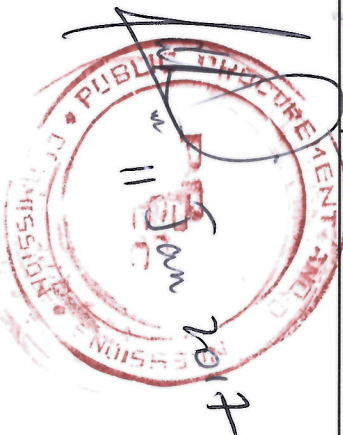


Liberia Extractive Industries Transparency Initiative
Procurement Plan (Core Budget)
Source of Funding: GOL National Budget
Fiscal Year: 2016 - 2017

1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19
	ITEM NO.	PACKAGE NUMBER (CODE)	CONTRACT PACKAGE	Business Activity Code	QTY	ESTIMATED COST (USD)	PROCUREMENT METHOD	TECHNICAL SPECS/BOC/DRAWINGS	PREP. OF BID DOCUMENT	PC APPROVAL - BID DOC/TECH SPECS	BID INVITATION & RELEASE OF BID DOC	BID SUBMISSION/PUBLIC OPENING	SUBMISSION OF BID EVALUATION REPORT	PC APPROVAL - BID EVALUATION REPORT	CONTRACT AWARD & SIGNING	ADVANCE PAYMENT (MOBILIZATION)	DELIVERY, INSPECTION (SUBSTANTIAL COMPLETION)	ACCEPTANCE & FINAL PAYMENT
PLANNED	1	IFB No. LEIT/SS/001/16/17	Scratch Cards	16120	Assorted	\$12,660	SS	1/6/2016	03/06/2016	08/06/2016	N/A	06/27/2016	06/28/2016	06/30/2016	01/07/2016	N/A	06/30/2017	06/30/2017
UPDATE																		
ACTUAL																		
PLANNED	2	IFB No. LEIT/RFQ/001/16/17	Wireless Internet	16120	1 Firm	\$6,000.00	RFQ	10/19/2016	10/21/2016	10/28/2016	10/31/2016	11/14/2016	11/17/2016	11/23/2016	06/01/2017	N/A	06/30/2017	06/30/2017
UPDATE																		
ACTUAL																		
PLANNED	3	IFB No. LEIT/RFQ/002/16/17	Website Hosting	16311	1 Firm	\$1,000.00	RFQ	10/20/2016	10/24/2016	10/28/2016	10/31/2016	11/09/2016	11/14/2016	11/18/2016	12/09/2016	N/A	06/28/2017	6/30/2017
UPDATE																		
ACTUAL																		
PLANNED	4	IFB No. LEIT/RFQ/003/16/17	Postage	HS310	1 firm	\$345.00	RFQ	10/24/2016	10/27/2015	10/31/2016	11/03/2016	11/16/2016	11/21/2016	11/28/2016	12/06/2016	N/A	06/29/2017	06/30/2017
UPDATE																		
ACTUAL																		
PLANNED	5	IFB No. LEIT/RFQ/004/16/17	Repairs & Maintenance - Vehicles	GA520	1 firm	\$10,000.00	RFQ	07/28/2016	08/04/2016	08/11/2016	08/18/2016	08/31/2016	09/05/2016	09/12/2016	12/01/2016	N/A	06/20/2017	06/30/2017
UPDATE																		
ACTUAL																		
PLANNED	6	IFB No. LEIT/RFQ/005/16/17	Repairs & Maintenance - ICT Materials *	S9511	Assorted	\$4,800.00	RFQ	08/04/2016	08/11/2016	08/17/2016	08/26/2016	09/07/2016	09/12/2016	09/16/2016	01/13/2017	N/A	06/26/2017	06/30/2017
Sub Total						\$34,805.00												

Prepared By: 
Myer W. Saye, Sr.
HEAD OF PROCUREMENT UNIT

Approved By: 
Konah D. Karmo
CHAIRMAN PROCUREMENT COMMITTEE



Fiscal Year: 2016 - 2017

[illegible]

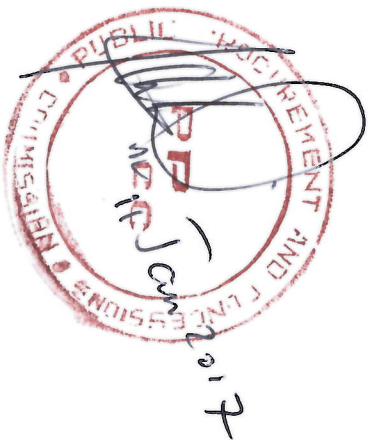

 DD FORM 138-1
 1 MAR 2003
 1 MAR 2003

2017

Prepared By: PPJIMM
Myer W. Saye, Sr.
HEAD OF PROCUREMENT UNIT

Approved By: [Signature]
Konah D. Karmo
CHAIRMAN PROCUREMENT COMMITTEE

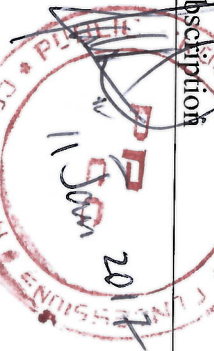
Date: 12/12/16



Name of Entity: Liberia Extractive Industries Transparency Initiative (LEITI)
Procurement Plan (Core) Explanatory Notes
Fiscal Year: 2016/2017

