

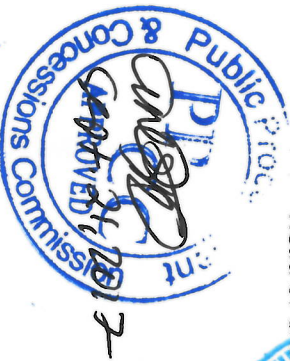
.Name of Entity: **CENTRAL AGRICULTURAL RESEARCH INSTITUTE**  
**PROCUREMENT PLAN DRAFT (SBA)**  
Source of Funding: **Government of Liberia**  
Budget Period/Fiscal year: **2016-2017**

1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19
BASIC DATA								IMPLEMENTATION DATES										
	ITEM NO.	PACKAGE NUMBER (CODE)	CONTRACT PACKAGE	Business Activity Code (s)	QTY	ESTIMATE D COST (USD)	PROCUREMENT ENT METHOD	TECHNICAL SPECS/BOQ/ DRAWINGS	PREP. OF BID DOCUMENT	PC APPROVAL - BID DOC/TECH SPECS	BID INVITATION & RELEASE OF BID DOC	BID SUBMISSION/ PUBLIC OPENING	SUBMISSION OF BID EVALUATION REPORT	PC APPROVAL - BID EVALUATION REPORT	CONTRACT AWARD & SIGNING	ADVANCE PAYMENT (MOBILIZATION)	DELIVERY, INSPECTION (SUBSTANTIAL COMPLETION)	ACCEPTANCE & PAYMENT
PLANNED	1	IFB No. CARL/RB/S BA/001/1 7/18	Petroleum products	G 4661	13,223.67 gals	40,000	RB	08/22/17	09/05/17	09/08/17	09/12/17	09/26/17	10/10/17	10/16/17	10/30/17	N/A	11/28/17	06/01
UPDATE																		
ACTUAL																		
PLANNED	2	IFB No. CARL/RFO/ SBA/001/ 17/18	Event Catering	15621	1 Firm	9,500	RFO	08/22/17	09/05/17	09/08/17	09/12/17	09/28/17	10/09/17	10/17/17	10/24/17	N/A	12/16/17	06/01
SUB TOTAL						49,500												

Prepared by: *Sammy Port*  
Acting Procurement Officer

Approved by: *[Signature]*  
Head of CARL/Chairman Procurement Committee

Date: *9/18/17*



**Name of Entity: CENTRAL AGRICULTURAL RESEARCH INSTITUTE**  
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BASIC DATA																	IMPLEMENTATION DATES									
ITEM NO.	PACKAGE NUMBER (CODE)	CONTRACT PACKAGE	Business Activity Code (s)	QTY	ESTIMATE D COST (USD)	PROCUREMENT ENT METHOD	TECHNICAL SPECS/BOQ/ DRAWINGS	PREP. OF BID DOCUMENT	PC APPROVAL - BID DOC/TECH SPECS	BID INVITATION & RELEASE OF BID DOC	BID SUBMISSION/ PUBLIC OPENING	SUBMISSION OF BID EVALUATION REPORT	PC APPROVAL - BID EVALUATION REPORT	CONTRACT AWARD & SIGNING	ADVANCE PAYMENT (MOBILIZATION)	DELIVERY, INSPECTION (SUBSTANTIAL COMPLETION)	ACC & PAY									
PLANNED	3	IFB NO. CAR/ RFO/SBA/ 002/17/18	Food stuff(Consumables)	G 4721 Assorted	5,500	RFQ	08/22/17	09/05/17	09/08/17	09/12/17	09/28/17	10/09/17	10/17/17	10/24/17	N/A	12/15/17	06/									
UPDATE																										
ACTUAL																										
PLANNED	4	IFB NO. CAR/ RFO/SBA/ 003/17/18	Printing & Binding Services	C 1811 1 Firm	6,100	RFQ	08/22/17	09/05/17	09/08/17	09/12/17	09/28/17	10/09/17	10/17/17	10/24/17	N/A	12/15/17	06/									
UPDATE																										
ACTUAL																										
PLANNED	5	IFB NO. CAR/ RFO/SBA/ 004/17/18	Publications	J 5813 Assorted	9,500	RFQ	08/22/17	09/05/17	09/08/17	09/12/17	09/28/17	10/09/17	10/17/17	10/24/17	N/A	12/15/17	06/									
UPDATE																										
ACTUAL																										
SUB TOTAL					21,100																					

