

Public Procurement and Concessions Commission Procurement
Updated Procurement Plan (SBA Budget)
Source of Funding: UNDP (C4DE Project)
Fiscal year: January – December, 2016



1	2	3	4	5	6	7	8	10	11	12	13	14	14	15	16	17	18	19	20
Basic Data								IMPLEMENTATION DATES											
ITEM NO.	PACKAGE NUMBER (CODE)	CONTRACT PACKAGE	Business Activity Code	QTY	Estimated cost (US)	PROCUREMENT METHOD	TECHNICAL SPECS/BOO/DRAWINGS	PREP. OF BID DOCUMENT	PC APPROVAL - BID DOCTECH SPECS	BID INVITATION & RELEASE OF BID DOC	BID SUBMISSION/UBIC OPENING	SUBMISSION OF BID EVALUATION REPORT	PC APPROVAL - BID EVALUATION REPORT	CONTRACT AWARD & SIGNING	ADVANCE PAYMENT (MOBILIZATION)	DELIVERY, INSPECTION (SUBSTANTIAL COMPLETION)	ACCEPTANCE & FINAL PAYMENT		
PLANNED	1	IFB No. PPCC/C4DE/SBA/R B/001/16	Catering Service	15621	1 caterer	\$29,700.00	RB	3/16/16	3/17/16	3/18/16	3/25/16	3/28/16	3/29/16	3/31/2016	4/15/16	N/A	5/1/16	5/16/16	
UPDATE				15621	1 caterer	\$32,200	RB	3/16/16	3/17/16	3/18/16	3/25/16	3/28/16	3/29/16	3/31/2016	4/15/16	N/A	12/10/16	12/12/16	
ACTUAL				15610															
PLANNED	2	IFB No. PPCC/C4DE/SBA/R FQ/001/16	Hall Rental	15510	1 hall	\$2,750.00	RFQ	3/17/16	3/18/16	3/25/16	3/28/16	3/29/16	3/31/16	N/A	4/15/16	N/A	3/14/16	3/16/16	
UPDATE				15510	1 hall	\$4,250.00	RFQ	3/17/16	3/18/16	3/25/16	3/28/16	3/29/16	3/31/16	N/A	4/15/16	N/A	12/10/16	12/12/16	
ACTUAL																			
PLANNED	3	IFB No. PPCC/C4DE/SBA/R FQ/02/16	Media Services	15813	1 firm	\$1,850	RFQ	10/11/16	11/11/16	14/11/16	24/11/16	1/12/16	3/12/16	5/12/16	6/12/16	N/A	9/12/16	12/12/16	
UPDATE																			
ACTUAL																			
PLANNED	4	IFB No. PPCC/C4DE/SBA/R FQ/03/16	Printing Services	15813	1 firm	150	RFQ	10/11/16	11/11/16	14/11/16	17/11/16	24/11/16	28/11/16	30/11/16	2/12/16	N/A	11/12/16	13/12/16	
UPDATE																			
ACTUAL																			
Sub-Total						\$ 38,450													

Prepared by:

Laddy-Pokolo Andrewson

Procurement Manager

Approved by:

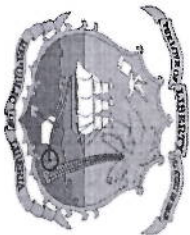
Mr. Joseph S.D. Suah, Jr.

Director, Finance & Administration

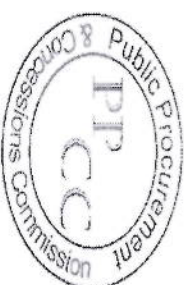
Date:

11-28-16





Public Procurement and Concessions Commission
Updated Procurement Plan Explanatory Notes (SBA Budget)
Fiscal Year: 2016



Item NO.	Contract Package Code	Contract Package	Content of Contract Package
1	IFB No. PPCC/C4DE/SBA/RB/001/16	Catering Service	This contract package is intended to procure one caterer to cater for 180 participants x 11 days x \$15 per person = \$29,700.00USD. Funding for this package was increased by US\$2,500, thus increasing the total estimate to US\$32, 200.00
2	IFB No. PPCC/C4DE/SBA/RFO/001/16	Hall Rental	This contract package is intended to procure one hall for CIPS training for 11 days x \$250 = \$2,750.00USD. As the need for hall rental increased, additional funding of US\$1,500.00 was approved for this package, thus bringing the total estimate to US\$4,250
3	IFB No. PPCC/C4DE/SBA/RFO/02/16	Media Services	This package is intended to acquire the services of a media institution in creating awareness on the launching of the document management system, provide live radio broadcast coverage of the launching program. Details: a. Radio talk show (awareness)-----\$800.00 b. Live broadcast-----\$800.00 c. Program coverage-----\$250.00 Total----- \$US\$1,850.00
4	IFB No. PPCC/C4DE/SBA/RFO/03/16	Printing Services	Printing services Package is intended to procure the services of a printing press/house to produce banners for the launching program. Estimated at US\$150.00

Prepared By: 
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Date: 29/11/16

