

Liberia Institute of Statistics & Geo-Information Services (LISGIS)
Procurement Plan (SBA Core Budget)
Source of Funding: National Budget

Fiscal Year 2017/2018

1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19
	ITEM NO	PACKAGE NUMBER (CODE)	CONTRACT PACKAGE	Business Activity code	QTY	ESTIMATED COST (USD)	PROCUREMENT METHOD	TECHNICAL SPECS/BOQ/DRAWINGS	PREP. OF BID DOCUMENT	PC APPROVAL BID DOCTECH SPECS	BID INVITATION & RELEASE OF BID DOC	BID SUBMISSION/ PUBLIC OPENING	SUBMISSION OF BID EVALUATION REPORT	PC APPROVAL BID EVALUATION REPORT	CONTRACT AWARD & SIGNING	ADVANCE PAYMENT (MOBILIZATION)	DELIVERY, INSPECTION (SUBSTANTIAL COMPLETION)	ACCEPTANCE & FINAL PAYMENT
	1	IFB No/LISGIS/SBA/RB/001/17/18	Petroleum Products/diesel and gasoline)	G 4661	6,711,409gal, @2.98	20,000.00	RB	6-Apr-17	20-Apr-17	27-Apr-17	4-May-17	1-Jun-17	15-Jun-17	22-Jun-17	29-Jun-17	N/A	21-Jun-18	28-Jun-18
Planned Update																		
Actual																		
Planned Update	2	IFB No/LISGIS/SBA/NCB/001/17/18	Guards & Security Services	N 8010	1-Firm	43,740.00	NCB	7-Apr-17	21-Apr-17	28-Apr-17	5-May-17	2-Jun-17	16-Jun-17	23-Jun-17	30-Jun-17	N/A	22-Jun-18	29-Jun-18
Actual																		
Planned Update	3	IFB No/LISGIS/SBA/NCB/002/17/18	Janitorial Services	N 8121	1-Firm	51,784.00	NCB	5-Apr-17	19-Apr-17	26-Apr-17	3-May-17	31-May-17	14-Jun-17	21-Jun-17	28-Jun-17	N/A	20-Jun-18	27-Jun-18
Actual																		
Planned Update	4	IFB No/LISGIS/SBA/RFO/001/17/18	Repairs and maintenance of Mach/Equip & Furniture	S 9524 C 3314	Assorted	3,000.00	RFO	24-Apr-17	8-May-17	15-May-17	22-May-17	29-May-17	5-Jun-17	12-Jun-17	19-Jun-17	N/A	21-Jun-18	28-Jun-18
Actual																		
Planned Update	5	IFB No/LISGIS/SBA/RFO/002/17/18	Stationery	G 4761	Assorted	9,494.00	RFO	28-Apr-17	12-May-17	19-May-17	26-May-17	2-Jun-17	9-Jun-17	16-Jun-17	23-Jun-17	N/A	22-Jun-18	29-Jun-18
Actual																		
Grand Total						128,018.00												

Signed: Reuben S. Wany
Procurement Director

Date: June 8, 2017

Approved by: [Signature]
Acting Director General/ Chairman PC.

Date: June 8, 2017

[Signature]
June 28, 2017

[Signature]
June 13, 2017

Liberia Institute of Statistics and Geo Information Services
Procurement Plan Explanatory Notes for SBA Core Project Budget
Fiscal Year: 2017/2018

Item No.	CONTRACT PACKAGE CODE	CONTRACT PACKAGE	CONTENT OF CONTRACT PACKAGE
1.	IFB No/LISGIS/SBA/RB/001/17/18	Petroleum Products	This Package is intended to procure Petroleum Products: 6,711.409 gals @ 2.98
2.	IFB No/LISGIS/SBA/NCB/001/17/18	Guard and Security Services	This Package is intended to procure: Security Guard Services for LISGIS: 1. Private Security Firm.....27 Staffs
3.	IFB No/LISGIS/SBA/NCB/002/17/18	Janitorial Services	This Package comes from the budget line Cleaning Materials and Services and is intended to procure a Firm for Janitorial Services for LISGIS' Compound: 1. Janitorial Company.....15 Staffs
4	IFB No/LISGIS/SBA/RFQ/001/17/18	Repairs and maintenance of Machinery, Equipment & Furniture	This package is intended to procure Services for the repair and maintenance of machinery, equipment and furniture.
5	IFB No/LISGIS/SBA/RFQ/002/17/18	Stationery	This Package is intended to procure the following Stationery Items: 1. A4 Papers.....50 Cartoons 2. FX10 Cartridge.....15Pcs 3. 85 Cartridge.....10Pcs 4. 12A Cartridge.....10Pcs 5. 49A Cartridge.....10Pcs 6. 05A Cartridge.....20Pcs 7. 728 cartridge.....15Pcs 8. 121/122 Cartridge.....5 Sets 9. 60/60 Cartridge.....10Sets 10. 61/61 Cartridge.....10 Sets 11. 45/78 Cartridge.....8sets 12. 45/46 Cartridge.....5 sets 13. 920 HP.....15Pcs 14. 210/211 Cartridge.....10Sets 15. 445/446 Cartridge.....8 Sets 16. Brown Envelopes (Medi)..... 25Pks 17. Ball Point Pens20Pks 18. Desk Pads.....10Pcs 19. Toilet Tissues.....50 Sacks 20. Box Files.....10 Crtns 21. Stick on Pads Small Size.....10Pks 22. Stick on Pads (Medi) Size.....10Pks

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			23. Calculators 12 Digits.....25Pcs 24. Perforator Heavy Duty.....10Pcs 25. Perforator 2 holes.....20Pcs 26. Stapler Machine (Medi).....15Pcs 27. Stapler Machine (Large).....10Pcs 28. Staplers Pins (Regular).....150Pks 29. Staplers Pins (Heavy Duty)...50Pks 30. Correction Fluid.....20Pks 31. Brown Envelop A3 Size.....15Pks 32. Brown Envelops (Small).....20Pks 33. Binding Cover.....10Pks 34. Binding Combs.....10Pks 35. Plastic Cover.....10Pks 36. Highlighter.....15Pks
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Prepared By:

Rebecca S. Wesley

Procurement Director

Date:

June 8, 2017



June 28, 2017



3 Jul 2017