

**Name of Entity: Ministry of Foreign Affairs
CONSULTANCY SERVICES PROCUREMENT PLAN (SBA)**

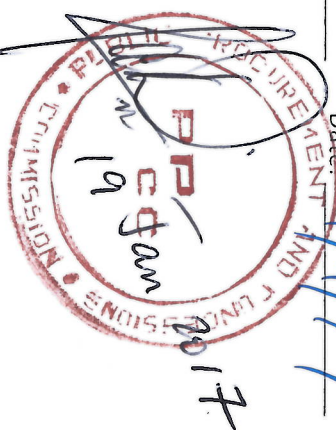
**Source of Funding: GOL
Budget Period/Fiscal year: 2016/2017**

ITEM NO.	BASIC DATA							IMPLEMENTATION DATES											
	PACKAGE NUMBER (CODE)	CONTRACT PACKAGE	No. of FIRMS/PERSONS	ESTIMATED COST (USD)	SELECTION METHOD	Business Activity Code	PREP. OF TOR & PC APPROVAL	PUBLICATION OF REOI	REOI CLOSING/OPENING	SUBMISSION OF EVALUATION REPORT	PC APPROVAL - EVALUATION REPORT/SHORT LIST	PREPARATION & SUBMISSION OF REP DOCUMENT	PC APPROVAL - FINAL TOR/REP DOCUMENT	INVITATION OF PROPOSALS	PROPOSAL SUBMISSION & OPENING	SUBMISSION OF TECHNICAL & FINANCIAL EVALUATION REPORT	PC APPROVAL - COMBINED EVALUATION REPORT	CONTRACT AWARD SIGNING	
1	IFB No. MFA/S BA/SS/001 /16/17	Engineering Service	One Person	40,500.00	SS	M-7110	4/4/2016	4/11/2016	4/25/2016	5/2/2016	5/30/2016	6/6/2016	6/13/2016	6/20/2016	6/27/2016	7/4/2016	7/7/2016	7/14/2016	
2	IFB No. MFA/SBA/ LCS/00/16/17	Legal Service	One Person	40,500.00	LCS	M-6910	4/4/2016	4/11/2016	4/25/2016	5/2/2016	5/30/2016	6/6/2016	6/13/2016	6/20/2016	6/27/2016	7/4/2016	7/7/2016	7/14/2016	
GRAND TOTAL				81,000.00															

Prepared by: *George*
Albert L. George
Procurement Director/ Manager

Approved by: *[Signature]*
Edward M. Eesalah
Acting Minister/ Head of Entity

Date: *19/17*



Ministry of Foreign Affairs
Consultancy Plan Explanatory Notes
Fiscal Year: (2016/2017 – SBA)

Item No	Contract Package Code	Contract Package	Content of Contract Package
1.	IFB No.MFA/SBA/SS/001/16/17	Engineering Service	This contract package is taken from the professional service budget line. It is intended to continue the services of Mr. Boakai Kollie (Civic Works Engineer) who is currently working on several of our Foreign Missions and Home Office projects and because of his present assignment, the Ministry is sole sourcing his service.
	IFB No.MFA/SBA/LCS/001/16/17	Legal Service	This contract package is taken from the professional service budget line. It is intended to hire the services of Legal Consultant for the Legal Department of the Ministry of Foreign Affairs during the fiscal year 2016/2017.

Prepared by: *Amuse*
Albert L. George
Procurement Director

Approved by: *[Signature]*
Edward M. Eesiah
Acting Minister/ Head of Entity

Date: *1/4/17*

