PROCUREMENT PLAN FOR CORE BUDGET
SOURCE OF FUNDING: NATIONAL BUDGET & INTERNAL REVENUE
Fiscal Year: 2016-2017 (July 1, 2016 – June 30, 2017)

1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19
	BASIC DATA							IMPLEMENTATION DATES										
	Item No.	Package Number (Code)	Contract Package	Business Activity Code	Qty.	Estimated Cost (US$)	Procurement Method	Technical Specs/BOQ/Drawings	Prep. of Bid Document	PC Approval Bid Document/ Tech. Specs	Bid Invitation & Release of Bid Doc.	Bid Submission /Public Opening	Submission of Bid Evaluation Report	PC Approval – Bid Evaluation Report	Contract Award and Signing	Advance Payment (Mobilization)	Delivery, Inspection (Substantial completion)	Acceptance & Final Payment
Planned	1	IFBNO:NTA/NCB/001/16/17	Tires	G-4530	344 pcs	120,000.00	NCB	4/4/16	4/11/16	4/15/16	4/25/16	5/24/16	6/3/16	6/10/16	7/1/16	n/a	3/31/17	6/15/17
Update																		
Actual																		
Planned	2	IFBNO:NTA/NCB/002/16/17	Lubricants	G-4661	100 drums	75,000.00	NCB	4/22/16	5/10/16	5/16/16	5/25/16	6/24/16	7/8/16	7/13/16	8/29/16	n/a	4/27/17	6/15/17
Update																		
Actual																		
Planned	3	IFBNO:NTA/RB/001/16/17	Vehicles	G4510; G4520	2	70,000.00	RB	8/4/16	8/11/16	8/17/16	8/22/16	9/21/16	10/04/16	10/11/16	10/25/16	n/a	4/21/17	6/13/17
Update																		
Actual																		
Planned	4	IFBNO:NTA/NCB/003/16/17	CUG Services	J6110 J6120 J6190	Assorted	11,352.00	NCB	5/20/16	6/1/16	6/10/16	6/15/16	6/29/16	7/8/16	7/15/16	7/22/16	n/a	6/1/17	6/15/17
Update																		
Actual																		
Planned	5	IFBNO:NTA/NCB/004/16/17	Internet Modems	J6110 J6120 J6190	20 pcs	15,600.00	NCB	4/4/16	4/11/16	4/15/16	4/25/16	5/24/16	6/3/16	6/10/16	7/1/16	n/a	3/31/17	6/15/17
Update																		
Actual																		
Planned	6	IFBNO:NTA/NCB/005/16/17	Scratch Cards	J6110 J6120 J6190	Assorted	43,200.00	NCB	5/20/16	6/1/16	6/10/16	6/15/16	6/29/16	7/8/16	7/15/16	7/22/16	n/a	6/1/17	6/15/17
	SUB-TOTAL (US$)					$335,152.00												

PROCUREMENT PLAN FOR CORE BUDGET
SOURCE OF FUNDING: NATIONAL BUDGET & INTERNAL REVENUE
Fiscal Year: 2016-2017 (July 1, 2016 – June 30, 2017)

