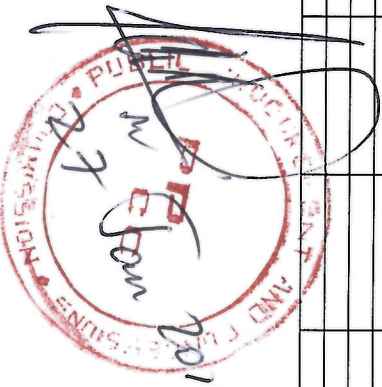


CENTER FOR NATIONAL DOCUMENTS AND RECORDS AGENCY
Annual PROCUREMENT PLAN (SBA CORE BUDGET)
GOL NATIONAL BUDGET
FISCAL YEAR: 2016/2017

1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	
ITEM NO.	PACKAGE NUMBER (CODE)	DASIC DATA			QTY	ESTIMATE D COST (USD)	PROCURE MENT METHOD	TECHNICAL SPECS/BOQ/ DRAWINGS	PREP. OF BID DOCUMENT	IMPLEMENTATION DATES								ACCI FINA
		VENDOR'S BUSINESS REGISTRATION CODE								PC APPROVAL BID DOC/TECH SPEC	BID INVITATION & RELEASE OF BID DOC	BID SUBMISSION ON PUBLIC OPENING	SUBMISSION OF BID EVALUATION REPORT	PC APPROVAL BID EVALUATION REPORT	CONTRACT AWARD & SIGNING	ADVANCE PAYMENT (MOBOLIZATION)	DELIVERY INSPECTION (SUBSTANTIAL COMPLETION)	
PLANNED	1	IFB NO. CNDBA/NCB/SBA/001/16/17	SECURITY GUARD SERVICES	N8010	2 firm	57,600.00	NCB	04-13-16	04-27-16	05-04-16	05-11-16	06-08-16	07-22-16	06-29-16	07-06-16	N/A	07-20-16	06-02
UPDATE																		
ACTUAL																		
PLANNED	2	IFB NO. CNDBA/RFO/SBA/001/16/17	Air tickets	H5110	One round tripe ticket	3,000.00	RFO	08-02-16	08-09-16	08-16-16	08-23-16	09-06-16	09-13-16	09-27-16	10-04-16	N/A	10-18-16	02-01
UPDATE																		
ACTUAL																		
PLANNED	3	IFB NO. CNDBA/RFO/SBA/002/16/17	REPAIRS AND MAINT. NONE RESIDENTIAL BUILDING	F4100	1 firm	13,000.00	RFO	09-06-16	09-13-16	09-27-16	10-03-16	10-31-16	11-14-16	11-21-16	11-28-16	N/A	12-19-16	12-31
UPDATE																		
ACTUAL																		
PLANNED	4	IFB NO. CNDBA/RFO/SBA/003/16/17	CLEANING MATERIALS	G4773	Assorted	1,950.00	RFO	05-02-16	05-09-16	05-16-16	05-23-16	06-06-16	06-13-16	06-20-16	07-01-16	N/A	07-08-16	11-02
UPDATE																		04-04
ACTUAL																		
PLANNED	6	IFB NO. CNDBA/RFO/SBA/004/16/17	Car rental	N7710	1 Firm	2,000.00	RFO	10-04-16	10-11-16	10-18-16	10-25-16	11-08-16	11-15-16	11-22-16	11-30-16	N/A	12-13-16	01-04
UPDATE																		
ACTUAL																		
		PLANNED TOTAL:				77,550.00												



CENTER FOR NATIONAL DOCUMENTS AND RECORDS AGENCY CNDRA
NOTES TO THE PROCUREMENT PLAN SBA (CORE BUDGET) 2016/2017

Item No.	Contract Package Code	Contract Package	Contract Description
1	IFB NO. CNDRA/NCB/SBA/001/16/17	Security Guard service	This Package Is intended to hire two security firm to provide the services of private security personnel which will secure our facilities on 12th, Ashmun Street, Ganta Nimba County and Harper Maryland.
2	IFB NO. CNDRA/RFO/SBA/001/16/17	Air Tickets	This contract package will seek to purchase a roundtrip plane ticket from a travel agency.
3	IFB NO. CNDRA/RFO/SBA/002/16/17	Repair & Maintenance none residential building	Contract from the Contract Package Foreign means of Travel. With US\$ 13,000.00 CNDRA wishes to hire a construction firm to carry repairs and maintenance on its 12 th Street Building roof.
4	IFB NO. CNDRA/RFO/SBA/003/16/17	Cleaning Materials	This line item is applied to the purchase of tissues, soap, napkins, towels, gloves desk polish etc for the Agency.
6	IFB NO.CNDRA/RFO/SBA/004/16/17	Car rent	This contract package will be applied to renting cars for local travel to rural areas. Contract from the Budget line Domestic Means of Travel.



Prepared by: _____

James A. Fehnbulleh/procurement Head

Approved by: _____

P. Bloh Sayeh/Director General/Chairman Proc. Committee

Date: 12/28/16

