

MONROVIA CITY CORPORATION
PROCUREMENT PLAN (SBA-CORE BUDGET)
Source of Funding: Municipal Revenue

Fiscal Year: 2016/2017

1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18
BASIC DATA							IMPLEMENTATION DATES										
ITEM NO.	PACKAGE NUMBER (CODE)	CONTRACT PACKAGE	Business Activity Code	QTY	ESTIMATED COST (USD)	PROCUREMENT METHOD	TECHNICAL SPEC'S/BDQ/DRAWINGS	PREP OF BID DOCUMENT	PC APPROVAL - BID DOC/TECH SPECS	BID INVITATION & RELEASE OF BID DOC	BID SUBMISSION/PUBLI C OPENING	SUBMISSION OF BID EVALUATION REPORT	PC APPROVAL - BID EVALUATION REPORT	CONTRACT AWARD & SIGNING	ADVANCE PAYMENT (MOBILIZATION)	DELIVERY, INSPECTION (SUBSTANTIAL COMPLETION)	ACC FINA
PLANNED	1 MCC/NCB/SBA/001/1 6/17	Air Ticket	N-7911	Assorted	\$35,000.00	NCB	12/9/2016	16/9/16	22/9/16	26/9/16	26/10/16	31/10/16	7/11/2016	22/11/16	N/A	12/5/2017	
UPDATE																	
ACTUAL																	
PLANNED	2 IFB. NO: MCC/NCB/SBA/00 2/16/17	Repairs & Maintenance - Refrigerator & Airconditioner	C-3311	Assorted	\$75,000.00	NCB	5/16/2016	5/20/2016	5/27/2016	5/30/2016	6/27/2016	7/4/2016	7/11/2016	8/26/2016	N/A	9/16/2016	
UPDATE																	
Actual																	
ACTUAL																	
Sub - Total					\$110,000.00												

Prepared By: 

Alphonso T. Koti

Acting Director, Procurement

Date: 07/11/2016

Approved By: 

ClaraDoe Mvogo

Mayor

Date: 7/12/16

 12 July 2016


07/18/2016

MONROVIA CITY CORPORATION
PROCUREMENT PLAN (SBA-CORE BUDGET)
Source of Funding: Municipal Revenue
Fiscal Year: 2016/2017

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BASIC DATA																			
ITEM NO.	PACKAGE NUMBER (CODE)	CONTRACT PACKAGE	Business Activity Code	QTY	ESTIMATED COST (USD)	PROCUREMENT METHOD	TECHNICAL SPECS/BOQ/DRAWINGS	PREP. OF BID DOCUMENT	PC APPROVAL - BID DOC/TECH SPECS	BID INVITATION & RELEASE OF BID DOC	BID SUBMISSION/PUBLIC OPENING	SUBMISSION OF BID EVALUATION REPORT	PC APPROVAL - BID EVALUATION REPORT	CONTRACT AWARD & SIGNING	ADVANCE PAYMENT (MOBILIZATION)	DELIVERY, INSPECTION (SUBSTANTIAL COMPLETION)	ACCEPTANCE & FINAL PAYMENT		
ACTUAL																			
Planned	IFB NO: 3 MCC/SS/SBA/002/16/17	Caller User Group	J-6112	1 - Firm	\$9,000.00	SS	13/7/16	20/7/16	27/7/16	3/8/2016	18/8/16	25/8/16	8/30/2016	14/9/16	N/A	31/8/16	9/14/2016		
Update																			
Actual																			
Planned	IFB NO/MCC/SBA/RB/001/16/17	Personnel Insurance	K-6511	1 - Firm	\$69,600.00	RB	5/16/2016	5/20/2016	5/27/2016	5/30/2016	6/27/2016	7/4/2016	7/11/2106	8/26/2016	N/A	9/30/2016	10/5/2016		
Update																			
Actl																			
Sub - Total						\$78,600.00													

Prepared By: Alphonso T. Koti Date: 7/12/16
Acting Director, Procurement

Approved By: Clara Doe Mwogo
Mayor

Date: 7/12/16

7/21/2016

Aug 18, 2016

MONROVIA CITY CORPORATION
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ITEM NO.	BASIC DATA						IMPLEMENTATION DATES										
	PACKAGE NUMBER (CODE)	CONTRACT PACKAGE	Business Activity Code	QTY	ESTIMATED COST (USD)	PROCUREMENT METHOD	TECHNICAL SPECS/BOQ/DRAWINGS	PREP OF BID DOCUMENT	PC APPROVAL - BID DOC/TECH SPECS	BID INVITATION & RELEASE OF BID DOC	BID SUBMISSION/PUBLI OPENING	SUBMISSION OF BID EVALUATION REPORT	PC APPROVAL - BID EVALUATION REPORT	CONTRACT AWARD & SIGNING	ADVANCE PAYMENT (MOBILIZATION)	INSPECTION (SUBSTANTIAL COMPLETION)	ACCI FINAL
PLANNED	IFB No: 7 MCC/SBA/RFQ/001/16/Service /17	Food & Catering	1-5621	1-Firm	\$4,000.00	RFQ	14/9/15	28/9/15	12/10/2015	19/10/15	16/11/15	30/11/15	14/12/15	28/12/15	N/A	8/2/2016	
UPDATE																	
ACTUAL																	
PL	IFB No: 8 MCC/SBA/002/RFQ/16 /17	Public Relations Service	M-7020	Assorted	\$1,325.00	RFQ	10/8/2015	24/8/15	7/9/2015	14/9/15	12/10/2015	26/10/15	9/11/2015	23/11/15	N/A	4/1/2016	
UPDATE																	
ACTUAL																	
Planned	IFB.NO/MCC/SBA/003 /RFQ/16/17	Printing, Binding	C-1811	Assorted	\$5,000.00	RFQ	8/9/2016	8/9/2016	26/9/16	30/9/16	6/10/2016	13/10/16	20/10/16	27/10/16	N/A	3/11/2016	1
Update																	
Actual																	
Planned	IFB.NO/MCC/SBA/004 /RFQ/16/17	Publication Services	C-1811	Assorted	\$3,500.00	RFQ	8/9/2016	8/9/2016	26/9/16	30/9/16	6/10/2016	13/10/16	20/10/16	27/10/16	N/A	3/11/2016	1
Update																	
Actual																	
Sub - Total					\$13,825.00												

