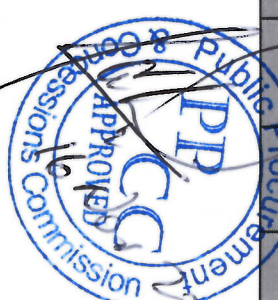


Liberia Extractive Industries Transparency Initiative
Procurement Plan (Core Budget)
Source of Funding: GOL National Budget
Fiscal Year: 2017 - 2018

1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19
	ITEM NO.	PACKAGE NUMBER (CODE)	CONTRACT PACKAGE	Business Activity Code	QTY	ESTIMATED COST (USD)	PROCUREMENT METHOD	TECHNICAL SPECS/BOQ/ DRAWINGS	PREP. OF BID DOCUMENT	PC APPROVAL - BID DOC/TECH SPECS	BID INVITATION & RELEASE OF BID DOC	BID SUBMISSION/ PUBLIC OPENING	SUBMISSION OF BID EVALUATION REPORT	PC APPROVAL - BID EVALUATION REPORT	CONTRACT AWARD & SIGNING	ADVANCE PAYMENT (MOBILIZATION)	DELIVERY, INSPECTION (SUBSTANTIAL COMPLETION)	ACCEPTANCE & FINAL PAYMENT
PLANNED	1	IFB No.LETT/SS/001/17/18	Scratch Cards	16120	Assorted	\$12,660	SS	1/6/2017	05/06/2017	08/06/2017	N/A	06/27/2017	06/28/2017	06/30/2017	03/07/2017	N/A	06/15/2018	06/29/2018
UPDATE																		
ACTUAL																		
PLANNED	2	IFB No.LETT/RFO/001/17/18	Wireless Internet	16120	1 Firm	\$6,000	RFO	10/24/2017	10/27/2017	10/31/2017	11/02/2017	11/16/2017	11/21/2017	11/28/2017	12/06/2017	N/A	06/27/2018	06/29/2018
UPDATE																		
ACTUAL																		
PLANNED	3	IFB No.LETT/RFO/002/17/18	Website Hosting	16311	1 Firm	\$1,000	RFO	10/20/2017	10/24/2017	10/27/2017	10/31/2017	11/09/2017	11/14/2017	11/17/2017	12/08/2017	N/A	06/28/2018	6/29/2018
UPDATE																		
ACTUAL																		
PLANNED	4	IFB No.LETT/RFO/003/17/18	Postage	HS310	1 firm	\$345	RFO	10/24/2017	10/27/2017	10/31/2017	11/02/2017	11/16/2017	11/21/2017	11/28/2017	12/06/2017	N/A	06/27/2018	06/29/2018
UPDATE																		
ACTUAL																		
PLANNED	5	IFB No.LETT/RFO/004/17/18	Repairs & Maintenance - Vehicles	G4520	1 firm	\$10,000	RFO	07/28/2017	08/04/2017	08/11/2017	08/18/2017	08/31/2017	09/05/2017	09/12/2017	12/01/2017	N/A	06/20/2018	06/29/2018
UPDATE																		
ACTUAL																		
PLANNED	6	IFB No.LETT/RFO/005/17/18	Repairs & Maintenance - ICT Materials *	S9511	Assorted	\$4,800	RFO	08/04/2017	08/11/2017	08/17/2017	08/25/2017	09/07/2017	09/12/2017	09/15/2017	01/15/2018	N/A	06/26/2018	06/28/2018
UPDATE																		
ACTUAL																		
PLANNED	7	IFB No.LETT/RFO/006/17/18	Repairs & Maintenance - Motor Cycle	G4540	1 firm	\$720	RFO	08/02/2017	08/04/2017	08/11/2017	08/28/2017	09/18/2017	09/25/2017	09/29/2017	01/16/2018	N/A	06/28/2018	06/29/2018
UPDATE																		
ACTUAL																		
Sub Total																		

Prepared By: 
Myer W. Seye, Jr.
HEAD OF PROCUREMENT UNIT

Approved By: 
Konah D. Kaymo
CHAIRMAN PROCUREMENT COMMITTEE



Liberia Extractive Industries Transparency Initiative
Procurement Plan (Core Budget)
Source of Funding: GOL National Budget

