

MINISTRY OF POSTS AND TELECOMMUNICATIONS  
PROCUREMENT PLAN (SBA Core Budget)  
SOURCE OF FUNDING NATIONAL BUDGET  
FISCAL YEAR 2016/2017

1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20
		BASIC DATA																	
	ITE M NO.	PACKAGE NUMBER (CODE)	CONTRACT PACKAGE	Business Registrati on Code	QTY	ESTIMATE D COST (USD)	PROCUREMENT T METHOD	TECHNICAL SPECS/BOQ/ DRAWINGS	PREP. OF BID DOCUMENT	PC APPROVAL - BID DOC/TECH SPECS	BID INVITATION & RELEASE OF BID DOC	BID SUBMISSION/ PUBLIC OPENING	SUBMISSION OF BID EVALUATION REPORT	PC APPROVAL - BID EVALUATIO N REPORT	CONTRACT AWARD & SIGNING	ADVANCE PAYMENT (MOBILIZATION)	DELIVERY, INSPECTION (SUBSTANTIAL COMPLETION)	ACCEPTANC E & FINAL PAYMENT	REMARK
PLANNED	1	IFB NO.MPT/SBA/RFQ 001/16/17	Printing & Binding Services		Assorted	10,000	RFQ	7/8/16	7/13/16	7/21/16	7/27/16	8/3/16	8/17/16	8/30/16	9/20/16	N/A	5/15/17	6/30/17	
UPDATE																			
ACTUAL																			
PLANNED	2	IFB NO.MPT/SBA/RFQ 02/16/17	Air Ticket	N7911	4	9,000	RFQ	7/11/16	7/18/16	7/26/16	8/2/16	8/9/16	8/23/16	9/6/16	9/21/15	N/A	5/9/17	6/9/17	
UPDATE																			
ACTUAL																			
PLANNED	3	IFB NO.MPT/SBA/RB/ 001/16/17	Petroleum Products	G4661	18,654,756	27,702	RB	7/8/16	7/15/16	7/25/16	8/1/16	8/8/16	8/22/16	9/5/16	9/19/16	N/A	5/9/17	6/9/17	
UPDATE																			
ACTUAL																			
PLANNED	4	MPT/SBA/RFQ/ 003/16/17	Food Stuff	G4711	Assorted	3,500	RFQ	8/5/16	8/18/16	8/25/16	9/5/16	9/12/16	9/26/16	10/10/16	10/30/16	N/A	5/9/17	6/9/17	
UPDATE																			
ACTUAL																			
Grand Total					50,202														

Prepared By: Patrick Paye-Tee  
Director/Procurement

Approved By: Dr. Frederick B. Norkeh  
Head / Procurement Committee



MINISTRY OF POSTS & TELECOMMUNICATIONS  
PROCUREMENT PLAN EXPLANATORY NOTES (SBA Core Budget)  
FISCAL YEAR: 2016/2017

Item NO	Contract package Code	Contract Package	Content of Contract Package
1	IFB NO.MPT/SBA/RFO/001/16/17'	Printing & Binding Services	This Procurement Package comes from Printing Binding and Publications and is intended to procure the following items: A. Postal receipt Books for Counters Agents-----250pcs B. Post cards-----50pcs C. Season Greeting cards-----100pcs D. Year end Calendars-----250pcs E. Letter heads for Ministers-----10reamls F. Call Cards for Ministers-----20 boxes
2	IFB NO.MPT/SBA/RFO/002/16/17'	Purchase of Air Tickets	This Procurement package comes from Foreign Travel –Means of Travel and is intended to procure air tickets for travels to the following conferences: A. UPU Conference B. ATU C. Financial Services D. WAPCO E. PAPU
3	IFB NO.MPT/SBA/RB/001/16/17'	Petroleum Products	This Procurement package is intended to procured Diesel and Gasoline at the below rate: A. Diesel @2.98 will constitute a value of 9,295.973 in gallons. A. Gasoline @2.96 will constitute a value 9,358.783 in gallons. The prices of petroleum products are determine by National Government and coupons are usually procured in dollars the total per fuel and gasoline will cumulate into 18,654.756 gallons. The products will be used for the following: A. 6 -----three mail vans B. 8 -----motors bikes C. 250KVA -----Generator D. Utilities
4.	MPT/SBA/RFO/003/16/17'	Food Stuff	This contract package comes from Entertainment Representations and Gifts and is intended to procure entertainment for the office of the Minister, Deputy Ministers and Assistant Ministers : A. Soft Drink-----400ctns K. Chips-----20cans B. Bottle water S/S-----500ctns L. Mayonnaise L/S-----15cans C. Extra Juice-----50ctns M. Crakers-----10 D. Minute Mad-----20ctns N. Malta-----20cents. E. Peanuts-----15jas F. Mix Coffee-----10PKs G. Pringles-----20PKs H. Cheese-----10PKs I. Candles-----20PKs J. Nido Milk L/S-----20cans

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MINISTRY OF POSTS & TELECOMMUNICATIONS

Other Budget line items:

1. The amount of Twenty thousand united dollars (\$20,000.00US) United States Dollars will be used for electricity; this amount will be paid directly by the account section of the Ministry to the Liberia Electricity Corporation because LEC is the only Liberian own autonomous Agency involve with giving power supply to other government own entities.
2. The amount of Eight Thousand (8,000) United States Dollars will be used for Water and Sewage, this amount will be paid directly by the account section of the Ministry to the LWSC because LWSC is the only Liberian own autonomous Agency involve in sewage and waste management control.
3. An amount of Thirty Two Thousand One Hundred Fifty United States Dollars (32,150USD) will be used for the payment of Fiber Optic, and LIBTELCO being a sector member of the Telecommunications sector, as well as the provider of Telecommunications services, it is necessary that the Ministry subscribes from LIBTELCO because in most cases, sector relationsh engender flexibility in price and for other benefits.
4. An amount of five thousand five hundred sixty two Dollars (\$5,562.00USD) will be used for the Procurement of both Domestic and International Mails conveyances, these mails are mc lifted to its point of destination by Brussels Airways, Kenya Airways and DHL, other airlines have refused to transport these mail with the believe that most of the goods are perishable the process of transporting it some could spoil and the payment of indemnity to the Liberian Government(owner of the mails) would be costly. The quantity (Assorted) of mails to be posted through air mails are always determined by how many persons will have interest in posting through the Liberian Posts. This amount is supervise by the Finance section of Ministry.
5. An amount of Thirty Thousand Eight Hundred Thirty Eight United States dollars (30,838) represents payment of contributions to international Organizations and is be used to pay debt and dues to International World Postal Organizations such as: Pan African Postal Union (UPU), West Africa Postal Organization (WAPCO), Universal Postal Union (UPU) and Africa Telecommunications Union (ATU).
6. An amount of Four Thousand United States Dollars (4,000) represents payment for Subscription and is intended for IPS light; soft-ware for track and trace of mailable items within the this service is only offer by the Universal Postal Union for the tracking and tracing of mails.

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