1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19
	BASIC DATA							IMPLEMENTATION DATES										
	Item No.	Package Number (Code)	Contract Package	Business Activity Code	Qty.	Estimated Cost (US$)	Procurement Method	Technical Specs/BOQ/Drawings	Prep. of Bid Document	PC Approval Bid Document/ Tech. Specs	Bid invitation & Release of Bid Doc.	Bid Submission /Public Opening	Submission of Bid Evaluation Report	PC Approval – Bid Evaluation Report	Contract Award and Signing	Advance Payment (Mobilization)	Delivery, Inspection (Substantial completion)	Acceptance & Final Payment
Planned	7	IFBNO:NTA/NCB/006/16/17	Stationeries	G4773 G4761 G4741	Assorted	10,800.00	NCB	4/27/16	5/11/16	5/20/16	5/30/16	6/30/16	7/15/16	7/29/16	8/16/16	n/a	6/1/17	6/19/17
Update																		
Actual																		
Planned	8	IFBNO:NTA/RFQ/001/16/17	Cleaning Materials	N8120 N8129	Assorted	7,200.00	RFQ	4/20/16	5/3/16	5/9/16	5/13/16	5/20/16	5/27/16	6/14/16	7/12/16	n/a	5/15/17	6/15/17
Update																		
Actual																		
Planned	9	IFBNO:NTA/NCB/007/16/17	Public Relations	J6391 G4741	Assorted	25,000.00	NCB	4/12/16	4/26/16	5/02/16	5/11/16	6/9/16	6/23/16	6/30/16	7/11/16	n/a	6/6/17	6/20/17
Update																		
Actual																		
Planned	10	IFBNO:NTA/NCB/008/16/17	Repair & Maintenance [Machinery Veh Equip	G-4520	Assorted	69,054.00	NCB	5/4/16	5/11/16	5/18/16	5/26/16	6/26/16	7/11/16	7/18/16	8/17/16	n/a	6/1/17	6/15/17
Update																		
Actual																		
Planned	11	IFBNO:NTA/NCB/009/16/17	Repair & Maintenance [Transit Buses-Local]	G-4520	50	200,000.00	NCB	4/15/16	5/10/16	5/19/16	5/24/16	6/23/16	7/1/16	7/13/16	8/5/16	n/a	6/1/17	6/20/17
Update																		
Actual																		
	SUB-TOTAL (US$)					$312,054.00												

PROCUREMENT PLAN FOR CORE BUDGET
SOURCE OF FUNDING: NATIONAL BUDGET & INTERNAL REVENUE
Fiscal Year: 2016-2017 (July 1, 2016 – June 30, 2017)

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	BASIC DATA							IMPLEMENTATION DATES										
	Item No.	Package Number (Code)	Contract Package	Business Activity Code	Qty.	Estimated Cost (US$)	Procurement Method	Technical Specs/BOQ/Drawings	Prep. of Bid Document	PC Approval Bid Document/ Tech. Specs	Bid invitation & Release of Bid Doc.	Bid Submission /Public Opening	Submission of Bid Evaluation Report	PC Approval – Bid Evaluation Report	Contract Award and Signing	Advance Payment (Mobilization)	Delivery, Inspection (Substantial completion)	Acceptance & Final Payment
lanned	12	IFBNO:NTA/SS/002/16/17	Spare Parts (Ashok Leyland)	G-4530	Assorted	100,000.00	SS	5/10/16	5/24/16	5/30/16	6/14/16	7/13/16	7/25/16	8/2/16	9/1/16	n/a	1/5/17	6/1/17
pdate																		
ctual																		
lanned	13	IFBNO:NTA/RFQ/002/16/17	Office furniture & Fixtures	G4759	Assorted	10,000.00	RFQ	4/20/16	5/3/16	5/9/16	5/13/16	5/20/16	5/27/16	6/14/16	7/12/16	n/a	5/15/17	6/15/17
pdate																		
ctual																		
lanned	14	IFBNO:NTA/RFQ/003/16/17	Postage Services	H5310 H5320	Assorted	2,065.20	RFQ	7/15/16	7/29/16	8/3/16	8/18/16	8/26/16	9/4/16	9/11/16	9/21/16	n/a	6/1/17	6/15/17
pdate																		
ctual																		
lanned	15	IFBNO:NTA/RFQ/004/16/17	Motorbikes	G-4540	6	7,800.00	RFQ	5/20/16	6/3/16	6/8/16	6/13/16	6/20/16	6/27/16	7/5/16	8/30/16	n/a	6/6/17	6/15/17
pdate																		
ctual																		
lanned	16	IFBNO:NTA/NCB/010/16/17	Air Ticket	N-7911	1	21,600.00	NCB	4/21/16	5/16/16	5/23/16	5/27/16	6/27/16	7/12/16	7/19/16	7/29/16	n/a	6/1/17	6/15/17
pdate																		
ctual																		
lanned	17	IFBNO:NTA/NCB/011/16/17	Fuel Treatment Solution	G-4530	50	60,000.00	NCB	5/20/16	6/15/16	6/22/16	6/25/16	7/25/16	8/2/16	8/9/16	8/30/16	n/a	6/1/17	6/15/17
pdate																		
ctual																		
	SUB-TOTAL					$201,465.20												