Fiscal Year: 2017 - 2018

1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19
	ITEM NO.	PACKAGE NUMBER (CODE)	CONTRACT PACKAGE	Business Activity Code	QTY	ESTIMATED COST (USD)	PROCUREMENT METHOD	TECHNICAL SPECS/ROQ/ DRAWINGS	PREP. OF BID DOCUMENT	PC APPROVAL - BID DOC/TECH SPECS	BID INVITATION & RELEASE OF BID DOC	BID SUBMISSION/ PUBLIC OPENING	SUBMISSION OF BID EVALUATION REPORT	PC APPROVAL - BID EVALUATION REPORT	CONTRACT AWARD & SIGNING	ADVANCE PAYMENT (MOBILIZATION)	DELIVERY, INSPECTION (SUBSTANTIAL COMPLETION)	ACCEPTANCE & FINAL PAYMENT
PLANNED	8	IFB No. LETI/RFCQ/007/17/18	Repairs & Maintenance - Generator	C3314	1 firm	\$2,400	RFCQ	08/04/2017	08/04/2017	08/11/2017	08/28/2017	09/18/2017	09/25/2017	09/29/2017	01/16/2018	N/A	06/28/2018	06/29/2018
UPDATE																		
ACTUAL																		
PLANNED	9	IFB No. LETI/RFCQ /008/17/18	Stationary	G4761	Assorted	\$9,035	RFCQ	06/30/2017	07/11/2017	07/18/2017	07/24/2017	08/11/2017	08/18/2017	08/28/2017	09/04/2017	N/A	06/18/2018	06/29/2018
UPDATE																		
ACTUAL																		
PLANNED	10	IFB No. LETI/RB/001/17/18	Personnel Insurance	K6511	1 firm	\$10,080	RB	11/10/2017	11/17/2017	11/24/2017	11/27/2017	12/08/2017	12/18/2017	12/26/2017	01/23/2018	N/A	06/26/2018	06/29/2018
UPDATE																		
ACTUAL																		
PLANNED	11	IFB No. LETI/RFCQ/009/17/18	Vehicle Insurance	K6512	1 Firm	\$ 5,243.00	RFCQ	11/21/2017	11/23/2017	11/28/2017	11/30/2017	12/15/2017	12/19/2017	12/26/2017	01/09/2018	N/A	06/27/2018	06/29/2018
UPDATE																		
ACTUAL																		
PLANNED	12	IFB No. LETI/RFCQ/010/17/18	Cleaning Materials & Service	G4773	Assorted	2,760.00	RFCQ	11/24/2017	12/01/2017	12/08/2017	12/12/2017	12/29/2017	01/02/2018	01/09/2018	01/27/2018	N/A	06/27/2018	06/29/2018
UPDATE																		
ACTUAL																		
PLANNED	13	IFB No. LETI/RFCQ/011/17/18	Hall Rental	L6810	1 firm	2,500	RFCQ	12/05/2017	12/07/2017	12/08/2017	12/12/2017	12/15/2017	12/19/2017	12/22/2017	12/29/2017	N/A	06/28/2018	12/29/2018
UPDATE																		
ACTUAL																		
SUB TOTAL						\$ 32,018												
						\$67,543												

Prepared By: 
Myer W. S. S. Sr.
HEAD OF PROCUREMENT UNIT

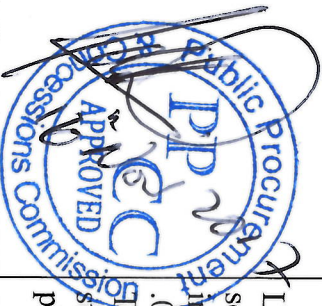
Approved By: 
Konah D. Karam
CHAIRMAN PROCUREMENT COMMITTEE

Date: 04.30.2017

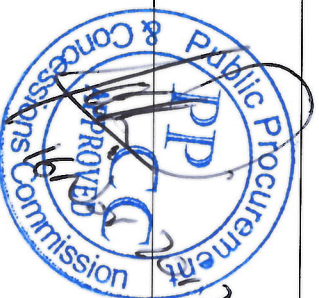


Name of Entity: Liberia Extractive Industries Transparency Initiative (LEITI)
Procurement Plan (Core) Explanatory Notes
Fiscal Year: 2017/2018

Item No.	Contract Package Code	Content of Contract Package	Content of Contract Package
1.	IFB No.LEITI/SS/001/2017/2018	Telecommunications(Scratch cards)	<p>This contract package will be implemented on a lot to lot basis.</p> <p>Scratch Card -12,660.00 – This item will be funded from the budget line Telecommunications, Postage, Wireless Internet & Website Hosting. The reason for the increase in the budget line is that the total amount for the purchase of scratch cards for the provision of internet modems was added to scratch cards.</p> <p>Lot 1: Purchase of Lonestar and Cellcom scratch cards for employees' phones and internet modems recharge: Cellcom 6,330.00@\$5.00 & Lonestar 6,330.00@\$5.00. The reason for single sourcing is that our staffs use only Cellcom and Lonestar phones and internet modems.</p>
2.	FB No.LEITI/RFQ/001/2017/2018	Wireless Internet	<p>Wireless Internet- This item will be funded from the budget line Telecommunications, Postage, Wireless Internet & Website Hosting. It is intended to pay for the provision of wireless internet subscription</p>

