



BOOKER WASHINGTON INSTITUTE  
SBA PROCUREMENT PLAN  
(CORE BUDGET)  
FISCAL YEAR: 2017/2018



1	2	3	4	5	6	8	10	11	12	13	14	15	16	17	18	19		
BASIC DATA						IMPLEMENTATION DATES												
	ITEM NO.	PACKAGE NUMBER (CODE)	CONTRACT PACKAGE	VENDOR's Business Registration Code	QTY	ESTIMATED COST (USD)	PROCUREMENT METHOD	TECHNICAL SPECS/BOQ/DRAWINGS	PREP. OF BID DOCUMENT	PC APPROVAL - BID DOC/TECH SPECS	BID INVITATION & RELEASE OF BID DOC	BID SUBMISSION/PUBLIC OPENING	SUBMISSION OF BID EVALUATION REPORT	PC APPROVAL - BID EVALUATION REPORT	CONTRACT AWARD & SIGNING	ADVANCE PAYMENT (MOBILIZATION)	DELIVERY , INSPECTION (SUBSTANTIAL)	ACCEPTANCE & FINAL PAYMENT
PLAN	1	IFB NO.BW/USB A/RB/001/17/18	SCRATCH CARDS	J6120	Assorted	\$ 21,500.00	RB	5/12/2017	5/17/2017	5/25/2017	6/4/2017	7/6/2017	7/12/2017	7/15/2017	7/20/2017	NA	6/7/2018	6/21/2018
UPDAT E																		
ACTUAL																		
PLAN	2	IFB NO. BW/SCA/RB/002/17/18	PETROLEUM PRODUCTS	G4661	Assorted	\$ 166,000.00	RB	5/23/2017	6/1/2017	6/5/2017	7/9/2017	8/10/2017	8/15/2017	8/20/2017	11/7/2017	NA	6/6/2018	6/23/2018
UPDAT E																		
ACTUAL																		
SUB-TOTAL					\$	187,500.00												

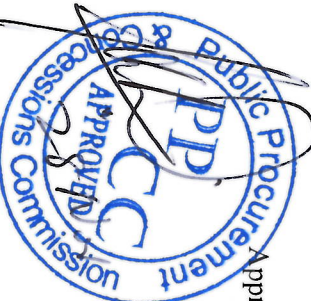
Prepared by: \_\_\_\_\_ Date: 11-16-17

Approved by: \_\_\_\_\_

Date: 16/11/17

Diarmeno Chea  
Procurement Manager

Atty. Harris F. Farnue esq./ Chairman  
Procurement Committee





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SBA PROCUREMENT PLAN  
(CORE BUDGET)  
FISCAL YEAR: 2017/2018



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PLAN	3	IFB NO: BWI/SBA/NCB /001/17/18	CLEANING MATERIALS	G4773	Assorted	\$ 38,000.00	NCB	5/22/2017	5/30/2017	6/5/2017	6/10/2017	7/12/2017	7/26/2017	7/31/2017	11/6/2017	NA	6/7/2018	6/21/2018
UPDATE																		
ACTUAL																		
PLAN	4	IFB NO. BWI/SBA/RB/ 003/17/18	PERSONNEL INSURANCE	K6511	1 FIRM	\$ 40,000.00	RB	5/22/2017	5/30/2017	6/5/2017	6/10/2017	7/12/2017	7/26/2017	7/31/2017	11/6/2017	NA	6/7/2018	6/21/2018
UPDATE																		
ACTUAL																		
SUB-TOTAL						\$ 78,000.00												

