

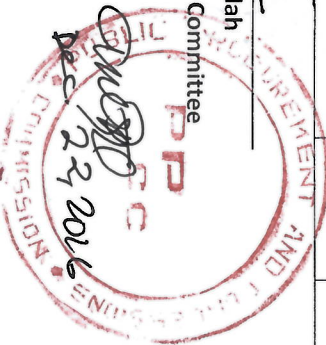
LIBERIA AIRPORT AUTHORITY/JSPA
ANNUAL PROCUREMENT PLAN FOR SBA
SOURCE OF FUNDING: GOVERNMENT OF LIBERIA/ INTERNAL
FISCAL YEAR: 2016/2017

1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18
	ITEM NO.	BASIC DATA					IMPLEMENTATION DATES										
		PACKAGE NUMBER (CODE)	CONTRACT PACKAGE	Business Activity Codes	QTY	ESTIMATED COST (USD)	PROCUREMENT METHOD	TECHNICAL SPECS/BOQ/DRAWINGS	PREP. OF BID DOCUMENT	PC APPROVAL - BID DOC/TECH SPECS	BID INVITATION & RELEASE OF BID DOC	BID SUBMISSION/ PUBLIC OPENING	SUBMISSION OF BID EVALUATION REPORT	PC APPROVAL - BID EVALUATION REPORT	CONTRACT AWARD & SIGNING	ADVANCE PAYMENT (MOBILIZATION)	DELIVERY, INSPECTION (SUBSTANTIATION) COMPLETION
PLANNED	1	IFB No. LAA/JSPA/SBA/RB/001/16/17	Petroleum products	G4661	15,120 gallons	49,200	RB	7/4/2016	7/8/2016	7/13/2016	7/15/2016	8/12/2016	8/7/2016	8/21/2016	8/31/2016	N/A	6/16/2017
UPDATE																	
ACTUAL																	
PLANNED	2	IFB No. LAA/JSPA/SBA/RFQ/001/16/17	Printing & Binding services	C1811	Assorted	4,700	RFQ	7/12/2016	7/15/2017	7/21/2016	7/22/2016	7/28/2016	8/1/2016	8/7/2016	8/8/2016	N/A	6/18/2017
UPDATE																	
ACTUAL																	
PLANNED	3	IFB No. LAA/JSPA/SBA/RFQ/002/16/17	Vehicle Rental	M7710	1 Firm	7,360	RFQ	7/15/2016	7/21/2017	7/24/2016	7/22/2016	7/28/2016	8/1/2016	8/7/2016	8/8/2016	N/A	6/18/2017
UPDATE																	
ACTUAL																	
SUB TOTAL						61,260.00											

Prepared by: Shadrach S. Momolu
Actg. Procurement Officer


Approved: Emmanuel Taphah
Head of Entity/Chairman Proc. Committee

Date: Nov. 18, 2016



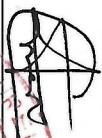
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PLANNED	4	IFB No. LAA/JSPA/SBA/ RFQ/003/16/17	Air Tickets	H4990	3 Trips	10,000	RFQ	7/7/2016	7/11/2017	7/13/2016	7/15/2016	7/18/2016	7/21/2016	7/25/2016	8/1/2016	N/A	6/18/2017
UPDATE																	
ACTUAL																	
PLANNED	5	IFB No. LAA/JSPA/SBA/ RFQ/004/16/17	Repairs & Maintenance Motors Bikes	G4540	1 Firm	2,959.00	RFQ	7/7/2016	7/11/2017	7/13/2016	7/17/2016	7/20/2016	7/22/2016	7/25/2016	8/3/2016	N/A	6/21/2017
UPDATE																	
ACTUAL																	
PLANNED	6	IFB No. LAA/JSPA/SBA/ NCB/001/16/17	Uniforms	G4641	1 Firm	20,490	NCB	7/1/2016	7/11/2016	7/25/2016	8/1/2016	8/29/2016	9/12/2016	9/19/2016	10/3/2016	N/A	6/20/2017
UPDATE																	
ACTUAL																	
SUB TOTAL						33,449.00											

Prepared by:



