

WILLIAM V.S. TUBMAN UNIVERSITY
PROCUREMENT PLAN (SBA)
Sources of Funding: GOL 2016/2017 Budget
Fiscal Year: 2016 - 2017

1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20
	ITEM NO	BASIC DATA			QTY	ESTIMATED COST USD	PROCUREMENT METHOD	IMPLEMENTATION DATES											
		PACKAGE NUMBER CODE	CONTRACT PACKAGE	Bus. Act. Code				TECHNICAL SPEC/BOQ/DRAWINGS	PREP. OF BID DOCUMENT	PC APPROVAL BID DOC/TECH SPECS	BID INVITATION & RELEASE OF BID DOC	BID SUBMISSION /PUBLIC OPENING	SUBMISSION OF BID EVALUATION REPORT	PC APPROVAL BID EVALUATION REPORT	CONTRACT AWARD & SIGNING	ADVANCE PAYMENT (MOBILIZATION)	DELIVERY, INSPECTION SUBSTANTIAL COMPLETION	ACCEPTANCE & FINAL PAYMENT	RE-MARKS
PLANNED	1	IFB NO WVSTU/S BA/NCB/001/16/17	Purchase of Cleaning Materials	G4773	Assorted	10,000	NCB	4/26/2016	5/16/2016	5/23/2016	5/30/2016	6/30/2016	7/7/2016	7/14/2016	7/21/16	7/28/2016	6/15/2017	6/30/2017	
UPDATE																			
ACTUAL																			
PLANNED	2	IFB NO WVSTU/S BA/RFO/001/16/17	Repairs Furniture	K6511	Assorted	3,000	RFO	4/26/2016	5/16/2016	5/23/2016	5/30/2016	6/30/2016	7/7/2016	7/14/2016	7/21/16	7/28/2016	6/15/2017	6/30/2017	
UPDATE																			
ACTUAL																			
PLANNED	3	IFB NO WVSTU/S BA/RFO/002/16/17	Scratch Cards	J6190	Assorted	3,500	RFO	4/26/2016	5/16/2016	5/23/2016	5/30/2016	6/30/2016	7/7/2016	7/14/2016	7/21/16	7/28/2016	6/15/2017	6/30/2017	
UPDATE																			
ACTUAL																			
PLANNED	4	IFB NO WVSTU/S BA/NCB/002/16/17	Printing & Binding	C1811	1 Firm	10,500	NCB	4/26/2016	5/16/2016	5/23/2016	5/30/2016	6/30/2016	7/7/2016	7/14/2016	7/21/16	7/28/2016	6/15/2017	6/30/2017	
UPDATE																			
ACTUAL																			
Sub Total:						\$27,000.00													

Prepared by:

Theodore K. Fahnbuller, I
IOC Procurement Department
24/02/17

Approved by:

Dr. Edward Lama Workenyor
President/Chairman PC
02/24/17



WILLIAM V.S. TUBMAN UNIVERSITY
PROCUREMENT PLAN (SBA)
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PLANNED	5	WVSTU/S BA/NCB/ 003/16/17	Renovation of School Buildings	FA100	5 Buildings	10,000	NCB	4/26/2016	5/16/2016	5/23/2016	5/30/2016	6/30/2016	7/7/2016	7/14/2016	7/21/16	7/28/2016	6/15/2017	6/30/2017	
UPDATE																			
ACTUAL																			
PLANNED	6	WVSTU/S BA/RFQ/ 003/16/17	Vehicle Rental	H4922	Assorted	9,000	RFQ	4/26/2016	5/16/2016	5/23/2016	5/30/2016	6/30/2016	7/7/2016	7/14/2016	7/21/16	7/28/2016	6/15/2017	6/30/2017	
UPDATE																			
ACTUAL																			
PLANNED	7	WVSTU/S BA/RFQ/ 004/16/17	Plumbing Materials	C4663	Assorted	3,000	RFQ	4/26/2016	5/16/2016	5/23/2016	5/30/2016	6/30/2016	7/7/2016	7/14/2016	7/21/16	7/28/2016	6/15/2017	6/30/2017	
UPDATE																			
ACTUAL																			
PLANNED	8	WVSTU/S BA/RFQ/ 005/16/17	Air Ticket	HS320	1 Firm	5,000	RFQ	4/26/2016	5/16/2016	5/23/2016	5/30/2016	6/30/2016	7/7/2016	7/14/2016	7/21/16	7/28/2016	6/15/2017	6/30/2017	
UPDATE																			
ACTUAL																			
Sub Total:						\$27,000.00													

