

MONROVIA CITY CORPORATION  
PROCUREMENT PLAN ( CORE BUDGET)  
Source of Funding: Municipal Revenue  
Fiscal Year 2016 - 2017

	1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19
	BASIC DATA						IMPLEMENTATION DATES												
	ITEM NO.	PACKAGE NUMBER (CODE)	CONTRACT PACKAGE	Business Activity Code	QTY	ESTIMATED COST (USD)	PROCUREMENT METHOD	TECHNICAL SPECS/BOQ/DRAWINGS	PREP. OF BID DOCUMENT	PC APPROVAL - BID DOC/TECH SPECS	BID INVITATION & RELEASE OF BID DOC	BID SUBMISSION/ PUBLIC OPENING	SUBMISSION OF BID EVALUATION REPORT	PC APPROVAL - BID EVALUATION REPORT	CONTRACT AWARD & SIGNING	ADVANCE PAYMENT (MOBILIZATION)	DELIVERY, INSPECTION (SUBSTANTIAL COMPLETION)	ACCEPTANCE & FINAL PAYMENT	
PLANNED	5	IFB No: MCC/NCB / 004/16/17	Air Conditioner	G- 4759	10 units	\$35,000.00	NCB	17/8/16	31/8/16	14/9/16	21/9/16	19/10/15	2/11/2015	16/11/15	30/11/15	N/A	11/1/2016	8/2/2016	
UPDATE																			
ACTUAL																			
PLANNED	6	IFB No: MCC/NCB /00516/17	Grass Cutter	G - 4759	10 units	\$15,127.00	NCB	13/7/16	20/7/16	27/7/16	3/8/2016	17/8/16	24/8/16	31/8/16	7/9/2016	N/A	14/9/16	28/9/16	
UPDATE																			
ACTUAL																			
PLANNED	7	IFB No: MCC/NCB /00616/17	Furniture	G - 4759	Assorted	\$20,000.00	NCB	13/7/16	20/7/16	27/7/16	3/8/2016	17/8/16	24/8/16	31/8/16	7/9/2016	N/A	14/9/16	28/9/16	
UPDATE																			
ACTUAL																			
PLANNED	8	IFB No: MCC/NCB / 007/16/17	Rice	G-4610	550	\$22,000.00	NCB	13/7/16	20/7/16	27/7/16	3/8/2016	17/8/16	24/8/16	31/8/16	7/9/2016	N/A	14/9/16	28/9/16	
UPDATE																			
ACTUAL																			
Sub - Total						\$92,127.00													
Grand Total						\$290,627.00													

Prepared By: Alphonso T. Koti Date: 7/12/16 Approved By: Clara Doe Mwogo Date: 7/18/16  
Acting Director, Procurement Mayor

Clara Doe Mwogo  
Mayor  
July 18, 2016

Handwritten signature

**Item 1 Purchase of Cleaning Materials**  
This contract package is taken form the budget line cleaning materials and services.

1	air freshener spray	\$	650.00
2	Paper napkins (large)		900.00
3	tissue		1,500.00
4	paper towel		950.00
5	pine soil		1,500.00
6	Soft broom		750.00
7	floor mop		2,500.00
8	plastic shovel		750.00
9	floor towels		600.00
10	glass cleaner		1,000.00
11	hard Broom		900.00
12	shovels		1,400.00
13	rakes		2,600.00
14	Nose Mask		900.00
15	rain boot		3,100.00

21 Jul 2016

A.P.K.  
cdm

May 18, 2016

this contract package comprised of budgetary items:

Office supplies & Consumables	\$2,625.00
Stationery & Office Supplies	29,623.65
Analysis:	<b>23,000.00</b>
1 A4 paper	2,700.00
2 Legal sheets	700.00
3 pens	700.00
5 hanging folders	500.00
6 milania folders	500.00
7 ledger	750.00
8 box files	1,260.00
9 stick on pad	385.65
10 note book	501.35
11 Envelope (white)	250.00
12 staple machine	575.00
13 staple pins	200.00
14 perforator (assorted sizes)	600.00
15 pins Remover	275.00
16 paper glue	260.00
17 cartridges	8,843.00
18 printer cartridges	2,000.00
19 journal	1,500.00
20 ink and ink pad	250.00
21 marker	250.00

**TOTAL** **\$23,000.00**

**Item 3 Supply & delivery of Vehicles**

This contract package is captured from the budget line transport equipment.

Analysis:	
1.Vehicle (SUV) one unit	\$ 60,000.00
2.Vehicle (Sedans) two units	33,000.00
3.Vehicle ( Pick up) one unit	27,500.00
<b>Total:</b>	<b>\$120,500.00</b>

21 Jul 2016

ATK  
cdm  
May 18, 2016


tem 4 Refuse Collection  
This contract package is captured from the budget line  
Refuse Collection.  
This line is intended to hire the services of contractors and trucks to desludge  
fecal , medical and industrial waste form various waste streams of the public  
private and MCC portable toilets including the purchase of chemicals.  
Analysis:  
1. Chemicals \$ 15,000.00  
2..Faecal sludge 20,000.00  
Total \$ 35,000.00

TEM 5 Purchase of mechanery & other equipment  
This contract package is captured from the budget line  
machinery and equipment.  
1. Air conditioner 35,000.00  
TEM-6 2. Grass cutter Machine (4 Units) 15,127.00  
Total \$50,127.00

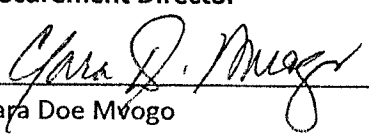
TEM 7 Furniture and Fixtures  
This contract package is captured from the budget line  
furniture and fixtures.  
2. Office Chairs ( 12 pieces) \$ 10,700.00  
3. Cabinets ( 10 pieces) 9,300.00  
Total: \$ 20,000.00

tem 8 This contract package is funded from the budget line Entertainment, Representation  
and Gifts  
Analysis:  
1. Bags of Rice ( 550 bags @ \$20.00) \$ 22,000.00  
Total \$ 22,000.00

Handwritten signature and date: 21 Jul 2016

Prepared By:   
Alphonso T. Koti  
Procurement Director

Date: 7/12/16

Approved By:   
Clara Doe Mvogo  
Major

Date: 7/12/16

Handwritten signature and date: 18, 2016