PROCUREMENT PLAN FOR CORE BUDGET
SOURCE OF FUNDING: NATIONAL BUDGET & INTERNAL REVENUE
Fiscal Year: 2016-2017 (July 1, 2016 – June 30, 2017)

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	BASIC DATA							IMPLEMENTATION DATES										
	Item No.	Package Number (Code)	Contract Package	Business Activity Code	Qty.	Estimated Cost (US$)	Procurement Method	Technical Specs/BOQ/Drawings	Prep. Of Bid Document	PC Approval Bid Document/ Tech. Specs	Bid invitation & Release of Bid Doc.	Bid Submission /Public Opening	Submission of Bid Evaluation Report	PC Approval – Bid Evaluation Report	Contract Award and Signing	Advance Payment (Mobilization)	Delivery, Inspection (Substantial completion)	Acceptance & Final Payment
ianned	18	IFBNO:NTA/NCB/012/16/17	Safety Gears	C-3290	Assorted	20,000.00	NCB	5/16/16	6/10/16	6/20/16	6/27/16	7/25/16	8/2/16	8/9/16	8/12/16	n/a	6/1/17	6/15/17
pdate																		
ctual																		
	GRAND-TOTAL (US$)					$868,671.20												

Prepared by: _____ Date: 10-10-16

Samuel G. Hney
Procurement Manager

Approved by: _____ Date: 10/10/16

Tarnue N. Jeke
CHAIRMAN-PROCUREMENT COMMITTEE

PROCUREMENT PLAN FOR CORE BUDGET
SOURCE OF FUNDING: NATIONAL BUDGET & INTERNAL REVENUE
Fiscal Year: 2016-2017 (July 1, 2016 – June 30, 2017)

EXPLANATORY NOTES TO CORE BUDGET PROCUREMENT PLAN

Item No.	Contract Package Code	Contract Package	EXPLANATION
1	IFBNO:NTA/NCB/001/16/17	Tires	This package is intended to procure three hundred forty four (344) pieces of tyres for the fleet of buses. Two hundred (218) pieces of tubeless tires and one hundred seventy seven (126) pieces of tube tyres to be used exclusively for the FEEDER ROAD BUS PROJECT within the Fiscal Period.
2	IFBNO:NTA/NCB/002/16/17	Lubricants	100 drums of lubricants for transit buses[operation] which include Engine Oil (**$AE 15W40 CH-4**), Differential Oil **(85 W 140)**, Gear Box Oil **(80 W 90)**, Heavy Grease **(RR3)**, Brake Fluid, Transmission Oil (ATF), etc.
3	IFBNO:NTA/RB/001/16/17	Vehicles	This package is derived from the budget line "Vehicles (Utility including motorbikes) and is intended to purchase two double cabin pick-ups for administrative use [$70,000.00].
4	IFBNO:NTA/RFQ/001/16/17	CUG Service	This package is from the budget line "Communication & ICT" and is intended to procure a Close-User-Group(CUG) service for managers and staff of the NTA for FY 2016/2017. The CUG will allowed voice calls between and amongst Senior managers and staff of the National Transit Authority.
5		Internet Modem	This package is a constituent of the budget line "Communication and ICT" and is intended to purchase Internet modems for Managers and senior staff of the NTA.
6		Scratch Cards	This package is from the budget line "Communication & ICT" and is intended to procure Scratch cards for Board Members, Managers, recharge of modems and senior staff of the NTA.
7	IFBNO:NTA/NCB/003/16/17	Stationeries	This package is from the Budget Line "Supplies". It's intended for the purchase of assorted stationeries which include, but are not to the following: Bond Papers (A4, A3 & Legal), Glossy papers (A4), inks, pens, envelopes, print cartridges, poster sheets, note-pads, ledgers, journals, printers, copiers, cabinets, external hard drives, memory sticks, etc.].
8		Cleaning Materials	This package is from the Budget Line "Supplies". It's intended to purchase cleaning (janitorial materials for used by the maintenance assorted stationeries which include, but are not to the following: contains Lots: Lot 1:Janitorial supplies: [General Cleaning supplies- Bleach, detergents, antiseptics, brooms, mops, gloves, etc.]; Lot 2: Stationeries & Office equipment [Bond Papers, inks, Pens, envelopes, print cartridges, note-pads, ledgers, journals, Printer, copiers, Cabinets, External hard drives, memory sticks, etc.] and Lot 3: Garage supplies[Readily used items].
9	IFBNO:NTA/NCB/004/16/17	Public Relations	This package is segmented into Lots and is intended to achieve the following: Advertisements (Bids, Occasional Greetings, etc.), Jingles, Dramas, Public Service Announcements, Aired or Televised Promos, Radio Talk Show (Transit Talk), Public awareness messages, Billboard Ads, etc.
10	IFBNO:NTA/NCB/005/16/17	Repair & Maintenance [Machinery, Veh, Equip]	This package consists mainly of three (3) budget lines: (a) Supplies (Garage supplies)-**$42,000.00**; (b) Repair & Maintenance (Machinery, Vehicles and equipments)-**$25,054.00**; and (c) Equipment & Tools-**$2,000.00**. It is intended to purchase parts and materials for the repair and maintenance of utility and administrative vehicles; Outsourcing repair and Maintenance of administrative and utility vehicles to vendors, as well as motorcycles, machineries & other equipment. It's also intended to purchase tools for the repairs of the ground maintenance equipment (grass cutting machine).
		Repair & Maintenance	This package is intended to source local spare parts to exclusively maintain the fleet of transit buses. It includes the purchase of materials to be used