Prepared by: *[Signature]*  
 Procurement Officer

Approved by: *[Signature]*  
 Head of CAR/Chairman Procurement Committee





Name of Entity: **CENTRAL AGRICULTURAL RESEARCH INSTITUTE**  
**PROCUREMENT PLAN DRAFT (SBA)**  
Source of Funding: **Government of Liberia**  
Budget Period/Fiscal year: **2017-2018**

	ITEM NO.	BASIC DATA					IMPLEMENTATION DATES											AC CE. PA
		PACKAGE NUMBER (CODE)	CONTRACT PACKAGE	Business Activity Code (s)	QTY	ESTIMATE D COST (USD)	PROCUREMENT ENT METHOD	TECHNICAL SPECS/BOQ/ DRAWINGS	PREP. OF BID DOCUMENT	PC APPROVAL - BID DOC/TECH SPECS	BID INVITATION & RELEASE OF BID DOC	BID SUBMISSION/ PUBLIC OPENING	SUBMISSION OF BID EVALUATION REPORT	PC APPROVAL - BID EVALUATION REPORT	CONTRACT AWARD & SIGNING	ADVANCE PAYMENT (MOBILIZATION)	DELIVERY, INSPECTIO N (SUBSTANTIAL COMPLETI ON)	
PLANNED	6	IFB No. CAR/RFQ/ SBA/005/ 17/18	Newspapers, Books & Periodicals	G 4761	Assorted	5,000	RFQ	08/22/17	09/05/17	09/08/17	09/12/17	09/28/17	10/09/17	10/17/17	10/24/17	N/A	12/15/17	06,
UPDATE																		
ACTUAL																		
PLANNED	7	IFB NO. CAR/ NCB/SBA/ 001/17/18	Security Guard Services	N 8010	1 Firm	99,600	NCB	08/22/17	09/05/17	09/08/17	09/12/17	10/12/17	10/19/17	10/24/17	11/1/17	N/A	11/28/17	06,
UPDATE																		
ACTUAL																		
SUB TOTAL						104,600												

Prepared by:   
Procurement Officer

Approved by:   
Head of CAR/Chairman Procurement Committee

Date:  9/18/17

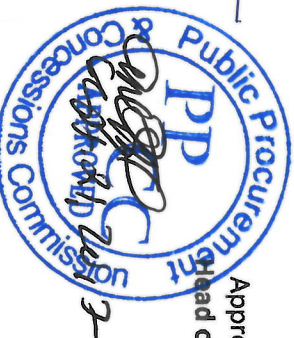


**Name of Entity: CENTRAL AGRICULTURAL RESEARCH INSTITUTE**  
**PROCUREMENT PLAN DRAFT (SBA)**  
**Source of Funding: Government of Liberia**  
**Budget Period/Fiscal year: 2017-2018**

