

National Identification Registry
Procurement Plan (Core Budget)
Source of Funding: Government of Liberia
Fiscal Year 2016/2017

1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17			
		BASIC DATA								IMPLEMENTATION DATES									
	Item No	Package Number (CODE)	Contract PACKAGE	Business Activity Code	QTY	ESTIMATED COST USD	PROCUREMENT ENT METHOD	TECHNICAL SPECS/BOQ/DRAWING	PREP. OF BID DOCUMENT	PC APPROVAL-BID DOC/TECHSP ECTS	BID INVITATION& RELEASE	BID SUBMISSION/PUBLIC OPENING	SUBMISSION OF BID EVALUATION	PC APPROVAL-BID EVALUATION	CONTRACT AWARD& SIGNING	ADVANCE PAYMENT (MOBILIZATION)	DELIVERY, INSPECTION (SUBSTANT)	ACCEPTANCE FINAL PAYMENT	
Planned	1	IFB NO. NIR/RFQ/001/16/17	Stationary	G-4761	Assorted	4,000.00	RFQ	8-Nov-16	15-Nov-16	22-Nov-16	29-Nov-16	13-Dec-16	20-Dec-16	27-Dec-16	3-Jan-17	N/A	25-Apr-17	10-Jul-17	
Update																			
Actual																			
Planned	2	IFB NO. NIR/NCB/001/16/17	Office Equipments		Assorted	30,000.00	NCB	11/15/2016	11/22/2016	11/29/2016	12/13/2016	1/10/2017	1/24/2017	1/31/2017	2/28/2017	N/A	4/25/2017	7/18/2017	
Update																			
Actual																			
Planned	3	IFB NO. NIR/RFQ/002/16/17	Generator	G-4656	1	10,000	RFQ	11/15/2016	11/22/2016	12/2/2016	12/9/2016	12/23/2016	12/30/2016	1/6/2017	1/27/2017	N/A	4/21/2017	7/7/2017	
Update																			
Actual																			
Grand Total						44,000.00													

Prepared By: 
Momolu V. Sirleaf
Procurement Officer

DATE: 31/10/16

Approved By: 
L. Tiah Nagbe
Executive Director/ Chairman/PC

DATE: 10/31/16



Fiscal Year 2016/2017

Item No.	CONTRACT PACKAGE CODE	CONTRACT PACKAGE	CONTENT OF CONTRACT PACKAGE
1	IFB NO. NIR/RFO/001/16/17	Stationary	This Package is intended to procure Assorted Stationary Items namely: Box file, Hanging folders, Envelops, Ream of sheets, Cartridges, desk trays, Note pads, Ledgers, Stapler pins, Highlighter, etc etc.
2	IFB NO. NIR/NBC/001/16/16	Office Equipment	This Package is intended to procure ICT equipment for the offices of National Identification Registry, NIR. And this will come from the budget line of office furniture and furnishing.
3	IFB NO. NIR RFO 002 16 17	Generator	This package is intended to procure a generator for the National Identification Registry, NIR central Office building. And this amount will be coming from the budget line of machinery & equipment. And because of the amount made available in the Budget which is not enough to purchase a 150 KVA GENERATOR we will look into operational Budget line to increase the amount for the GENERATOR.

Checked 10/31/16

209 10/31/16



National Identification Registry
Procurement Plan Budget Notes
Source of Funding: Government of Liberia

Fiscal Year 2016/2017

1	Office Equipment	USD \$30,000.00
2	Office Furniture	USD \$20,000.00
3	Curtains for Offices	USD \$10,000.00
Total		USD \$60,000.00

The above line items will be taken from the budget line of Furniture and Fixture.

Budget Notes for Repair and Maitainance

1	Central Office	USD \$30,000.00
2	To be regional enrollment centers	USD \$30,000.00
Total		USD \$60,000.00

And because of the Ministry of Finance and Development Planning (MFDP) decision to do five percent (5%) deduction on our 2016/2017 Budget which amount to USD twenty seven thousand dollars (\$27,000.00) we decided to do the following adjustment on the following Budget line.

1	Stationary	USD \$6,000.00
2	Consultancy service	USD \$7,500.00
3	Public Relations	USD \$4,000.00
4	Operational budget line	USD \$10,000.00
Total		USD \$27,000.00

We choose to do this so that we all can get better understanding as how we will be spending this 2016/2017 Budget and were we want to the Twenty Seven Thousand Dollars (US \$27,000.00) from as requested by the Ministry of Finance and Development Planning and which of the Budget line that will be affected.

Signed by: 
Momolu V. Sirleaf, Procurement Officer

Date: 3/10/16