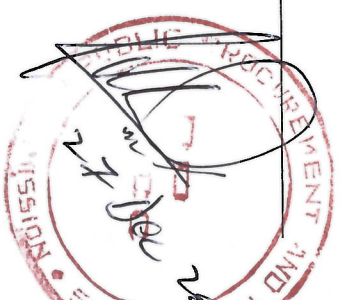
Shadrach S. Momolu
Actg. Procurement Officer

Approved:



Emmanuel Taplah
Head of Entity/ Chairman Proc. Committee

Date:

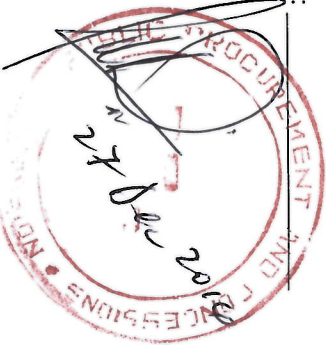


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BASIC DATA							IMPLEMENTATION DATES										
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PLANNED	7	IFB No. LAA/ISPA/SBA/ RFQ/005/16/17	Fixed Assets Insurance	K6512	Assorted	3,000	RFQ	7/5/2016	7/7/2017	7/11/2016	7/14/2016	7/16/2016	7/19/2016	8/3/2016	8/10/2016	N/A	6/18/2017
UPDATE																	
ACTUAL																	
PLANNED	8	IFB No. LAA/ISPA/SBA/ RFQ/006/16/17	R & M – Office Equipment	S9511	Assorted	4,000	RFQ	7/6/2016	7/8/2017	7/12/2016	7/14/2016	7/18/2016	7/20/2016	8/5/2016	8/12/2016	N/A	6/18/2017
UPDATE																	
ACTUAL																	
PLANNED	9	IFB No. LAA/ISPA/SBA/ RFQ/007/16/17	Spare parts- Vehicles	C3312	Assorted	4,400	RFQ	7/7/2016	7/11/2017	7/15/2016	7/18/2016	7/21/2016	7/25/2016	8/8/2016	8/15/2016	N/A	6/18/2017
UPDATE																	
ACTUAL																	
SUB TOTAL						11,400											

Prepared by: Shadrach S. Momolu
 Actg. Procurement Officer

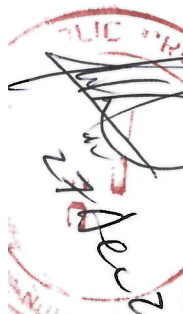
Approved: Emmanuel Taplah
 Head of Entity/Chairman Proc. Committee

Date: Dec 22, 2016



Item NO.	Contract Package Code	Contract Package	Content of Contract Package
1.	IFB No. LAA/JSPA/RB/001/16/17	Petroleum products (Diesel and Gasoline)	<p>This contract package is intended to procure petroleum products:</p> <p>The short listed entities are: (Aminata & Sons, Super Petroleum (SP), and LP)</p> <p>✓ Gasoline ----- 11,400 gals</p> <p>✓ Diesel----- 4,020 gals</p>
2.	IFB No. LAA/JSPA/RFOQ/001/16/17	Printing & Binding Services	<p>This contract package taken from the budget line item <u>Printing and Publication</u>, is intended to procure the following listec items:</p> <p>✓ Letter Heads</p> <p>✓ Requisition forms,</p> <p>✓ petty cash slips ,</p> <p>✓ Receipt Books</p>
3.	IFB No. LAA/JSPA/RFOQ/002/16/17	Vehicle Rental	<p>This contract package is intended to procure the following:</p> <p>✓ Rental of 3 of vehicles</p>
4.	IFB No. LAA/JSPA/RFOQ/004/16/17	Air tickets	<p>This contract package is taken from the budget line item <u>Foreign Means of Travel</u>, it covers the following:</p> <p>✓ The travel of JSPA Executives , Employees, Consultants,</p>
5.	IFB No. LAA/JSPA/NCB/002/16/17	Repairs & Maintenance Motors Bikes	<p>This contract package is intended to procure the below listed items:</p> <p>✓ Repairs and Maintenance of five (5)motor bikes</p>
6.	IFB No. LAA/JSPA/NCB/001/16/1	Uniforms	<p>This contract package is intended to procure Uniforms for the following sections:</p> <p>✓ Security Uniforms</p> <p>✓ Potters-</p> <p>✓ Cleaners-</p> <p>✓ Drivers-</p>
7.	IFB No. LAA/JSPA/RFOQ/005/16/17	Fixed Assets Insurance	<p>This contract package is intended to procure the following service</p> <p>The insurance of all JSPA vehicles.</p>
8.	IFB No. LAA/JSPA/RFOQ/006/16/17	Repair & Maintenance – Office Equipment	<p>This contract package is intended to procure the following service;</p> <p>The maintenance of all office equipment at JSPA.</p>
9.	IFB No. LAA/JSPA/RFOQ/007/16/17	Spare parts - Vehicles	<p>This contract package is taken from the budget line item <u>Repairs and Maintenance Equipment</u>, it is intended procure the following:</p>





