | | | | | | | | | | | | | |
| Planned | 2 | IFB No.NBC/SBA/RFQ/002/16/17 | Employee ID Card | 50 | 500.00 | RFQ | 16-May-16 | 23-May-16 | 30-May-16 | 6-Jun-16 | 13-Jun-16 | 20-Jun-16 | 27-Jun-16 | 4-Jul-16 | N/A | 1-Aug-16 | 30-Sep-16 | | |
| Update | | | | | | | | | | | | | | | | | | | |
| Actual | | | | | | | | | | | | | | | | | | | |
| Planned | 3 | IFB No.NBC/SBA/RFQ/003/16/17 | Cleaning Materials | Assorted | 1,914.00 | RFQ | 18-May-16 | 25-May-16 | 1-Jun-16 | 8-Jun-16 | 15-Jun-16 | 22-Jun-16 | 29-Jun-16 | 6-Jul-16 | N/A | 4-Nov-16 | 18-Nov-16 | | |
| Update | | | | | | | | | | | | | | | | | | | |
| Actual | | | | | | | | | | | | | | | | | | | |
| Planned | 4 | IFB No.NBC/SBA/RB/001/16/17 | Petroleum Products (Diesel & Gasoline) | 7290 gals. | 20,000.00 | RB | 26-May-16 | 2-Jun-16 | 10-Jun-16 | 8-Jul-16 | 5-Aug-16 | 2-Sep-16 | 16-Sep-16 | 18-Nov-17 | N/A | 4-Nov-16 | 18-Nov-16 | | |
| Update | | | | | | | | | | | | | | | | | | | |
| Actual | | | | | | | | | | | | | | | | | | | |
| Planned | 5 | IFB No.NBC/SBA/RFQ/004/16/17 | Vehicle Insurance | 1 Firm | 1,000.00 | RFQ | 30-May-16 | 6-Jun-16 | 13-Jun-16 | 20-Jun-16 | 4-Jul-16 | 11-Jul-16 | 18-Jul-16 | 25-Jul-16 | N/A | 31-Dec-16 | 7-Jan-17 | | |
| Update | | | | | | | | | | | | | | | | | | | |
| Actual | | | | | | | | | | | | | | | | | | | |
| Grand Total | | | | | 27,414.00 | | | | | | | | | | | | | | |

Prepared by:

Aaron Y. B. Konah
Procurement Manager
NBC

Date: 7/18/2016

Approved:

Hon. Dickson T. Yarsiah, Sr.
Chairman
Procurement Committee, NBC

Oct. 01, 2016

NATIONAL BUREAU OF CONCESSIONS (NBC)

Notes to the Draft Procurement Plan (SBA - Core Budget)


GOL National Budget

Fiscal Year: 2016/2017

| No. | Contract Package Code | Package | Explanatory Note |
|-----|-------------------------------|--|--|
| 1 | IFB No. NBC/SBA/RFQ/001/16/17 | Events Catering | Provision of catering services for annual concession meeting of the NBC with concessionaires. |
| 2 | IFB No. NBC/SBA/RFQ/002/16/17 | Employee ID Card | This package cover cost for identification of employees of the NBC whose positions and Term of References were changed due to the CSA Reform. |
| 3 | IFB No. NBC/SBA/RFQ/003/16/17 | Cleaning Materials | This package covers cost of purchasing assorted household cleaning materials such as chlorax, soaps, detols, brooms to clean NBC's bathrooms and offices and to maintain hygienic services provided by the NBC's Maintenance Department. |
| 4 | IFB No. NBC/SBA/RFQ/004/16/17 | Petroleum Products (Diesel & Gasoline) | Seven Thousand Two Hundred and Ninety (7290 Gallons) of which 3731 gallons in fuel and 3558 gallons in gas. The price is take at the prevailing rate provided by US\$2.61 per gallon for fuel and US\$2.81 per gallon for gas. |
| 5 | IFB No. NBC/SBA/RFQ/004/16/17 | Vehicle Insurance | This package cover cost for the insurance of four (4) vehicle for the NBC for FY2016/2017 |

| NO. | LIST OF EXPENDITURES | EXPLANATION OF OTHER BUDGETARY EXPENDITURES AND SERVICES. |
|-----|--|---|
| 1 | Electricity | This Package covers cost of Sourcing the LEC to supply the National Bureau of Concessions main building with electricity for 12 months. |
| 2 | Water and Sewage | It Includes Sourcing Liberia Water and Sewage Corporation to supply water and carryout sewage activities for the National Bureau of Concessions (NBC)'s facility on 19th Street, Sinkor for a period of 12 months. |
| 3 | Capacity Building | This package covers all costs in providing training in various professions by the Liberia Institute of Public Administration (LIPA) for various staff of NBC at it relates to their individual position within the NBC. |
| 4 | Rental and Lease of Building | It includes sourcing rental and lease of building from current owner of the building NBC is currently occupying on 19th Street, Sinkor. |
| 5 | Domestic Travel-Daily Subsistence-Allow. | This amount represents cost of field trips to various scheduled concession operational sites and DSA for employees that will be travelling. |

Prepared by : 
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National Bureau of Concessions

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Chairman
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Date : 7/18/2016


Oct 2016


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