Prepared by: \_\_\_\_\_

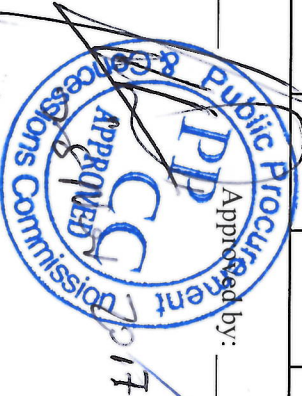
Date: 11-16-17

Approved by: \_\_\_\_\_

Date: 11/17/17

Diamond Chen  
Procurement manager

Atty. Harris F. Tarnue Esq./ Chairman  
Procurement Committee







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FISCAL YEAR: 2017/2018



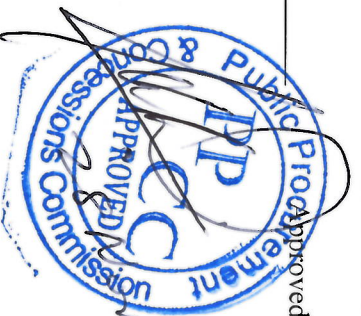
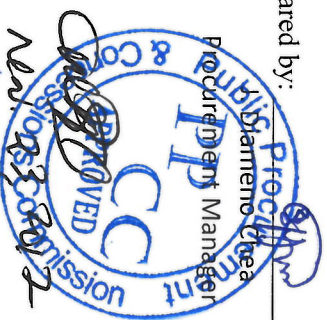
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PLAN	5	IFB No. BWI/SBA/NCB /002/17/18	EQUIPMENT & HOUSEHOLD MATERIAL	G4741/C2593 /G4649	ASSORTED	\$ 25,617.00	NCB	5/22/2017	5/30/2017	6/5/2017	9/21/2017	10/28/2017	11/6/2017	11/10/2017	11/20/2017	NA	6/7/2018	6/24/2018
UPDATE																		
ACTUAL																		
PLAN	6	IFB NO. BWI/SBA/NCB /003/17/18	AGRICULTURAL SUPPLIES& INPUTS	G4653/G4772 /C2593	ASSORTED	\$ 15,000.00	NCB	5/11/2017	5/18/2017	6/1/2017	9/21/2017	10/28/2017	11/6/2017	11/10/2017	11/20/2017	NA	6/3/2018	6/17/2018
UPDATE																		
E																		
ACTUAL																		
SUBTOTAL					\$	40,617.00												

Prepared by:

Date:

Approved by:

Date:



Acty Harris F. Tarnue Esq./ chairman  
Procurement Committee

11-16-17  
16/11/17



BOOKER WASHINGTON INSTITUTE  
SBA PROCUREMENT PLAN(CONSOLIDATED)  
(GOL APPROPRIATION AND BWI INTERNAL REVENUE)  
FISCAL YEAR: 2017/2018

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PLAN	7	IFB No. BWI/SBA/RF Q/001/17/18	PRODUCTION OF ID CARDS	N8010	1 Firm	\$ 9,000.00	RFQ	5/6/2017	5/20/2017	5/27/2017	6/3/2017	6/10/2017	6/24/2017	7/7/2017	8/5/2017	NA	6/30/2018	6/30/2018
UPDAT E																		
ACTUA L																		
PLAN	8	IFB NO. BWI/SBA/RFQ /006/17/18	REPAIRS & MAINT. Motor Bike	B3319	Assorted	\$ 500.00	RFQ	5/6/2017	5/20/2017	5/27/2017	6/3/2017	6/10/2017	6/24/2017	7/7/2017	8/5/2017	NA	6/30/2018	6/30/2018
UPDAT E																		
ACTUA L																		
SUBTOTAL						\$ 9,500.00												

Prepared by:

Date:

11-16-17

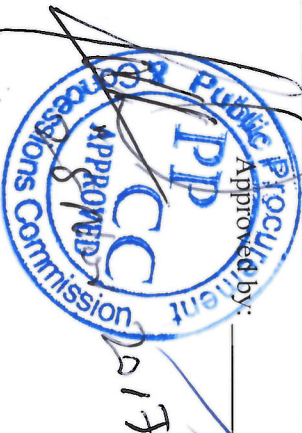
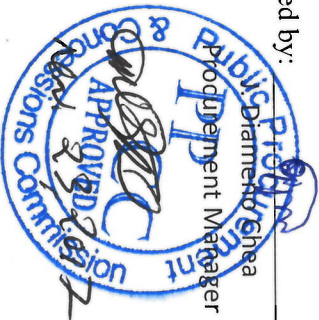
Approved by:

Date:

16/11/17

Atty. Harris F. Tarnue Esq./ Chairman

Procurement committee



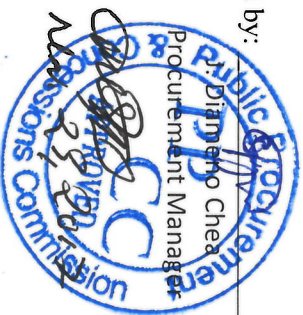




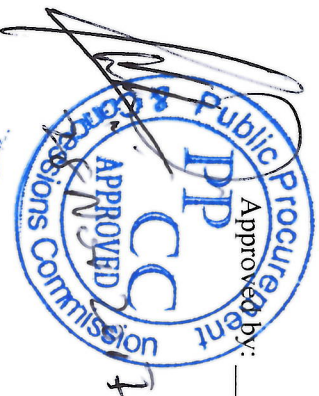
BOOKER WASHINGTON INSTITUTE  
SBA PROCUREMENT PLAN(CONSOLIDATED)  
(GOL APPROPRIATION AND BWI INTERNAL REVENUE)  
FISCAL YEAR: 2017/2018