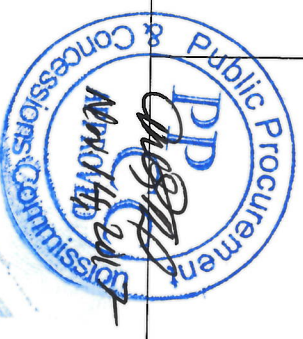
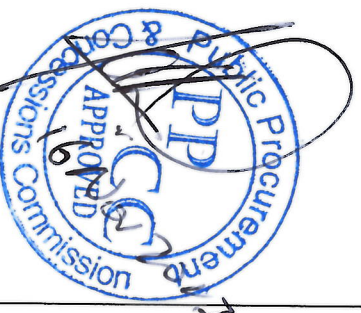


3.	FB No.LEIT/RFQ/002/2017/2018	Website Hosting	Website Hosting- This item will be funded from the budget line Telecommunications, Postage, Wireless Internet & Website Hosting, its intended to pay for the provision of website Hosting
4.	FB No.LEIT/RFQ/003/17/18	Postage	Postage- This item will be funded from the budget line Telecommunications, Postage, Wireless Internet & Website Hosting is intended to pay charges for mails sent outside of Liberia.
5.	IFB No.LEIT/RFQ/004/2017/2018	Repairs & Maintenance - Vehicles	Include the preventive and curative maintenance of three vehicles
6.	IFB No.LEIT/RFQ/005/2017/2018	Repairs & Maintenance - ICT Materials	Include the preventive and curative maintenance of laptops, desktop computers, printers and other ICT Equipment
7.	IFB No.LEIT/RFQ/006/2017/2018	Repairs & Maintenance - Motor Cycle	Include the preventive and curative maintenance of one (1) motor cycle
8.	IFB No.LEIT/RFQ/007/2017/2018	Repairs & Maintenance - Generator	Include the preventive and curative maintenance of one (1) Generator
9.	IFB No.LEIT/RFQ/008/2017/2018	Stationery	This Contract package will be funded from the budget line Stationery Supply and Workshop conference & symposia. It is intended to procure the following



7

Binding Clip m/s	10 box
Binding Clip L/s	10 box
Scotch tape L/S	1 Ctn
HP LaserJet M4555	14 pcs
Scourge protector 12 hole-15 PCS	
HP laserjet cart 1215	15 sets
Canon cartridge 2016	10 pcs
Scissor L/S	1 box
Scissor M/S	1 box
Scissor S/S,	1 box
HP Laser jet 90A	30 pcs
Flip Chart pad	4 ctn
Markers	10 pks
Wall Clock	10 pcs
High Lighter	1 ctn
Desk Organizer	20 pcs
Perforator L/S	15 pcs
Perforator M/S	15 pcs
Perforator S/S	20 pcs



stationery. The total amount from the budget line Stationery supplies is 7,535.00 and the total amount Workshop conference & symposia is 1,500.00.

4 Paper	65 ctn
Legal Sheet	5 ctn
Paper clip s/s	15 pks
Paper Clip m/s	15 pks
Paper Clip l/s	15 pks
Staple pin remover	2 dozen
Ball pen Mix Color	15 pks
Signature Pen	5 pks
Paper glue	5 dozen
Staple Machine	S/S 20 pcs
Staple Machine	M/S-20 pcs
Staple Machine	L/S-20 pcs
Staple Pin S/S	1 ctn
Staple Pin M/S	1 Ctn
Stale Pin L/S	1ctn
Brown Envelop	S/S-1 ctn
Brown Envelop A4 Size	8Ctn
Brown Envelop L/S	3 ctn
Hanging folder L/s	20 ctn
Stick on pad m/s,	1 ctn
Stick on pad l/s	2 ctn
Steno pad	4 ctn
Manila folder A4 Size	5 ctn
Manila folder Legal	4 ctn
Plain white envelope	5 box
Correction fluid	8 dozen
Box file	7 ctn
Binding Clip s/s	10 box



4

10.	IFB No/LEITT/RB/001/2017/2018	Personnel Insurance	This contract package is intended to hire an Insurance Firm to provide comprehensive medical coverage for employees.
11.	IFB No/LEITT/RFQ/009/2017/2018	Vehicle Insurance	This contract package is intended to hire an Insurance Firm to provide comprehensive vehicle insurance for two (2) vehicles
12.	IFB No/LEITT/RFQ/010/2017/2018	Cleaning Materials and Service	This contract package is intended to procure the following items: A. Detol-3 cartoon Soap-3 Cartoon, Chlorax-4 Cartoon, Hand Soap 5 Cartoon, Hand Sanitizer 4 Cartoon, weekly water purchase, etc.
13.	IFB No./LEITT/RFQ/011/2017/2018	Hall Rental	This item will be funded from the budget line Workshop conference & symposia. The total cost allocated for Hall Rental is 2,500.00

Prepared By: _____

Myer W. Saye, Sr.

Procurement Director

Date: _____

3/10/17

