

BOOKER WASHINGTON INSTITUTE  
NON-SBA PROCUREMENT PLAN  
( CORE BUDGET)  
FISCAL YEAR 2017/2018



1	2	3	4	5	6	8	10	11	12	13	14	15	16	17	18	19		
BASIC DATA						IMPLEMENTATION DATES												
	ITEM NO.	PACKAGE NUMBER (CODE)	CONTRACT PACKAGE	VENDOR'S Business Registration Code	QTY	ESTIMATED COST (USD)	PROCUREMENT METHOD	TECHNICAL SPECS/BOQ/DRAWINGS	PREP. OF BID DOCUMENT	PC APPROVAL - BID DOCTECH SPECS	BID INVITATION & RELEASE OF BID DOC	BID SUBMISSIO N/PUBLIC OPENING	SUBMISSION OF BID EVALUATIO N REPORT	PC APPROVAL - BID EVALUATIO N REPORT	CONTRACT AWARD & SIGNING	ADVANCE PAYMENT (MOBILIZATI ON)	DELIVERY, INSPECTION (SUBSTANTI AL COMPLETIO	ACCEP E & F PAYM
PLAN	1	IFB NO:BW/RFQ/001/17/18	LABORATORY CONSUMMABLES	C3250	Assorted	\$ 10,000.00	RFQ	5/20/2017	5/26/2017	5/29/2017	6/1/2017	6/28/2017	7/12/2017	7/15/2017	8/2/2017	N/A	6/15/2018	6/21/2018
UPDATE																		
ACTUAL																		
PLAN	2	IFB NO:BW/RFQ/002/17/18	VEHICLE SPARE PARTS	G4530	Assorted	\$ 9,800.00	RFQ	6/2/2017	6/12/2017	6/14/2017	6/30/2017	7/3/2017	7/6/2017	7/9/2017	7/12/2017	N/A	6/7/2017	6/21/2017
UPDATE																		
ACTUAL																		
SUB-TOTAL					\$	19,800.00												

Prepared by: J. Diamond Chea  
Procurement manager

Date: 06-06-17

Approved by: Atty. Harris F. Tarnue Esq./Chairman  
Procurement Committee

Date: June 06, 2017

June 14, 2017



BOOKER WASHINGTON INSTITUTE  
NON-SBA PROCUREMENT PLAN  
( CORE BUDGET)  
FISCAL YEAR: 2017/2018



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PLAN	3	IFB No. BW/NCB/001/1 7/18	STATIONERY	G4761	Assorted	\$ 90,000.00	NCB	5/20/2017	5/26/2017	5/29/2017	6/2/2017	7/2/2017	8/10/2017	8/15/2017	8/30/2017	NA	6/15/2018	6/21/2
UPDATE																		
ACTUAL																		
PLAN																		
	4	IFB NO: BW/NCB/002/1 7/18	GENERATOR & MACHINE SPARE PARTS	C3314/G4659	Assorted	\$ 20,000.00	NCB	5/20/2017	5/26/2017	5/29/2017	6/2/2017	7/2/2017	8/10/2017	8/15/2017	8/30/2017	NA	6/15/2018	6/21/2
UPDATE																		
ACTUAL																		
SUB-TOTAL					\$	110,000.00												

Prepared by: J. Diameno Chea  
Procurement Manager

Date: 06-06-17

Approved by: Harris F. Tarnue Esq./Chairman  
Procurement Committee

Date: June 26, 2017

June 14, 2017



BOOKER WASHINGTON INSTITUTE  
NON-SBA PROCUREMENT PLAN  
(CORE BUDGET)  
FISCAL YEAR: 2017/2018



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PLAN	5	IFB NO. BW/NCB/03/17/18	EDUCATIONAL MATERIALS & SUPPLIES	G4653/G4530/G4761	Assorted	\$ 98,583.00	NCB	5/20/2017	5/26/2017	5/29/2017	6/2/2017	7/2/2017	8/10/2017	8/15/2017	8/30/2017	NA	6/15/2018	6/21/2018
UPDATE																		
ACTUAL																		
PLAN																		
PLAN	6	IFB No. BW/NCB/004/17/18	FOOD ITEMS	G4621/G4711/G4630/J5621	Assorted	\$ 696,000.00	NCB	5/20/2017	5/26/2017	5/29/2017	6/2/2017	7/2/2017	8/10/2017	8/15/2017	8/30/2017	NA	6/15/2018	6/21/2018
UPDATE																		
PLAN																		
ACTUAL																		
SUB-TOTAL					\$	794,583.00												

Prepared by:  J. Diameno Chea  
Procurement Manager

Date: 06-06-17

Approved by:  Atty. Harris F. Tarnue Esq./Chairman  
Procurement committee

Date: June 06, 2017

  
June 14, 2017



BOOKER WASHINGTON INSTITUTE  
NON-SBA PROCUREMENT PLAN  
(CORE BUDGET)  
FISCAL YEAR: 2017/2018



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PLAN	7	IFB NO:BW/RFP/03/17/18	EQUIPMENT & HOUSEHOLD MATERIAL	G4741/C2593/G4649	Assorted	\$ 10,000.00	RFQ	5/11/2017	5/14/2017	6/1/2017	6/8/2017	6/16/2017	6/28/2017	7/5/2017	7/10/2017	NA	6/3/2018	6/17/2
UPDATE																		
ACTUAL																		
PLAN	8	IFB NO:BW/NCB/05/17/18	DRUGS & MEDICAL CONSUMABLES	G4772	Assorted	\$ 30,000.00	NCB	5/11/2017	5/18/2017	5/26/2017	6/2/2017	7/2/2017	8/10/2017	8/15/2017	10/30/2017	NA	6/3/2018	6/17/2
UPDATE																		
ACTUAL																		
SUB-TOTAL						\$ 40,000.00												
GRAND TOTAL						\$ 964,383.00												

Prepared by: J. Diameno Chea  
Procurement Manager  
Date: 06-06-17

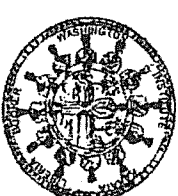
Approved by: Atty. Harris F. Tarnue Esq./Chairman  
Procurement Committee

Date: June 06, 2017

June 14, 2017



**BOOKER WASHINGTON INSTITUTE  
KAKATA, MARGIBI COUNTY  
NON-SBA PROCUREMENT PLAN (CORE BUDGET) EXPLANATORY NOTES  
FISCAL YEAR: 2017/2018**



Item NO.	Contract Package Code	Contract Package	Content of Contract Package
1	IFB No. BWI/RFQ/001/17/18	LABORATORY CONSUMABLES	This contract package will be used to under write the cost of procuring laboratory reagents, chemicals, slides, etc. This contract package is drawn from the budget line laboratory consumables in the tone of (USD\$10,000.00)
2	IFB No. BWI/RFQ/002/17/18	VEHICLE SPARE PARTS	This contract package is intended to procure spare parts for the repairs and maintenance of the institution's vehicles. This contract package is drawn from the budget lines Repairs and Maintenance –Vehicle (US\$9,800.00). Examples of spare parts: Oil filter, Air filter, Shock absorber, view mirror, battery radiator (water tank), Break shoes, Transmission oil, Brake calibrate, etc.
3	IFB No. BWI/NCB/001/17/18	STATIONERY	This contract package is intended to purchase assorted stationeries and cartridges as indicated below for administrative and instructional use at various departments and sections. This contract package is treated separately on the budget line in the tone of (US\$90,000.00) <div style="display: flex; justify-content: space-between;"><div>A 4 sheets HP cartridge 05A HP cartridge 36 A HP 728 Cartridge</div><div>F. Ball pens G. Hanging folders H. Stapler machines I. Brown Envelopes J. Calculators, etc</div></div>
4	IFB NO. BWI/NCB/002/17/18	GENERATOR & MACHINE SPARE PARTS	This contract package is drawn from the budget line on Repairs and Maintenance Generator in the tone of (US\$18,000.00) and (US\$2,000.00) for repair and maintenance for machinery.
5	IFB NO. BWI/NCB/003/17/18	EDUCATIONAL MATERIALS & SUPPLIES	This contract package is used by the institution, through the procurement committee to procure assorted educational materials listed below for students' practical and training at the various trade shops in the tone of (USD\$98,583.00). This is a combination of packages from the budget lines educational materials and supplies (USD\$ 96,000.00 and text books(USD\$2,583.00).

*Handwritten signature*

			<p><b>Automotive Department:</b></p> <p>a. Storage battery (100Amp, 12V--3pcs      e. Valve spring compressor-----3 pc  l. Master tool box--4  b. Battery charger(HD)-----4 pcs      f. Work bench-- 4 pcs    J. Chain hoist(5 tons--1  c. Air compressor-----2 pcs , g. Diesel nuzzles calibrator-----1 pc    K. ignition switch--3pcs  d. Hydraulic floor jack----- 3 pcs      h. Gear puller----- 3 pcs      1 Starter----- 2 pcs</p> <p><b>Machinery Department:</b></p> <p>a. Index center- milling Machine----- 2 pcs    d. assorted files----- 10pcs  b. Pedestrian &amp; portable grinding machine-1pc    e. Pipes cutter----- 1 pc  c. Tap &amp; die set-----1 set</p> <p><b>Business Education Department( Accounting &amp; Secretarial Science)</b></p> <p>a. Electronic type writer-----20 pcs      d. yellow pads---- 4 dzs      g Photocopier----- 2pcs  b. A4 sheets----- 15 cartoons    e. Note pad----- 5 dzs      h. Assorted pens-----10 pks  c. Postal sheet-----5 reams      f. 8 Colum worksheet---20 pcs      I Manila folders----- 4dzs</p> <p><b>Domestic Science department: ( Tailoring, Cosmetology, Pastry , Hotel management and cooking)</b></p> <p>a. Stand dryer--3pcs    E. Electronic cutting Scissors--2 pcs i. Wheat flour--20 bags  b. Electric pressing combs--- 5pcs    f. Bobbin cases-- 3 pcs    k. Butter- 40 Bkt  c. Dressing mirror---5pcs    g. Ironing board---- 4pcs    l. Argo oil-- 40tins  d. Clipping irons----- 10 pcs    h. Tape lines---- 5pcs m. Baking pan----- 7 pcs  n. Rice (25kg)----- 20 bgs      q. Cake mixers----- 6pcs  o. Tubs----- 6pcs  p. Dishing spoons----- 10 pcs</p>
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June 14, 2012



- General Building Trades Department :( Carpentry, Masonry and Plumbing shops)**
- a. Assorted Timbers----- 100pcs                      g. Face basin-----5 pcs
  - b. Zincs----- 5 bundles                                      h. Faucets----- 15 pcs
  - c. Assorted nails----- 10 cartoons                      i. vanish----- 10 cans
  - d. Wood glue----- 20 cans                                      j. Tape lines----- 10 pcs
  - e. Commodes----- 5set                                      k. Tape rule----- 5 pcs
  - f. Pvc pipes----- 20 pcs                                      l. Plywood----- 20 pcs

**Drafting Section**

- a. Tracing papers--3 reams                      e. Assorted postal sheets--3 reams    i. Desk top computer- 1pc
- b. Drawing pens---5 pks    f. HB pencils---5pks    k. Surveying instrument-----1 pc
- c. Work board----- 10 pcs                                      g. Rulers----- 3pks
- d. Triangle----- 10 pcs                                      h. Printers----- 2 pcs

**Electronics Department:**

- a. Soldering iron----15 pcs    d. Claw hammer---5pcs    g. Soldering lead----- 12 pcs
- b. Solders---20 pcs                      e. Screw drivers-10 pcs    h. Desk top computer---10 pcs
- c. Pliers---20 pcs    f. Philip--10 pcs                      i. Mouse---10 pcs

**Electrical Department:**

- a. Vibration meters----- 35 pcs                                      f. Watt checker-----10 pcs
- b. Battery chargers----- 10 pcs                                      g. Digital tachometer----- 10 pcs
- c. Car battery----- 3 pcs    i. Water proof suspension wires—10 pcs
- d. Millimeters'----- 10 pcs    j. Safety helmet----- 20 pcs
- e. Ladders----- 5 pcs                                      k. Metallic trap for grounding-----20 pcs

**Related Subject Department:**


- a. Laboratory Supplies, for Biology, Chemistry and Physic Lab.

*AmB*  
*June 14, 2012*

6	IFB No. BWI/NCB/004/17/18	FOOD ITEMS	<p>This Institution intends to use this package to procure two (2) categories of food items which are divided into slots: This package is drawn from budget lines food &amp; catering in the tone of (US\$696,000.00).</p> <p><b>Slot#1. Assorted Imported Food:</b> This lot is intended to procure imported food for boarding students feeding and it is drawn from the budget line food and Catering Services in the tone of US\$500,000.00</p> <p>First lot:(Assorted Imported Food items)</p> <ul style="list-style-type: none"> <li>A. Rice</li> <li>B. Assorted frozen food</li> <li>C. Wheat flour</li> <li>D. Argo oil x 20L</li> <li>E. Others assorted food</li> </ul> <p><b>Slot#2 :</b> (Assorted Local Food items). This lot is intended to be used for the procurement of local food for boarding students feeding, and it is in the tone of USD\$196,000.00</p> <ul style="list-style-type: none"> <li>A. Cassava,</li> <li>B. Red oil</li> <li>C. Assorted greens</li> <li>D. Beans</li> <li>E. Bitter balls</li> <li>F. Palm nuts</li> <li>G. Eddoes</li> <li>H. Potatoes</li> <li>I. Other local assorted foods</li> </ul>
7	IFB NO:BW/RFQ/003/17/18	EQUIPMENT & HOUSEHOLD MATERIALS	<p>This contract package is intended to be used for procuring assorted items as listed below: single mattresses, metal beds, air conditioners, lights, fans, iceboxes, stoves, etc</p> <p>This contract package is drawn from the budget line Equipment &amp; Household materials in the tone of US\$10,000.00</p>

June 14, 2012

8	IFBNO:BW/NCB/005/17/18	DRUGS & MEDICALS CONSUMABLE	This contract package is drawn from the budget line Drugs and Medicals Consumable. is intended to procure laboratory supplies such as reagents, Para checks, microscope slides, hemecue, centrifuge, widal reagents, RDP, drugs etc. It is drawn from the budget line Drugs & Medical consumables (US\$30,000.00) and drugs.
		CAPACITY BUILDING	This contract package is non- procurable. As such, the institution uses this package to under write the cost of employees training in short-term and medium term capacity building training. Additionally, it is used to give tuition assistance to staff. This budget line is (US\$12,000) , drawn from the budget line capacity building.

Prepared by:  \_\_\_\_\_  
J. Diament Chea  
Procurement Manager

Date: 06-06-17


Approved by:  \_\_\_\_\_  
Harris Fomba Tarnue Esq.  
Principal & CEO/Chairman  
Procurement Committee

Date: June 06, 2017


  
June 14, 2017



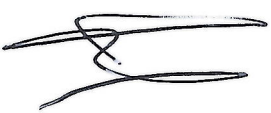
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J. Diabeno Chea  
Procurement Manager

Date: 06-06-17

Approved by:  \_\_\_\_\_  
Harris Fomba Tarnue Esq.  
Principal & CEO/Chairman  
Procurement Committee

Date: June 06, 2017



  
June 14, 2017