10.	IFB No. LAA/JSPA/RFO/006/16/17	Janitorial Supplies	This contract package is taken from the budget line item <u>Office Supplies and Materials and Janitor supplies</u> , and it is intended to procure the following items: ✓ Hand wash-----6 cartoons ✓ Mobs-----5 cartoons ✓ Brooms-----4 cartoons ✓ Towels-----2 cartoons ✓ Chloride-----4 cartoons ✓ Delta-----3 cartoons ✓ Buckets-----20 pieces ✓ Water Barriers-----7 pieces
11.		Caller User Group Service	This is taken from the budget line item <u>Subscription</u> , and is intended to procure: ✓ phones for thirty two (32) person to be used for internal communication
12.		Cable TV subscription	This is taken from the budget line item <u>Subscription</u> , and is intended for satcon Cable TV Monthly subscription bills for four (4) Televisions in the terminal building.
13.		Land Scalping	This budget line item is intended to hire casual laborers (daily hires) to cut the grass from around the Airport terminal.
14.		Utilities	This budget line item is intended to acquire the following items: Water Electricity

Prepared by: 
Shadrach Momolu
Actg. Procurement Officer

Date: Nov. 18, 2016



BUDGET NOTES

1) Office Supplies and Materials/ Janitorial supplies-----US\$ 36, 500.00

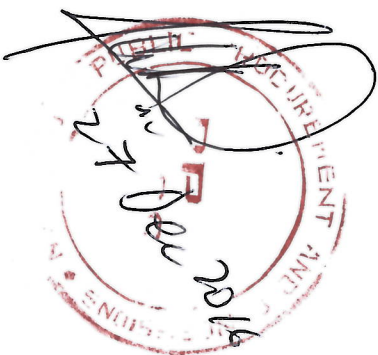
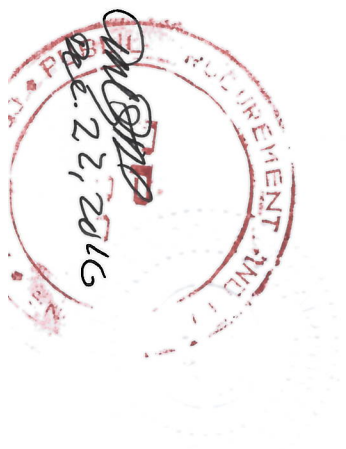
Procurable inputs:

- i) Food stuffs-----US\$ 7,200
- ii) Janitorial supplies-----US\$ 8,000
- iii) Cleaning Materials-----US\$ 7,000
- iv) Stationery-----US\$ 14,300

2) Subscription-----US\$ 19,000

Procurable inputs:

- i. Internet connectivity-----US\$ 14,120
- ii. Caller User Group Service-----US\$ 2,600
- iii. Newspaper-----US\$ 840
- iv. Cable TV Monthly Subscription-----US\$ 1,440



3) Repair and Maintenance Building & Other Properties -----US\$ 39, 793

Procurable inputs:

I.	Spriggs Airport-----	US\$ 28,793
II.	Voinjama Airport-----	US\$ 1,000
III.	Harper Airport-----	US\$ 3,000
IV.	Zwedru Airport-----	US\$ 3,000
V.	Greenville Airport-----	US\$ 4,000