Item No.	Contract Package Code	Content of Contract Package	Content of Contract Package
1.	IFB No.LEITI/SS/001/2016/2017	(Scratch cards	<p>This contract package will be implemented on a lot to lot basis.</p> <p>Scratch Card -12,660.00 – This item will be funded from the budget line Telecommunications, Postage, Wireless Internet & Website Hosting. The reason for the increase in the budget line is that the total amount for the purchase of scratch cards for the provision of internet modems was added to scratch cards.</p> <p>Lot 1: Purchase of Lonestar and Cellcom scratch cards for employees' phones and internet modems recharge: Cellcom 6,330.00@\$5.00 & Lonestar 6,330.00@\$5.00. The reason for single sourcing is that our staffs use only Cellcom and Lonestar phones and internet modems.</p>
2.	IFB No.LEITI/RFQ/001/2016/2017	Wireless Internet	<p>Wireless Internet- This item will be funded from the budget line Telecommunications, Postage, Wireless Internet & Website Hosting. It is intended to pay for the provision of wireless internet subscription</p>

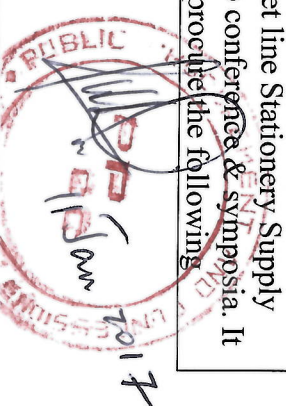




3.	IFB No.LEIT/RFQ/002/2016/2017	Website Hosting	Website Hosting- This item will be funded from the budget line Telecommunications, Postage, Wireless Internet & Website Hosting, its intended to pay for the provision of website Hosting
4.	IFB No.LEIT/RFQ/003/16/17	Postage	Postage- This item will be funded from the budget line Telecommunications, Postage, Wireless Internet & Website Hosting is intended to pay charges for mails sent outside of Liberia.
5.	IFB No.LEIT/RFQ/004/2016/2017	Repairs & Maintenance - Vehicles	Include the preventive and curative maintenance of three vehicles.
6.	IFB No.LEIT/RFQ/005/2016/2017	Repairs & Maintenance - ICT Materials	Include the preventive and curative maintenance of laptops, desktop computers, printers and other ICT Equipment
7.	IFB No.LEIT/RFQ/006/2016/2017	Repairs & Maintenance - Motor Cycle	Include the preventive and curative maintenance of one (1) motor cycle
8.	IFB No.LEIT/RFQ/007/2016/2017	Repairs & Maintenance - Generator	Include the preventive and curative maintenance of one (1) Generator
9.	IFB No.LEIT/NCB/001/2016/2017	Stationery	This Contract package will be funded from the budget line Stationery Supply and Workshop conference & symposia. It is intended to procure the following



 10, 2017



 10, 2017

			stationery. The total amount from the budget line Stationery supplies is 8,779.00 and the total amount from Workshop conference & symposia is 1,500.00.
			4 Paper 65 ctn
			Legal Sheet 5 ctn
			Paper clip s/s 15 pks
			Paper Clip m/s 15 pks
			Paper Clip l/s 15 pks
			Staple pin remover 2 dozen
			Ball pen Mlx Color 15 pks
			Signature Pen 5 pks
			Paper glue 5 dozen
			Staple Machine S/S 20 pcs
			Staple Machine M/S-20 pcs
			Staple Machine L/S-20 pcs
			Staple Pin S/S 1 ctn
			Staple Pin M/S 1 Ctn
			Stale Pin L/S 1ctn
			Brown Envelop S/S-1 ctn
			Brown Envelop 8Ctn
			Brown Envelop A4 Size 3 ctn
			Hanging folder L/s 20 ctn
			Stick on pad m/s, 1 ctn
			Stick on pad l/s 2 ctn
			Steno pad 4 ctn
			Manila folder A4 Size 5 ctn
			Manila folder Legal 4 ctn
			Plain white envelope 5 box
			Correction fluid 8 dozen
			Box file 7 ctn

PPCC
 10/24/19

PPCC
 11 Jan 2017

			Binding Clip s/s 10 box Binding Clip m/s 10 box Binding Clip L/s 10 box Scotch tape L/S 1 Ctn HP LaserJet M4555 14 pcs Scourge protector 12 hole-15 PCS HP laserjet cart 1215 15 sets Canon cartridge 2016 10 pcs Scissor L/S 1 box Scissor M/S 1 box Scissor S/S, 1 box HP Laser jet 90A 30 pcs Flip Chart pad 4 ctn Markers 10 pks Wall Clock 10 pcs High Lighter 1 ctn Desk Organizer 20 pcs Perforator L/S 15 pcs Perforator M/S 15 pcs Perforator S/S 20 pcs
--	--	--	--



 [Signature]



 [Signature]

10.	IFB No/LEIT/RRB/001/2016/2017	Personnel Insurance	This contract package is intended to hire an Insurance Firm to provide comprehensive medical coverage for 16 employees.
11.	IFB No/LEIT/RFQ/008/2016/2017	Vehicle Insurance	This contract package is intended to hire an Insurance Firm to provide comprehensive vehicle insurance for three (3) vehicles
12.	IFB No/LEIT/RFQ/009/2016/2017	Cleaning Materials and Service	This contract package is intended to procure the following items: A. Detol-3 cartoon Soap-3 Cartoon, Chlorax-4 Cartoon, Hand Soap 5 Cartoon, Hand Sanitizer 4 Cartoon, weekly water purchase, etc.
13.	IFB No./LEIT/RFQ/010/2016/2017	Hall Rental	This item will be funded from the budget line Workshop conference & symposia. The total cost allocated for Hall Rental is 2,500.00

Prepared By: DP J
Myer W. Saye, Sr.

Date: 12/22/16