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11	IFBNO:NTA/NCB/006/16/17	[Transit Buses-Local]	for calibration of the fuel injector pumps and nozzles, as well mechanical, electrical and bodyworks parts. It also includes the local regular re-lining of brake pads and clutch discs; Tyres repair contract and grinding of brake drums, etc.
12	IFBNO:NTA/SS/001/16/17	Spare Parts (Ashok Leyland)	This package is intended to purchase genuine Ashok Leyland parts from the manufacturer directly. The NTA fleet of buses is mostly comprised of Ashok Leyland (AL) made buses. From past experience and market survey, AL International gives yearly dealership right to a Local Company to supply assorted AL genuine parts on an exclusive basis. On this basis, the NTA is notified as to which entity has said right within a given Fiscal period by AL International. NTA will then request all necessary documentation and present same at the time of request for "no objection" to Single source.
13	IFBNO:NTA/RFQ/002/16/17	Office furniture & Fixtures	This package is intended to purchase office furniture, curtains, rugs, chairs, desks, wall clocks, etc.
14	IFBNO:NTA/RFQ/003/16/17	Postage Services	Receipt and postage of official documents (Bills of laden; Contracts; letters).
15	IFBNO:NTA/RFQ/004/16/17	Motorbikes	This package is intended to purchase six (6) motor cycles for used by the Transit Patrol Officers (TPOs) of the NTA
16	IFBNO:NTA/NCB/007/16/17	Air Tickets	This package is from the budget line " Foreign Travel" and is intended to purchase tickets and other vital travel documents (Laisser passer, Yellow fever card, etc.). The difference in the budget line figure is used on DSA which is not reflected in the plan due to its unprocurable nature.
17	IFBNO:NTA/NCB/008/16/17	Fuel Treatment Solution	This package seeks to purchase chemicals that will be used to treat the fuel consumed by the buses as well as ensure the viability, durability and functionality of the engines.
18	IFBNO:NTA/NCB/009/16/17	Safety Gears	This package is intended to buy safety gears for use by the drivers, mechanics, workshop attendants, etc. It includes safety boots, helmet. Jackets and overhauls. These are purchased bi-annually.

Prepared By: _____ Date: 10-10-16
PROCUREMENT MANAGER

Approved: _____ Date: 10-10-16
CHAIRMAN-PROCUREMENT COMMITTEE