

LIBERIA INSTITUTE OF PUBLIC ADMINISTRATION (LIPA)


CONSULTANCY PROCUREMENT PLAN (SBA CORE BUDGET)

Source of Funding: (GOL & INTERNAL REVENUE)

Fiscal Year: 2016 -2017

| 1           | 2        | 3                            | 4   | 5                      | 6                    | 7                    | 8                | 9   | 10                  | 11                    | 12                              | 13                                       | 14                                       | 15                                  | 16                      | 17                            | 18  | 19                                      | 20                       |
|-------------|----------|------------------------------|---|------------------------|----------------------|----------------------|------------------|---|---------------------|-----------------------|---------------------------------|--|--|-------------------------------------|-------------------------|-------------------------------|---|---|--------------------------|
|             |          |                              | BASIC DATA  |                        |                      |                      |                  | IMPLEMENTATION DATES                        |                     |                       |                                 |  |  |                                     |                         |                               |   |   |                          |
|             | ITEM NO. |                              | REQUEST FOR EXPRESSION OF INTEREST, if applicable |                        |                      |                      |                  | REQUEST FOR PROPOSALS AND APPROVAL OF AWARD |                     |                       |                                 |  |  |                                     |                         |                               |   |   |                          |
|             |          | PACKAGE NUMBER (CODE)        | CONTRACT PACKAGE                                  | BUSINESS ACTIVITY CODE | No. of FIRMS/PERSONS | ESTIMATED COST (USD) | SELECTION METHOD | PREP. OF TOR & PC APPROVAL                  | PUBLICATION OF REOI | REOI CLOSING/ OPENING | SUBMISSION OF EVALUATION REPORT | PC APPROVAL- EVALUATION REPORT/SHORTLIST | PREPARATION & SUBMISSION OF RFP DOCUMENT | PC APPROVAL- FINAL TOR/RFP DOCUMENT | INVITATION OF PROPOSALS | PROPOSAL SUBMISSION & OPENING | SUBMISSION OF TECHNICAL & FINANCIAL EVALUATION REPORT | PC APPROVAL- COMBINED EVALUATION REPORT | CONTRACT AWARD & SIGNING |
| PLANNED     | 1        | RFPNO. LI PA/CQS/ 001/16/ 17 | Training Services                                 | P8550                  | 17 Persons           | 25, 000              | CQS              | 7/7/'16                                     | 7/21/'16            | 8/18/'16              | 9/9/16                          | 9/23/'16                                 | 10/7/'16                                 | 10/21/'16                           | 11/4/'16                | 11/18/'16                     | 12/9/'16  | 12/30/'16                               | 1/20/'17                 |
| UPDATE      |          |                              |   |                        |                      |                      |                  |   |                     |                       |                                 |  |  |                                     |                         |                               |   |   |                          |
| ACTUAL      |          |                              |   |                        |                      |                      |                  |   |                     |                       |                                 |  |  |                                     |                         |                               |   |   |                          |
| PLANNED     | 2        |                              |   |                        |                      |                      |                  |   |                     |                       |                                 |  |  |                                     |                         |                               |   |   |                          |
| UPDATE      |          |                              |   |                        |                      |                      |                  |   |                     |                       |                                 |  |  |                                     |                         |                               |   |   |                          |
| ACTUAL      |          |                              |   |                        |                      |                      |                  |   |                     |                       |                                 |  |  |                                     |                         |                               |   |   |                          |
| GRAND TOTAL |          |                              |   |                        |                      | 25, 000              |                  |   |                     |                       |                                 |  |  |                                     |                         |                               |   |   |                          |

Prepared by:   
Sir. Christian T.G. Tabla  
Procurement Director/ Manager

Approved by:   
Hon. Obayyan B. Nyemah  
Head of Entity/Chairman Proc. Committee

Date: 11/21/16

