

LAW REFORM COMMISSION
PROCUREMENT PLAN (Regular Core Budget)
Source of Funding: Government of Liberia
Fiscal year: 2017/2018

1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19
ITEM NO.	PACKAGE NUMBER (CODE)	CONTRACT PACKAGE	BUS. REGISTRATION CODE	QTY	ESTIMATED COST (USD)	PROCUREMENT METHOD	IMPLEMENTATION DATES											
							TECHNICAL SPECS/BOQ /DRAWINGS	PREP. OF BID DOCUMENT	PC APPROVAL - BID DOC/TECH SPECS	BID INVITATION & RELEASE OF BID DOC	BID SUBMISSION /PUBLIC OPENING	SUBMISSION OF BID EVALUATION REPORT	PC APPROVAL - BID EVALUATION REPORT	CONTRACT AWARD & SIGNING	ADVANCE PAYMENT (MOBILIZATION)	DELIVERY, INSPECTION (SUBSTANTIAL COMPLETION)	ACCEPTANCE & FINAL PAYMENT	
PLANNED	1.	IFB NO.LRC/RFQ/001/ 2017/2018	Scratch cards	J6120	Assorted	8,000.00	RFQ	6/05/2017	6/16/2017	6/27/2017	7/06/2017	7/14/2017	7/21/2017	7/31/2017	8/07/2017	N/A	6/15/2018	6/30/
UPDATE																		
ACTUAL																		
PLANNED	2.	IFB NO.LRC/RFQ/002/ 2017/2018	Vehicles Spare Parts	G4530	Assorted	10,000.00	RFQ	6/01/2017	6/20/2017	7/18/2017	8/28/2017	10/05/2017	10/25/2017	11/03/2017	11/23/2017	N/A	6/30/2018	6/30/2
UPDATE																		
ACTUAL																		
PLANNED	3.	IFB NO.LRC/RFQ/003/ 2017/2018	Generator Spare Parts	G4759	1	4,000.00	RFQ	6/08/2017	6/21/2017	7/05/2017	7/14/2017	7/21/2017	8/01/2017	8/11/2017	8/22/2017	N/A	6/15/2018	6/30/2
UPDATE																		
ACTUAL																		
PLANNED	4.	IFB NO.LRC/RFQ/004/ 2017/2018	Stationery	G4761	Assorted	5,000.00	RFQ	6/05/2017	6/16/2017	6/27/2017	7/06/2017	7/14/2017	7/21/2017	7/31/2017	8/07/2017	N/A	6/15/2018	6/30/
UPDATE																		
ACTUAL																		
		TOTAL				27,000.00												

Signed: _____
Rachel G. Saywah
Supervisor/Procurement Unit

Approved by: _____
Cllr. Boakai N. Kanneh
Head of Entity/Chairman Proc. Committee

Date: 6/19/2017

June 26, 2017

13 Jul 2017

27/5

LAW REFORM COMMISSION
PROCUREMENT PLAN (Regular Core Budget)
EXPLANATORY NOTES
FISCAL YEAR: 2017/2018

NO.	Contract Package Code	Contract Package	Content of Contract Package
1.	IFB NO. LRC/RFQ/001/2017/2018	Scratch cards	This budget comes from Telecommunications, Internet, Postage and Courier will be applied to Scratch cards with combination of Orange Liberia and Lone Star Scratch cards.
2.	IFB NO. LRC/RFQ/002/2017/2018	Vehicles Spare Parts	This budget comes from Repair and Maintenance Vehicles will be applied to purchase of spare parts for vehicles (tires, filters, batteries etc, and maintenance services).
3.	IFB NO. LRC/RFQ/003/2017/2018	Generator Spare Parts	This budget comes from Repair and Maintenance Generator will be applied to purchase of spare parts for Generator such as Batteries, Fuel Filter, Engine oil etc, and maintenance service.
4.	IFB NO. LRC/RFQ/004/2017/2018	Stationery	This budget comes from Stationery it is intended to procure the following stationary items: 1. A4 Ream of sheet.....30 Boxes 2. Legal sheet (8.5"x14")8 Boxes 3. Box file.....3 Boxes 4. Binding clip.....1 Box 5. Brown Envelops(A-4 Size).....5 Boxes 6. Brown Envelops (A3 Size).....3 packs 7. Color sheet (blue & yellow).....4 Reams 8. White Envelops (letter size peel and seal, 80gsm)6 Boxes 9. Note Pad.....1 Cartoons 10. High quality Executive Ball pens (12pcs in 1 pk)..8 packs 11. Stapler (regular size).....10 Pieces 12. Heavy duty staple pins.....3 Packs 13. Pen (assorted).....1 Cartoon 14. Plastic binding ring (big & small).....1 Box

Signed: 
Rachel G. Saywah
Supervisor/Procurement Unit

Approved by: 
Boakai N. Kanneh
Head of Entity/ Chairman Proc. Committee

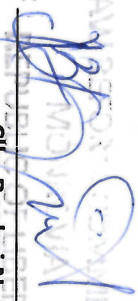
Date: 6/9/2017


June 26, 2017

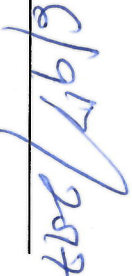

13 Jun 2017

		15. Transparent binding sheet(A4 size).....2 Packs 16. Permanent markers.....5 Packs 17. Highlighter8 Packs 18. Rubber band.....2 bags 19. Scissors.....4 pieces 20. Stamp pad.....3 pieces 21. Scotch tape, 5 cm, transparent5 packs 22. White board marker.....5 packs 23. Staple Remover10 Pieces 24. File divider (A-Z).....5 sets 25. Flash Drive.....8 pieces 26. Kodak max battery (double A).....1 box 27. Kodak max battery (Triple A).....1 box 28. Ledger (legal).....5 pieces 29. Stick –on-pad.....1 box 30. Calculator.....5 pcs 31. CD-R52(700 MB-80 MIN)3 boxes Cartridge: 1. HP 61 combo Cartridge.....20 pieces 2. HP Cartridge 85A.....20 pieces 3. HP Cartridge 280A8 Pieces 4. HP Cartridge 78A.....3 pieces 5. O5A Cartridge3 pieces 6. Dell Cartridge2 pieces 7. C- EX V33 Back8 pieces
5.	Office Building Lease	This Budget comes from Offices Building Rental and Lease it will be applied to payment toward the lease of office building located North Gibson Street, Old CID Road, Mamba Point, Monrovia, Liberia.

Signed: 
Rachel G. Saywah
Supervisor/Procurement Unit

Approved by: 
Cllr. Boakai N. Kanneh
Head of Entity/ Chairman Proc. Committee


May 26, 2017

Date: 
13 Jul 2017