Prepared by:

Theodore K. Fahnbuller, I
OIC Procurement Department

Date:

2/10/2017

Approved by:

Dr. Edward Lama Workenyor

Date:

02/24/17



WILLIAM V.S. TUBMAN UNIVERSITY
PROCUREMENT PLAN (SBA)
Sources of Funding: GOL 2016/2017 Budget
Fiscal Year: 2016 - 2017

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UPDATE																			
ACTUAL																			
PLANNED	10	IFB NO WVSTU/S BA/SS/ 001/16/17	Food and Catering Services		1 Firm	9,500.00	SS	4/26/2016	5/16/2016	5/23/2016	5/30/2016	6/30/2016	7/7/2016	7/14/2016	7/21/16	7/28/2016	6/15/2017	6/30/2017	
UPDATE																			
ACTUAL																			
PLANNED	11	IFB NO WVSTU/S BA/RFQ/ 006/16/17	Postage Service		Assorted	500.00	RFQ	4/26/2016	5/16/2016	5/23/2016	5/30/2016	6/30/2016	7/7/2016	7/14/2016	7/21/16	7/28/2016	6/15/2017	6/30/2017	
UPDATE																			
ACTUAL																			
PLANNED	12	IFB NO WVSTU/S BA/RFQ/ 008/16/17	Publication		1 Firm	4,000.00	RFQ	4/26/2016	5/16/2016	5/23/2016	5/30/2016	6/30/2016	7/7/2016	7/14/2016	7/21/16	7/28/2016	6/15/2017	6/30/2017	
UPDATE																			
ACTUAL																			
Sub Total:														14,000.00					
GRAND TOTAL:														\$68,000.00					

Prepared by: Theodore K. Fahnbuller, I
OIC Procurement Department
Date: 24/02/17

Approved by: Dr. Edward Lama Workenyor
President/Chairman PC
Date: 24/02/17



Name of Entity: Williams V. S. Tubman University

Procurement Plan: (SBA)

Explanatory Notes

Fiscal Year: 2016/2017

No.	IFB/RFP Reference Number	Contract Package	Detailed Content
1	RFP NO. WVSTU SBA/NCB 001	Cleaning Materials	For the purchase of air freshener, soap, tissue, vim etc. for janitorial services for the University.
2	RFP No. WVSTU SBA/RFQ 001	Repairs Furniture	Repair of arm chairs (funding will be taking from our internal budget Repairs & Machinery, Equipment & Furniture).
3	RFP NO. WVSTU SBA/RFQ 002	Telecommunication Scratch Cards	For external communication on University related issues (funding will be taking from our GOL & Internal budget line on Telecommunication, Internet, Postage and Courier).
4	IFB NO. WVSTU SBA/NCB 002	Printing & Binding	For the printing of student control cards, Call Cards, Students Hand Book, Curriculum/Brochures and News Papers Publications, Letterheads, etc.
5	RFP. NO. WVSTU SBA/NCB 003	Building Materials	Purchase of need materials and small tools for maintenance of our buildings- residences and offices (funding from Repairs and Maintenance Civil)
6	RFP NO. WVSTU/RFQ 003	Vehicle Rental	Fund from both Vehicle Rental and Domestic Means of Travel
7	RFP NO. WVSTU/RFQ 004	Plumbing Materials	This funding is intended to purchase plumbing materials for the University facilities. (Funding from Water and Sewage GOL budget line)
8	IFB NO. WVSTU SBA/RFQ 005	Air Ticket	Purchase of Air Ticket (from foreign means of travel from internal budget)
9	RFP NO. WVSTU/SS 001	Food & Catering	This will be used for preparing food for internal Workshops, PDP and Symposium by the AES department of the University. Funding from GOL Food and Catering, Internal Budget Food and Catering and Workshops, conferences, symposia and seminars.
10	RFP NO. WVSTU/RFQ 006	Postage Service	For postage Services, dispatch of international communications using DHL/FedEX/UPS (funding will be taking from our GOL & Internal budget line on Telecommunication, Internet, Postage and Courier).
11	RFP NO. WVSTU/RFQ 007	Publication	For Advertisement of Bid, Graduation Programs and other related publication that are required for newspapers (funding will be taking from our GOL budget line on Printing, Binding & Publication)