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PLAN	9	IFB NO:BW/RFO/002/17/18	VEHICLES INSURANCE	K6512	1 Firm	\$ 3,500.00	RFQ	5/23/2017	6/13/2017	6/27/2017	7/4/2017	8/2/2017	8/23/2017	9/7/2017	10/15/2017	NA	6/30/2018	6/30/2018
UPDATE																		
ACTUAL																		
PLAN	10	IFB NO: BW/SBA/RF Q/003/17/18	PRINTING AND BINDING	C1811	Assorted	\$ 3,950.00	RFQ	5/23/2017	6/13/2017	6/27/2017	10/29/2017	11/29/2017	12/6/2017	12/10/2017	12/18/2017	NA	6/30/2018	6/30/2018
UNDATED																		
ACTUAL																		
SUB-TOTAL					\$	7,450.00												

Prepared by: \_\_\_\_\_ Date: 11-16-17



Approved by: \_\_\_\_\_ Date: 11/14/17



Atty. Harris F. Tarnue Esq. / Chairman  
procurement committee



BOOKER WASHINGTON INSTITUTE  
SBA PROCUREMENT PLAN(CONSOLIDATED)  
(GOL APPROPRIATION AND BWI INTERNAL REVENUE)



FISCAL YEAR: 2016/2

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BASIC DATA						IMPLEMENTATION DATES												
	ITEM NO.	PACKAGE NUMBER (CODE)	CONTRACT PACKAGE	VENDOR'S Business Registration	QTY	ESTIMATED COST (USD)	PROCUREMENT METHOD	TECHNICAL SPECS/BOQ/DRAWINGS	PREP. OF BID DOCUMENT	PC APPROVAL - BID	BID INVITATION & RELEASE	BID SUBMISSION/PUBLIC	SUBMISSION OF BID EVALUATION	PC APPROVAL - BID	CONTRACT AWARD & SIGNING	ADVANCE PAYMENT	DELIVERY & INSPECTION	ACCEPTANCE & FINAL
PLAN	11	IFB NO: BWI/RB/004/17/18	Publication Services	C1812/15819	Assorted	\$ 20,000.00	RFQ	5/23/2017	6/13/2017	6/27/2017	7/4/2017	8/2/2017	8/23/2017	9/7/2017	11/18/2017	NA	6/30/2018	6/30/2018
UPDATE																		
ACTUAL																		
PLAN	12	IFB NO: BWI/SBA/RB/005/17/18	UNIFORMS AND SPECIALIZED CLOTHING	G4711/C1410	Assorted	\$ 40,000.00	RB	5/23/2017	6/13/2017	6/27/2017	7/4/2017	8/2/2017	8/23/2017	9/7/2017	10/15/2017	NA	6/30/2018	6/30/2018
UNDATED																		
ACTUAL																		
SUB-TOTAL						\$ 60,000.00												

Prepared by:

Diamenteh Chen  
Procurement Manager

Date:

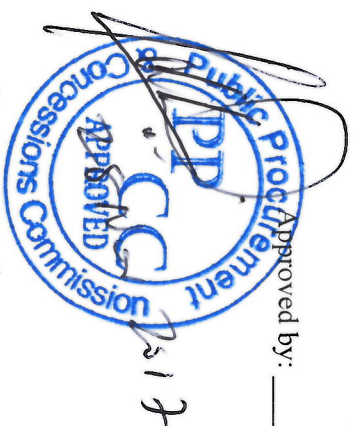
11-16-17

Approved by:

Atty/ Harris F. Tarnue Esq./ Chairman  
procurement committee

Date:

11/16/17







BOOKER WASHINGTON INSTITUTE  
SBA PROCUREMENT PLAN(CONSOLIDATED)  
(GOL APPROPRIATION AND BWI INTERNAL REVENUE)  
FISCAL YEAR: 2017/2018



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PLAN	13	IFB NO. BWI/RFO/004/17/18	VEHICLE RENTAL	M7710	Assorted	\$ 5,500.00	RFO	5/23/2017	6/13/2017	6/27/2017	10/29/2017	11/29/2017	12/6/2017	12/10/2017	12/18/2017	NA	6/30/2018	6/30/2018
UPDATE																		
ACTUAL																		
PLAN	14	IFB NO:BW/RFO/005/17/18	FURNITURE AND Fixture	G4610	Assorted	\$ 2,000.00	RFO	5/23/2017	6/13/2017	6/27/2017	10/29/2017	11/29/2017	12/6/2017	12/10/2017	12/18/2017	NA	6/30/2018	6/30/2018
UNDATED																		
ACTUAL																		
SUB-TOTAL						\$ 7,500.00												