Prepared By: Alphonso T. Koti Date: 07/12/16 Approved By: Clara Doe Mwogo Date: 7/12/16
Acting Director, Procurement Mayor

one of the
top 18, 2016

2016

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PROCUREMENT PLAN (SBA-CORE BUDGET)
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Planned	11	IFB NO. MCC/SBA/005/R/Q/16/17	Repair & Maintenance - Motorcycles	8	\$500.00	RFQ	6/9/2016 20/9/16	26/9/16	30/9/16	6/10/2016 13/10/16	20/10/16	27/10/16	N/A	3/11/2016	1		
Update																	
Actual																	
Planned	12	IFB NO. MCC/SBA/005/NCB/16/17	Generator Repair & Maintenance	3	\$20,000.00	NCB	5/16/2016	5/20/2016	5/27/2016	5/30/2016	6/27/2016	7/4/2016	7/11/2016	8/26/2016	N/A	6/15/2017	
Update																	
Actual																	
Planned	13	IFB NO. MCC/SBA/006/NCB/16/17	Repair & Maintenance of Non- Residential Building	3	\$25,000.00	NCB	6/7/2015 20/7/15	3/8/2015	10/8/2015	7/9/2015 21/9/15	5/9/2015 19/10/15	N/A	11/10/2016				
Update																	
Actual																	
Sub - Total					\$45,500.00												

Prepared By: Alphonso T. Koti
Acting Director, Procurement

Date: 07/12/16
Approved By: Clara Doe Mwogo
Mayor

Date: 7/12/16

21 Jul 2016

07/12/16
07/18/2016

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ITEM NO.		PACKAGE NUMBER (CODE)	CONTRACT PACKAGE	Business Activity Code	QTY	ESTIMATED COST (USD)	PROCUREMENT METHOD	TECHNICAL SPECS/BOQ/DRAWINGS	PREP OF BID DOCUMENT	PC APPROVAL- BID DOC/TECH SPECS	BID INVITATION & RELEASE OF BID DOC	Bid Submission/Public Opening	SUBMISSION OF BID EVALUATION REPORT	PC APPROVAL- BID EVALUATION REPORT	CONTRACT AWARD & SIGNING	ADVANCE PAYMENT (MOBILIZATION)	Delivery Inspection/ substantial Completion	Acceptance & Final Payment		
Planned			Provision of Gowns	C-1399	10	\$ 2,000.00	RFQ	10/8/2016	24/8/16	7/9/2016	14/9/16	21/9/16	26/10/16	9/11/2016	23/11/16	N/A	30/11/16	5/12/2016		
Update																				
Actual	15																			
Planned		IFB NO. MCC/SBA/RFQ/006/16/17	Internet Subscription	J-6110	1	\$5,000.00	RFQ	6/9/2016	9/13/2016	9/19/2016	26/9/16	5/10/2016	7/11/2016	13/10/16	21/10/16	N/A	28/10/16	4/11/2016		
Update																				
Actual																				
Planned	16																			
Planned		IFB NO. MCC/SBA/007/RFQ/16/17	Fixed Assets Insurance	K-6512	17	\$5,000.00	RFQ	10/8/2016	24/8/16	7/9/2016	14/9/16	21/9/16	26/10/16	9/11/2016	23/11/16	N/A	30/11/16	5/12/2016		
Update																				
Actual																				
Planned	17																			
Planned		IFB NO. MCC/SBA/002/RFQ/16/17	Petroleum product(Diesel & Gasoline)	G-4661	184,563.7 @ 2.98 gals	\$ 550,000.00	RB	5/16/2016	5/20/2016	5/27/2016	#####	6/7/2016	7/4/2016	7/11/2016	8/26/2016	N/A	2/9/2016	20/9/16		
Update																				
Actual																				
Planned	18																			
Planned		IFB NO. MCC/NCB/007/16/17	Repairs & Maintenance Services - Vehicles	G - 4520	4	\$47,600.00	NCB	5/16/2016	5/20/2016	5/27/2016	5/30/2016	6/7/2016	6/27/2016	7/4/2016	7/11/2016	N/A	28/11/16	19/12/16		
Update																				
Actual																				
Sub - Total						\$ 609,600.00														
GRAND TOTAL						\$960,525.00														

Prepared By: Alphonso T. Koti
Acting Director, Procurement

Date: 7/12/16

Approved By: Clara Doe Mvogo
Mayor

Date: 7/18/16

7/21/16

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