

Ministry of Finance and Development Planning

Procurement Plan - West Africa Monetary Institution Statutory Meetings [Small Business Act (SBA)]

MEDP/GOL Special Budget

July 27, 2017 - August 4, 2017

1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	
BASIC DATA							IMPLEMENTATION DATES												
	ITEM NO.	PACKAGE NUMBER (CODE)	CONTRACT PACKAGE	Business Activities Code	QTY	ESTIMATED COST (USD)	PROCUREMENT METHOD	TECHNICAL SPECS/TOR/BOQ/ DRAWINGS	PREP. OF BID DOCUMENT	PC APPROVAL - BID DOC/TECH SPECS	BID INVITATION & RELEASE OF BID DOC	BID SUBMISSION/PU BLC OPENING	SUBMISSION OF BID EVALUATION REPORT	PC APPROVAL - BID EVALUATION REPORT	CONTRACT AWARD & SIGNING	ADVANCE PAYMENT (MOBILIZATION)	DELIVERY, INSPECTION (SUBSTANTIAL COMPLETION)	ACCEPTANCE & FINAL PAYMENT	REMARKS
PLANNED	1	MFDP/WAMI/SB A/NCB/001/17- 18	Food & Catering Services	S - 5621	3 Firm	41,000.00	NCB	6/15/2017	6/16/2017	6/19/2017	6/21/2017	7/5/2017	7/19/2017	7/26/2017	8/16/2017	N/A	7/20/201	7/30/2017	
UPDATE																			
ACTUAL																			
PLANNED	2	MFDP/WAMI/SB A/RFQ/001/17- 18	Printing & Binding Services	C - 1811	1 Firm	3,400.00	RFQ	6/15/2017	6/16/2017	6/19/2017	6/21/2017	6/28/2017	7/5/2017	7/12/2017	7/19/2017	N/A	7/20/201	7/30/2017	
UPDATE																			
ACTUAL																			
PLANNED	3	MFDP/WAMI/SB A/RFQ/002/17- 18	Billboard Rental Service	C - 1811	14 Billboards	1,200.00	RFQ	6/15/2017	6/16/2017	6/19/2017	6/21/2017	6/28/2017	7/5/2017	7/12/2017	7/19/2017	N/A	7/20/201	7/30/2017	
UPDATE																			
ACTUAL																			
PLANNED	4	MFDP/WAMI/SB A/RFQ/003/17- 18	Sovenirs	G - 4641	200 pcs	6,000.00	RFQ	6/15/2017	6/16/2017	6/19/2017	6/21/2017	6/28/2017	7/5/2017	7/12/2017	7/19/2017	N/A	7/20/201	7/30/2017	
UPDATE																			
ACTUAL																			
TOTAL						51,600.00													

Signed:

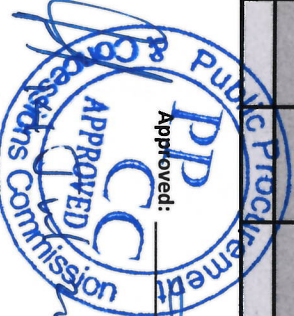
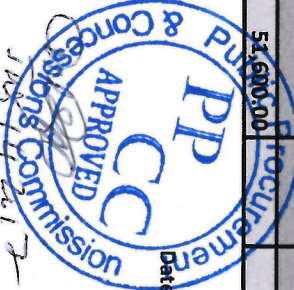
DIRECTOR OF PROCUREMENT

Date:

July 11, 2017

Approved:

HEAD OF ENTITY



Ministry of Finance and Development Planning

Procurement Plan - West Africa Monetary Institution Statutory Meetings [Small Business Act (SBA)]

MFDP/GOL Special Budget

July 27, 2017 - August 4, 2017

No	Contract Package	Description	Explanatory note
1	IFB No. MFDP/WAMI/SBA/NCB/001/2017	Food & Catering Services	refers to the cost of hiring catering service providers to provide catering services for the upcoming West Africa Monetary Institute Statutory Meeting from July 27, 2017 to August 4, 2017
2	IFB No. MFDP/WAMI/SBA/RFQ/001/2017	Printing & Binding Services	refers to the cost for printing Banners for the upcoming West Africa Monetary Institute Statutory Meeting from July 27, 2017 to August 4, 2017
3	IFB No. MFDP/WAMI/SBA/RFQ/002/2017	Billboard Rental Service	refers to the cost of renting a billboard to display messages at a cost of US\$85.00 for fourteen (14) days for the upcoming West Africa Monetary Institute Statutory Meeting from July 27, 2017 to August 4, 2017
4	IFB No. MFDP/WAMI/SBA/RFQ/003/2017	Sovenirs	refers to the cost of procuring Country (Liberian) Cloth Scarfs for the participants of the upcoming West Africa Monetary Institute Statutory Meeting from July 27, 2017 to August 4, 2017
		Media Coverage	refers to payments to news outlets to cover the upcoming program (Radio Stations, New Papers publications, etc) and producing video documentary for the upcoming West Africa Monetary Institute Statutory Meeting from July 27, 2017 to August 4, 2017

Signed: *[Signature]*

Director of Procurement

Date: *July 11, 2017*