Prepared by: \_\_\_\_\_ Date: 11-16-17

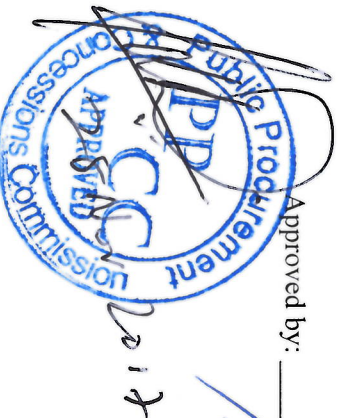
J. Diamentino Chea  
Procurement Manager



Approved by: \_\_\_\_\_

Atty. Harris F. Tarnue Esq./ Chairman  
Procurement committee

Date: 12/11/17





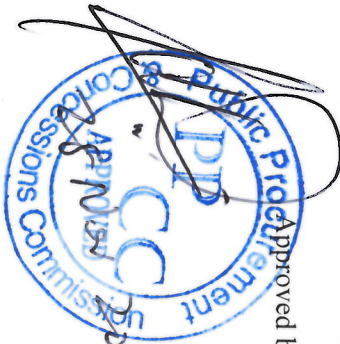
BOOKER WASHINGTON INSTITUTE  
SBA PROCUREMENT PLAN(CONSOLIDATED)  
(GOL APPROPRIATION AND BWI INTERNAL REVENUE)  
FISCAL YEAR: 2017/2018



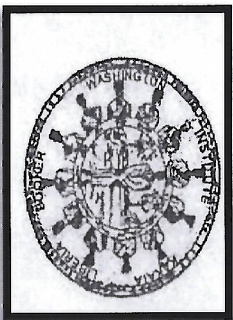
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PLAN	15	IFB NO. BWI/RFO/007/17/18	COMPUTER SUPPLIES & IT SERVICES	G4741	Assorted	\$ 5,800.00	RFQ	5/23/2017	6/13/2017	6/27/2017	10/29/2017	11/29/2017	12/6/2017	12/10/2017	12/18/2017	NA	6/30/2018	6/30/2018
UPDATE																		
ACTUAL																		
PLAN	16	IFB NO. BWI/RFO/008/17/18	MACHINERY AND OTHER EQUIPMENT	G4659	Assorted	\$ 10,000.00	RFQ	5/23/2017	6/13/2017	6/27/2017	10/29/2017	11/29/2017	12/6/2017	12/10/2017	12/18/2017	NA	6/30/2018	6/30/2018
UNDATED																		
ACTUAL																		
SUB-TOTAL						\$ 15,800.00												
GRAND TOTAL						\$ 406,367.00												

Prepared by: Shirley Chea  
Procurement Manager  
Date: 11-16-17

Approved by: Attorney Harris F. Tarnue Esq./ Chairman  
Procurement committee  
Date: 16/11/17





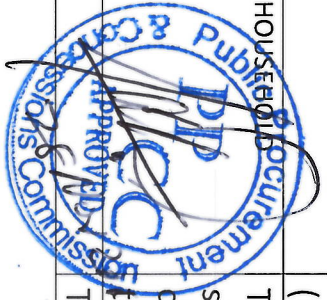
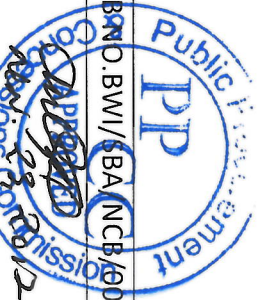


