



**Public Procurement and Concessions Commission Procurement**  
**Updated Procurement Plan (General)**  
**Source of Funding: UNDP (C4DE Project)**  
**Fiscal year: January – December, 2016**



1	2	3	4	5	6	7	8	10	11	12	13	14	14	15	16	17	18	19	
		BASIC DATA							IMPLEMENTATION DATE										
	ITE M NO	PACKAGE NUMBER (CODE)	CONTRACT PACKAGE	Busin ess Activi ty Code	QTY	Estimate d cost (US\$)	PROCURE MENT METHOD	TECHNICA L SPECS/BO Q/DRAWI NGS	PREP. OF BID DOCUME NT	PC APPROVAL - BID DOC/TECH SPECS	BID INVITATION & RELEASE OF BID DOC	BID SUBMISSI ON/PUBLI C OPENING	SUBMISSIO N OF BID EVALUATIO N REPORT	PC APPROVAL - BID EVALUATIO N REPORT	CONTRA CT AWARD & SIGNING	ADVANCE PAYMENT (MOBILIZA TION)	DELIVERY, INSPECTION (SUBSTANTIA L COMPLETION)	ACCEPTA NCE & FINAL PAYMENT	
Planned	1	IFB No. PPCC/C4DE/SS /001/16	ICT Equipment (Document management System)	G465 1	Assorted	37,215	SS	18/11/16	20/11/16	21/11/16	N/A	N/A	N/A	N/A	7/12/16	N/A	9/12/16	12/12/16	
Update																			
Actual																			
Planned	2	IFB No. PPCC/C4DE/RF Q/001/16	Computers & Accessories	G465 1	21 pcs.	37,961	RFQ	17/11/16	20/11/16	21/11/16	24/11/16	1/12/16	3/12/16	5/12/16	6/12/16	N/A	9/12/16	12/12/16	
Update																			
Actual																			
Planned	3	IFB No. PPCC/C4DE/RF Q/02/16	Stationary	G476 1	Assorted	50	RFQ	10/11/16	11/11/16	14/11/16	24/11/16	1/12/16	3/12/16	5/12/16	6/12/16	N/A	9/12/16	12/12/16	
Update																			
Actual																			
Planned	4	IFB No. PPCC/C4DE/RF Q/03/16	Internet Connectivity	J6110	1 firm	792	RFQ	10/11/16	11/11/16	14/11/16	N/A	N/A	N/A	N/A	5/12/16	N/A	9/12/16	12/12/16	
Update																			
Actual																			
Planned	5	IFB No. PPCC/C4DE/SS /02/16	Staple Pins	G465 9	35,000	9,180	SS	10/11/16	11/11/16	14/11/16	N/A	N/A	N/A	N/A	6/12/16	N/A	9/12/16	12/12/16	
Update																			
Actual																			
Sub-Total						\$85,198													
Grand Total						\$123,648													

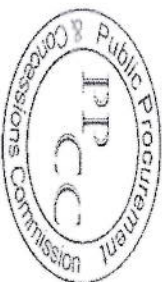
Prepared by: PPCC/PPA  
Lady-Pokolo Andrewson  
Procurement Manager

Approved by: Mr. Joseph S.D. Suah, Sr.  
Position: Director, Finance & Administration

Date: 11/12/16







## Fiscal Year: 2016

## Content of Contract Package

Item NO.	Contract Package Code	Contract Package	Content of Contract Package
1	IFB No. PPCC/CADE/SBA/SS/001/16	ICT Equipment (Document management System)	This Package is intended to procure a unit of assorted ICT equipment to facilitate establishment of a document management system at the Commission. The Estimated cost is US\$27,020. The equipment include ServiceDesk Plus-Professional Edition, Server Hardware ( HP Proliant DL360 G9 20GB RAM/QuadCore Intel Processor, RAID or equivalent ), Server Software (50 CAL Windows Server 2008 Enterprise License or equivalent), Internal Storage (RAID 1 Configured for 4TB), Voice, Network Switch, Executive IP Video, Executive IP Phone, GSM Gateway Channel), Active Directory, etc. <b>SOLE SOURCE method is used due to time limitation (30 days) for completion of the project and closure of the project funding partners (UNDP) budget year (December 15, 2016) and late re-appropriation of money intended for CIPS LEVEL3 training by the project board following the trainer's inability to keep up with the training schedule. The urgency is not a dilatory conduct on the part of the Commission as the decision relating to re-appropriation unapplied project funds is decision made by the project board. More important the supplier has earlier established a local communication system which is also going to be an integral part of the document management system. Due to their prior knowledge of the system the service is best suited for the establishment of the document management system which is and expansion an existing overall communication system.</b>
2	IFB No. PPCC/CADE/SBA/RFQ/001/16	Computers & Accessories	This Package is intended to procure 21 laptop computers and accessories compatible to the Integrated Financial Management System (IFMIS). This package will be implemented in lots:  Lot#1. 4 Laptop Computers ( Processor 4th Gen Intel® Core™ i7-4510U (2.00GHz 1600 MHz 4MB), Windows 10, Integrated Intel® Graphics 4400, 8GB PC3-12800 DDR3L 1600 MHz, 13.3" F (1920 x 1080) multitouch display with IPS wide-view, 500GB + SSHD, Bluetooth® 4.0, Intel® 7260 b/g/n (2x2) at a cost of US\$9,000. Lot#2.17 Laptop Computers ( Intel Core i5 5th Gen, 5200U / 2 GHz, Max Turbo Speed 2.7 GHz, Technology DDR3L SDRAM, Installed Size 4.0 GB MEMORY, HARD DRIVE Spindle Speed 7200 RPM, HDD Capacity 500 GB, Wireless Protocol 802.11a/b/g/n; Bluetooth 4.0) at US\$ 25,500.
3	IFB No. PPCC/CADE/RFQ/02/16	Stationary	LOT#3: Accessories include Access Points Console and web based management AP indoor 2 , Wall Jack Double port Surface , RJ45 wall plate and cup , Cable Chancel 40x25, RJ45 Connector, RJ cap, screw, Cat 6 cable, etc.) at US\$2,861.00. <b>Request for quotation method is used due to time limitation (30 days) for completion of the project and closure of the project funding partners (UNDP) budget year (December 15, 2016) and late re-appropriation of money intended for CIPS LEVEL3 training by the project board following the trainer's inability to keep up with the training schedule. This urgency is not a dilatory conduct on the part of the Commission as the decision relating to re-appropriation of unapplied project funds is decision made by the project board.</b>
4	IFB No. PPCC/CADE/RFQ/03/16	Internet Connectivity	This package is intended to acquire 1 pack note pads, 1pk ball point pens, 5 pks stick-on pad, 2pcs. flip chat, 12 dozen of plastic folders and 4pcs. permanent marker
5	IFB No. PPCC/CADE/SS/02/16	Staple Pins	This package is intended to be used for the acquisition of 4 Pcs. USB Internet Modem and Internet Subscription of 50GB with One year validity. Estimated at US\$792.00.  This package is intended to acquire 35,000 pcs of staple pins for high volume copier/printer (RISO 9050 ComColor) in use at the Commission's print shop. This package is Sola Sourced to the original supplier of the equipment to ensure that genuine parts (staple pins for finisher) are supplied. <b>NT 2A</b>

**Prepare By:**

## Procurement Manager

Date:

