

Nimba County Community College (NCCC)  
Procurement Plan (Core Budget)  
Source of Funding: GOL  
Fiscal year: July 1, 2017 – June 30, 2018

1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18
BASIC DATA							IMPLEMENTATION DATES										
ITEM NO.	PACKAGE NUMBER (CODE)	CONTRACT PACKAGE	Business Activity Code (s)	QTY	ESTIMATED COST (USD)	PROCUREMENT METHOD	TECHNICAL SPECS/BOQ/DRAWINGS	PREP. OF BID DOCUMENT	PC APPROVAL - BID DOC/TECH SPECS	BID INVITATION & RELEASE OF BID DOC	BID SUBMISSION/PU BLC OPENING	SUBMISSION OF BID EVALUATION REPORT	PC APPROVAL - BID EVALUATION REPORT	CONTRACT AWARD & SIGNING	ADVANCE PAYMENT (MOBILIZATION)	DELIVERY, INSPECTION & SUBSTANTIATION	
PLANNED	1	IFB NO. NCCC/RB/001 /17/18	Petroleum Products (Diesel & Gasoline)	G4661	12,725gal s. @4.00	50,900	RB	4/17/17	5/1/17	5/15/17	5/22/17	6/22/17	6/30/17	7/6/17	7/14/16	N/A	06/11/18
UPDATE																	
ACTUAL																	
PLANNED	2	IFB NO. NCCC/RFO/00 1/17/18	Vehicles Rentals	N7710	1 firm	7,000	RFO	4/17/17	5/2/17	5/16/17	5/23/17	6/7/17	6/23/17	7/3/17	7/15/17	N/A	06/12/18
UPDATE																	
ACTUAL																	
PLANNED	3	IFB NO. NCCC/RFO/00 2/17/18	Air Tickets	N7911	1	1,800	RFO	4/17/17	5/2/17	5/16/17	5/23/17	6/7/17	6/23/17	7/3/17	7/15/17	N/A	01/30/18
UPDATE																	
ACTUAL																	
PLANNED	4	IFB NO. NCCC/RFO/00 3/17/18	Medicals Supplies	G4772	*Assorted	10,000	RFO	4/17/17	5/2/17	5/16/17	5/23/17	6/7/17	6/23/17	7/3/17	7/15/17	N/A	06/12/18
UPDATE																	
ACTUAL																	
SUB-TOTAL						US\$69,700											

Prepared by: Alphonso P. Dolo Date: 05/31/17  
Procurement Officer

Approved by: Dr. Yar Donlah Conway - Gono Date: 05/31/17  
President/Chairperson-Procurement Committee

05/31/17

June 15, 2017



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PLANNE D	5	IFB NO. NCCC/RfQ/004 /17/18	Building Materials	F4390	Assorted	9,500	RfQ	4/17/17	5/2/17	5/16/17	5/23/17	6/7/17	6/23/17	7/3/17	7/15/17	N/A	06/12/18
UPDATE																	
ACTUAL																	
PLANNE D	6	IFB NO. NCCC/RfQ/005 /17/18	ICT Equipment	S9511	Assorted	8,671	RfQ	4/17/17	5/2/17	5/16/17	5/23/17	6/7/17	6/23/17	7/3/17	7/15/17	N/A	06/12/18
UPDATE																	
ACTUAL																	
PLANNE D	7	IFB NO. NCCC/RfQ/006 /17/18	Laboratory Chemicals	G4772	Assorted	9,000	RfQ	4/17/17	5/2/17	5/16/17	5/23/17	6/7/17	6/23/17	7/3/17	7/15/17	N/A	06/12/18
UPDATE																	
ACTUAL																	
SUB . TOTAL						US \$27,171											

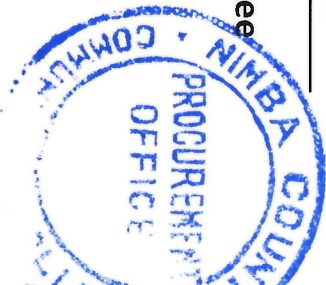
Prepared by: Alphanso P. Dolo  
Procurement Officer

Date: 05/24/17  
Approved by: Dr. Yar Donlah Conway-Gono  
President/Chairperson-Procurement Committee

*Conway-Gono*  
June 15, 2017

*[Signature]*

Date: 05/31/17





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PLANNE D	8	IFB NO. NCCC/RFQ/007 /17/18	Internet Connectivity	J6120	Assorted	6,740	RFQ	4/17/17	5/2/17	5/16/17	5/23/17	6/7/17	6/23/17	7/3/17	7/15/17	N/A	06/12/18
UPDATE																	
ACTUAL																	
PLANNE D	9	IFB NO. NCCC/RFQ/008 /17/18	Printing and Binding Services	C1811	1 firm	10,000	RFQ	4/17/17	5/2/17	5/16/17	5/23/17	6/7/17	6/23/17	7/3/17	7/15/17	N/A	06/12/18
UPDATE																	
ACTUAL																	
PLANNE D	10	IFB NO. NCCC/NCB/001 /17/18	Stationery Supplies	G4761	Assorted	40,000	NCB	4/17/17	5/1/17	5/15/17	5/22/17	6/22/17	6/30/17	7/6/17	7/14/16	N/A	06/11/18
UPDATE																	
ACTUAL																	
PLANNE D	11	IFB NO. NCCC/RFQ/009 /17/18	Computers (laptops & Desktop)	G4651	Assorted	10,000	RFQ	4/17/17	5/2/17	5/16/17	5/23/17	6/7/17	6/23/17	7/3/17	7/15/17	N/A	06/12/18
UPDATE																	
ACTUAL																	
SUB-TOTAL						US \$66,740											

Prepared by: Alphanso R. Dolo Date: 05/31/17

Approved by: Dr. Yar Donlah Conway - Gono Date: 06/31/17

Procurement Officer

President/Chairperson-Procurement Committee

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June 15, 2017



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PLANNED	12	IFB NO. NCCC/NCB/002 /17/18	Teaching Materials	G4741	Assorted	35,000	NCB	4/17/17	5/1/17	5/15/17	5/22/17	6/22/17	6/30/17	7/6/17	7/14/16	N/A	06/11/18
UPDATE																	
ACTUAL																	
PLANNED	13	IFB NO. NCCC/RFQ/010 /17/18	Office Furniture	G4759	Assorted	5,000	RFQ	4/17/17	5/2/17	5/16/17	5/23/17	6/7/17	6/23/17	7/3/17	7/15/17	N/A	06/12/18
UPDATE																	
ACTUAL																	
PLANNED		IFB NO NCCC/RFQ/011 17/18	Vehicles Repairs & Maintenance Services	G4520			4/17/17	5/2/17	5/16/17	5/23/17	6/7/17	6/23/17	7/3/17	7/15/17	N/A	06/12/18	
UPDATE	14				1 firm	10,000	RFQ										
ACTUAL																	
PLANNED	15	IFB NO NCCC/RFQ/012 17/18	Custom Broker Clearing Services	H5229	Assorted	2,000	RFQ	4/17/17	5/2/17	5/16/17	5/23/17	6/7/17	6/23/17	7/3/17	7/15/17	N/A	06/12/18
UPDATE																	
ACTUAL																	
Grand Total						US\$215,611											

Prepared by:   
**Alphanso P. Dolo**  
Procurement Officer

Date 05/31/17

Approved by:   
**Dr. Yar Donlah Conway - Gono**  
President/Chairperson-Procurement Committee

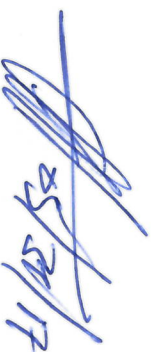
Date: 05/31/17





**Nimba County Community College**  
**Procurement Plan Explanatory Notes (Core Budget)**  
**Fiscal Year: 2017/2018**

NO.	ITEM No.	Contract Package	Content of Contract Package
1	IFB NO. NCCC/RB/001/17/18	Petroleum Products (Diesel & Gasoline)	This contract package is intended to procure 12,725 gallons of Diesel and Gasoline for three (3) Vehicles and three (3) Generators for the fiscal period @US 4.00 per gallon. Ten thousand seven hundred twenty five gallons of Diesel will be procured, while two thousand gallons of Gasoline will be procured. This contract package is from the budget line: Fuel & Lubricants Vehicle and Generator.
2	IFB NO. NCCC/RFO/001/17/18	Vehicle Rental	This contract package is intended to rent Vehicle for Staff travelling to and from Monrovia and other places in Nimba and Liberia. This contract package is from the budget line: Domestic Means of Travel.
3	IFB NO. NCCC/RFO/002/17/18	Air Ticket	This contract package is intended to procure one Air Ticket for trip abroad. This contract package is from the budget line: Foreign Means of Travel.
4	IFB NO. NCCC/RFO/003/17/18	Medical Supplies	This contract package is intended to procure Drugs and Medical Consumables for the nursing school demo lab and soil laboratory technology such as MVA set, Gauge drum, Urine bag, Artificial penis, Pelvic station, etc. This contract package is from the budget line: Drugs & Medical Consumable.
5	IFB NO. NCCC/RFO/004/17/18	Building Materials	This contract package is intended to procure assorted Building Materials for the repair and maintenance of the Administrative Building, Cafeteria, Student Centre and School Buildings using the carpenters employed with the college. Such materials are: Ply Wood, Cylinder Locks, Nails, Paints, Light Bulbs, Zinc, Ceiling Tiles, Brushes, Steel Door, etc. This contract package is from the budget line: Repair & Maintenance –Civil.
6	IFB NO. NCCC/RFO/005/17/18	ICT Equipment	This contract package is intended to procure Computer hardware/Spare Parts for the repairs and maintenance of two hundred Computers. Such Spare Parts are: USB Cable, RJ-45 Connectors, UTP Cable (CAT6) etc. This contract package is from the budget line: Repair & Maintenance ICT Equipment.
7	IFB NO. NCCC/RFO/006/17/18	Laboratory Chemicals	This contract package is intended to procure Laboratory Chemicals for Science Lab, Demo Room and Lab Technology program. Such materials are: Needles, Blood bags 450ml, Filter papers, Ethanolis, etc. This contract package is from the budget line: Laboratory Consumables.
8	IFB NO. NCCC/RFO/007/17/18	Internet Connectivity	This contract package is intended to procure materials for Internet Supplies, such as: Modems, Pen drive, Cisco 8port switches, Window server 2008, etc. This contract package is from the budget line: Telecommunications and Internet.
9	IFB NO. NCCC/RFO/008/17/18	Printing and Binding Services	This contract package is intended to procure the services of a Printing press to Print and Bind the following: documents, T-shirts, Banners, Jerseys, Receipt Books, Vouchers, etc. This contract package is from the budget line: Printing, Binding and Publication.

