

**Source of Funding:** GOL

Budget Period/Fiscal Year: 2016/2017

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Ministry of Commerce and Industry  
SBA Procurement Plan Explanatory Notes  
Code Budget  
Fiscal Year: 2016/2017

Item No.	Contract Package Code	Contract Package	Business Activities code	Content of Contract Package
1.	IFB NO. MCI/SBA/NCB/001/16/17	Printing Binding & Publication	C1811	This contract package is intended to print the Ministry Quarterly and Annual report which will be presented to the National Legislature, Printing Cards for official of the Ministry etc.
2.	IFB NO. MCI/SBA/RB/001/16/17	Petroleum Product Vehicle & Generator	G4661	This contract package is intended to procure fuel and gasoline for vehicles assigned to the Ministry of Commerce and Industry and to provide fuels for the generator that supply the Ministry in the absence of LEC.
3.	IFB NO. MCI/SBA/NCB/002/16/17	Food and Catering	N7912	This contract package is intended to procure caterers for various workshop and Symposium that will be taking place at the ministry. The amount of USD 5,833.6 was transfer from workshop and symposium to food and catering to provide catering service.
4.	N/A	Workshop and Symposium		This contract package is intended to be used for the following: a. Industrial workshop b. Small Business Administration National Conference c. The Liquor regulation workshop, Goods manufacturing workshop, Brown bag presentations. d. Stationery NOTE: The total amount of this contract package is 14,584. 40% of this total amount which is 5,833.6 will be used for (stationery), note pads, flyers, pens, name tag etc. during workshops, conferences, etc. while the balance (8,751) which is 60% will be transfer to food and catering.
5.	IFB NO. MCI/SBA/NCB/003/16/17	Foreign Travel/Mean of Travel	N7912	This contract package is intended to procure plane tickets for approximately (12 trips) to various countries for bilateral and multilateral agreement as its relates to Liberia Commerce
6.	IFB NO. MCI/SBA/RFQ/001/16/17	Professional Services (Security)	N8010	This contract package is intended to hire the services of security firm to protect properties at the Business Registry.



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