**BOOKER WASHINGTON INSTITUTE**  
**SBA PROCUREMENT PLAN EXPLANATORY NOTES**  
**(CORE BUDGET)**

**FISCAL YEAR: 2017/2018**

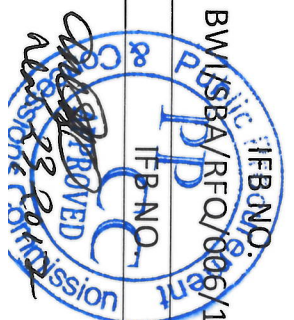


Item NO.	Contract package Code	Contract Package	Content of Contract Package
1	IFB No. BWI/SBA/RB/001/17/18	SCRATCH CARDS	This contract package is intended to procure scratch cards for staff for internal and external communication and recharge the internet data for various offices. It is drawn from the budget line Telecommunication, Internet. <b>(US\$21,500.00)</b> A. Scratch cards/Lonestar B. Scratch cards/Orange GSM
2	IFB No. BWI/SBA/RB/002/17/18	PETROLEUM PRODUCTS	This contract package is intended to procure fuel and Lubricant for the following items for smooth running of the institution' vehicles and generators in the tone of (US\$ 166,000.00) It is drawn from the budget lines fuel and Lubricant-vehicle (US\$56,000.00) and fuel and Lubricant-Gen.(US\$110,000.00).
3	IFB NO. BWI/SBA/NCB/001/17/18	CLEANING MATERIALS	The Institution/BWI will use this contract package to procure the followings items for cleaning of offices, bathrooms, classrooms and laboratories dettol, vim, tide soap, Chloral, Mops, Caustic soda, Air freshener, Soft brooms, Hard brooms. It is drawn from the budget line Cleaning Materials and Service in the tone of (US\$38,000.00).
4	IFB NO:BW/ SBA/RB/003/17/18	PERSONNEL INSURANCE	This contract package is intended to under write the cost of insuring employees of the institution. This contract package is drawn from the budget line Personnel Insurance (US\$40,000.00)
5	IFB NO. BWI/SBA/NCB/001/17/18	EQUIPMENT & HOUSEHOLD MATERIALS	This contract package is intended to be used for procuring assorted items as listed below: single mattresses, metal beds, air conditioners, lights, fans, iceboxes, stoves, etc. This contract package is drawn from the budget line Equipment & Household materials in the tone of US\$25,617.00
6	IFB NO. BWI/SBA/NCB/002/17/18		This contract package is intended to procure the items listed below for Agricultural





		AGRICULTURAL SUPPLIES AND INPUTS	demonstration/practical by students and field workers, vegetable production and other agriculture activities. This object of procurement on the budget line is treated separately in tone of (US\$ 25,000.00). It is intended to procure Shovels , Power tailor, Rakes, assorted chemical(Urea, NPK-15-15-15, NPK-25-25-25), Insecticides, Spray cans, etc.
7	IFB No. BWI/SBA/RFO/001/17/18	PRODUCTION ID CARDS	This contract package is intended to underwrite the cost of the production of Employees and Students Identification Cards. This contract package is drawn from the budget line Employee/ Students ID cards in the tone of (US\$9,000.00).
8	IFB NO.BWI/RFO/002/17/18	VEHICLE INSURANCE	This contract package is intended to underwrite the cost of insuring vehicles of the institution. This contract package is drawn from the budget line Vehicle Insurance/Registration in the tone of (US\$3,500.00).
9	IFB NO.BWI/SBA/RFO/003/17/18	PRINTING AND BINDNG	This contract package is intended to underwrite the cost of printing & binding of booklets, receipts, invoices, etc. for instructional use. This package, Printing and Binding (US\$ 3,750.00) is drawn from the budget line Printing, Binding and Publication services.
10	IFB NO:BWI/RB/004/17/18	PUBLICATION SERVICES	This contract package is intended to underwrite the cost of publication made by BWI through print & electronic media (bid publication, announcement, talk show, etc). This contract package is drawn from the budget line Advertising and Public Relation in the tone of (US\$20,000.00).
11	IFB NO: BWI/SBA/RB/005/17/18	UNIFORMS AND SPECIALIZED CLOTHING	The institution is intended to use this contract package to procure specialized (Customized) uniforms for its security guard protection, students, ceremonial clothing for majorette and the drill and ceremony units. This contract package is treaded separately on the budget as Uniforms and Specialized clothing in the tone of US\$40,000.00.
12	IFB NO. SBA/RFO/004/17/18	VEHICLE RENTAL	This contract package is to underwrite the cost of Truck rental. It is drawn from the budget line Domestic Travel –Means in the tone of (US\$ 5,500.00).
13	IFB NO:BWI/RFO/005/17/18	FURNITURE AND FIXTURE	BWI intending to use this contract package to procure assorted materials for institution and office use. This package is treated as a separate budget line in the tone of US\$ 2,000.00. Detail of estimated assorted materials: Office wooden desks, Table, Office chairs, File cabinets, Ceiling fans, etc.
14	IFB NO: BWI/SBA/RFO/006/17/18	REPAIRS AND MAINTENANCE – MOTORCCL AND OTHERS	This contract package is intended to underwrite cost of motorcycle repairs and maintenance. This package is drawn from the budget line Repairs and Maintenance- Motorcycle and Others in the tone of US\$ 500.00.
15	IFB NO: BWI/SBA/RFO/007/17/18	COMPUTER SUPPLIES & IT	To purchase infrastructure such as, routers, cables, etc. for internet connectivity and



2017