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10	IFB NO. NCCC/NCB/001/17/18	Stationery Supplies	This contract package is intended to procure 500 cartons of A4 papers, 250 cartons of legal papers, 100 pcs of staplers, 100 packs of markers; 300 note pads, 350 pcs of 728 cartridges, 250 pcs 85A cartridges ,150 pcs of 737 cartridges, 25 sets of 128A cartridge, 25 sets of 305A cartridge and 25 cartons of box folders, etc. This contract package is from the budget line: Stationery.
11	IFB NO. NCCC/RFO/009/17/18	Computers ( Laptops & Desktop)	This contract package is intended to procure computer (Desk Tops and Lap Tops), and computer supplies and accessories for the computers. Such materials are : soft wares, anti-viruses, Dell Monitors, Canon Printers, etc. This contract package is from the budget line: Computer Supplies and ICT Service.
12	IFB NO. NCCC/NCB/002/17/18	Teaching Materials	This contract package is intended to procure 10 cartons of white envelopes, 5 cartons of Fluorescent maker,5 cartons of Duster, 30 cartons of Manila Envelopes,2 cartons Paper Clips,100 PCS of White Board,36 cartons of white boards and markers, 5- overhead projectors, 5-cartons of chalk, etc. This contract package is from the budget line: Educational Materials and Supplies.
13	IFB NO. NCCC/RFO/010/17/18	Office Furniture	This contract package is intended to procure other Office materials such as Desks, Cabinets, Chairs, etc. This contract package is from the budget line: Other Office Materials and Consumables.
14	IFB NO. NCCC/RFO/011/17/18	Vehicles Repairs & Maintenance Services	This contract package is intended to procure spare parts and hire the services of a reputable garage that will repair NCCC's three Vehicles. This contract package is from the budget line: Repair & Maintenance Vehicles.
15	IFB NO. NCCC/RFO/012/17/18	Custom Broker Clearing Services	This contract package is intended to hire the services of shipping agencies to process documents and release materials ordered by the Nimba County Community College upon arrival at a Port of Entry. This contract package is from the budget line: Shipping, Storage, and Handling.
16		Residential Property, Rental and Lease	This contract package is intended to procure/lease two buildings for faculty and staff. Our lessors are Mr Joseph Seigan and Mr. Bill Paye . We are leasing one (1) dwelling house for \$75.00 USD(seventy five United States Dollars per month from Mr. Joseph Seigan. The LESSOR and LESSEE agree that the lease be for the initial period of one(1) years and will end(October 2 <sup>nd</sup> ,2017) and also we are leasing one (1) dwelling house for \$130.00 USD (one hundred fifty United States Dollars per month from Mr. Bill Paye. The LESSOR and LESSEE agree that the lease be for the initial period of one(1) year and will end(August 30,2017). This contract package is from the budget line: Residential Property, Rental and Lease
17		Gifts	This contract package is intended to procure drinks, gifts, and hotel fees of college guests. This contract package is from the budget line: Entertainment, Representation and Gifts.
18		Water & Sewage	This contract package is intended for water & sewage to supply water on the campus . This contract package is from the budget line: Water &Sewage.

*[Signature]*  
05/31/17

*[Signature]*  
05/15/2017

*[Signature]* 05/31/17

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