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	ITEM NO.	PACKAGE NUMBER (CODE)	CONTRACT PACKAGE	Business Activity Code (s)	QTY	ESTIMATE D COST (USD)	PROCUREMENT METHOD	TECHNICAL SPECS/BOQ/ DRAWINGS	PREP. OF BID DOCUMENT	PC APPROVAL - BID DOC/TECH SPECS	BID INVITATION & RELEASE OF BID DOC	BID SUBMISSION/ PUBLIC OPENING	SUBMISSION OF BID EVALUATION REPORT	PC APPROVAL - BID EVALUATION REPORT	CONTRACT AWARD & SIGNING	ADVANCE PAYMENT (MOBILIZATION)	DELIVERY, INSPECTION (SUBSTANTIAL COMPLETION)	ACCI CE & PAYI
PLANNED	8	IFB No. CAR/RFQ/ SBA/006/ 17/18	Repair & Maintenance of Generator	C 3312	1 Firm	5,400	RFQ	08/22/17	09/05/17	09/08/17	09/12/17	09/28/17	10/09/17	10/17/17	10/24/17	N/A	12/15/17	06/0
UPDATE																		
ACTUAL																		
PLANNED	9	IFB No. CAR/NCB /SBA/002/ 17/18	Stationery	G 4761	Assorted	38,000	NCB	08/22/17	09/05/17	09/08/17	09/12/17	09/26/17	10/10/17	10/14/17	10/27/17	N/A	11/28/17	06/0
UPDATE																		
ACTUAL																		
PLANNED	10	IFB No. CAR/NCB /SBA/003/ 17/18	Repair & Maintenance of Vehicle	G 4520	1 Firm	26,250	NCB	08/22/17	09/05/17	09/08/17	09/12/17	09/26/17	10/10/17	10/13/17	10/27/17	N/A	11/28/17	06/0
SUB TOTAL						69,650												
GRAND TOTAL						244,850												

Prepared by: [Signature]  
Procurement Officer

Approved by: [Signature]  
Head of CAR/ Chairman Procurement Committee





**Procurement Plan Explanatory Note**  
**Fiscal Year 2017-2018 (SBA Budget)**

No.	PACKAGE NUMBER (CODE)	Contract Packages	Explanation
1	IFB No. CARI/RB/SBA/001/17/18	Petroleum Products	This Contract Package is intended to procure 13,223.67 gallons at \$3.10 per gallon under the SBA plan based on the approved Ministry of Commerce price for gasoline.
2	IFB No. CARI/RFO/SBA/001/17/18	Event Catering	Refers to the hiring of an entity for assorted consumables items for CARI including toiletries or tissues, napkins, hand liquid soap, hand sanitizer, water, soft drink etc. This amount is charged to the budgetary line Food and Catering services
3	IFB NO.CARI/RFO/SBA/002/17/18	Food Stuff(Consumables)	Refers to the cost of hiring a supermarket for assorted consumables items for CARI, napkins, , water, soft drink etc. This amount is charged to the budgetary line Food and Catering services
4	IFB NO.CARI/RFO/SBA/003/17/18	Printing & Binding Services	This Contract Package refers to the cost for printing and binding bid documents, ID cards for employees and contractors, Agricultural research documents etc
5	IFB NO.CARI/RFO/SBA/004/17/18	Publications	This Package comes from the Budget line Advertising and Public Relations, intended for advertisement, policies, and agriculture research activities (soil & crop development programs, livestock improvement initiatives etc).
6	IFB No. CARI/RFO/SBA/005/17/18	Newspapers, Books & Periodicals	This Package is intended for the purchase of newspapers caption in and out of the country, books and periodicals.
7	IFB NO.CARI/NCB/SBA/001/17/18	Security Guard Services	This Package intended for hiring a security firm to provide guards and protection services for CARI Properties.
8	IFB No. CARI/RFO/SBA/006/17/18	Repair & Maintenance of Generator	Refers to the cost of outsourcing a firm to carry out preventive and corrective maintenance services on four generators for CARI.
9	IFB No. CARI/NCB/SBA/002/17/18	Stationary	This contract Package is intended for the purchase of stationery and supplies including A4 sheet, legal sheet, staples & pins, notepads, printers, cartridges etc. US\$ 38,000.00 of this amount is charged to the budgetary line item
10	IFB No. CARI/NCB/SBA/003/17/18	Repair and Maintenance Vehicle	Found on this line is intended to repair and maintain CARI's Vehicles.

