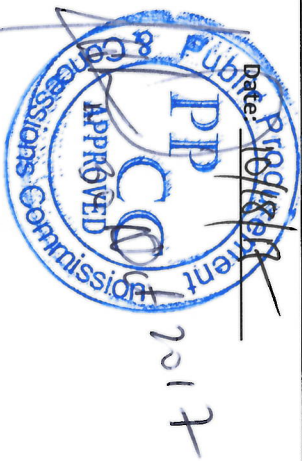
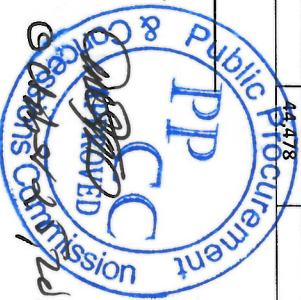


LIBERIA INSTITUTE OF PUBLIC ADMINISTRATION (LIPA)
GOODS & WORKS PROCUREMENT PLAN Core Budget)
Source of Funding: GOL National Budget
Fiscal Year 2017-2018

1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19
BASIC DATA								IMPLEMENTATION DATES										
ITEM NO	PACKAGE NUMBER (CODE)		CONTRACT PACKAGE	BUSINE SS ACTIVI TY CODE	QUANTITY	ESTIMATE D PACKAGE	PROCUREM ENT METHOD	TECHNICALS SPECS/BOQ/ DRAWINGS	PREP. BID DOCUMENT	PC APPROVAL – BID DOC/TECH SPECS	BID INVITATION & RELEASE OF BID DOC	BID SUBMISSION /PUBLIC OPENING	SUBMISSIO N OF BIDS EVALUATI ON REPORT	PC APPROVAL OF BID REPORT	CONTRAC T AWARD & SIGNING	ADVANCE PAYMENT (MOBILIZAT ION)	DELIVERY, INSPECTION (SUBSTANTIAL COMPLETION)	ACCOMPLISHMENT
PLANNED	5	IFBN.LIPA/CB/NC B/001/17/18	Vehicles Repairs & Maintenance Services	G4520	1 Firm	16,536	NCB	6/5/'17	6/12/'17	6/19/'17	6/26/'17	7/24/'17	8/7/'17	8/14/'17	8/28/'17	N/A	6/25/'18	6/
UPDATE																		
ACTUAL																		
PLANNED	6	IFBN0.LIPA/CB/N CB/002/17/18	Stationery	G4761	Assorted	17,183	NCB	5/2/'17	5/16/'17	5/23/'17	5/30/'17	6/27/'17	7/11/'17	7/18/'17	8/8/'17	N/A	6/22/'18	6/
UPDATE																		
ACTUAL																		
PLANNED	7	IFBN0.LIPA/CB/R FQ/001/17/18	Repairs & Maint-ICT	S9511	Assorted	3,815	RFQ	6/1/'17	6/8/'17	6/15/'17	6/22/'17	6/29/'17	7/6/'17	7/13/'17	7/27/'17	N/A	6/22/'18	6/
UPDATE																		
ACTUAL																		
PLANNED	8	IFBN0.LIPA/CB/R FQ/002/17/18	Generators Repairs & Maintenance Services	C3314	1 Firm	6,944	RFQ	7/3/'17	7/10/'17	7/17/'17	7/24/'17	7/31/'17	8/7/'17	8/14/'17	8/28/'17	N/A	6/22/'18	6/
UPDATE																		
ACTUAL																		
SUB TOTAL						44,478												

Prepared by: 
Sir. Christian T. G. Tabla
Procurement Director/Manager

Approved by: 
Hon. Obilayon B. Nyemah, Sr.
Head of Entity/Chairman Proc. Committee

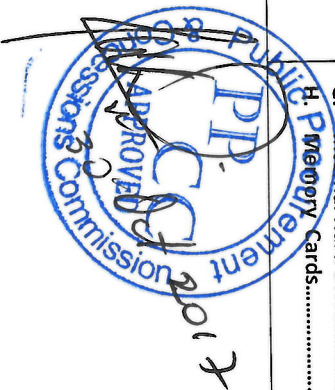
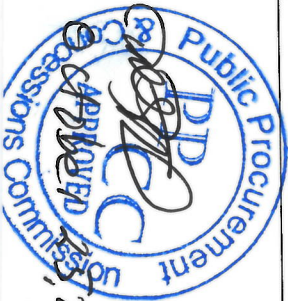


LIBERIA INSTITUTE OF PUBLIC ADMINISTRATION (LIPA)
GOODS & WORKS PROCUREMENT PLAN Core Budget)
Source of Funding: GOL National Budget
Fiscal Year 2017-2018

1	2	3	3	4	4	5	5	6	6	7	8	99	100	11	12	13	144	15	16	17	18	19
BASIC DATA												IMPLEMENTATION DATES										
	ITEM NO	PACKAGE NUMBER (CODE)	CONTRACT PACKAGE	BUSINESS ACTIVITY CODE	QUANTITY	ESTIMATED PACKAGE	PROCUREMENT METHOD	TECHNICALS SPECS/BOQ/DRAWINGS	PREP. BID DOCUMENT	PC APPROVAL – BID DOC/TECH SPECS	BID INVITATION & RELEASE OF BID DOC	BID SUBMISSION /PUBLIC OPENING	SUBMISSION OF BIDS EVALUATION REPORT	PC APPROVAL OF BID REPORT	CONTRACT AWARD & SIGNING	ADVANCE PAYMENT (MOBILIZATION)	DELIVERY, INSPECTION (SUBSTANTIAL COMPLETION)	ACCOMPLISHMENT FIN PA				
PLANNED	9	IFBNO.LIPA/CB RFQ/003/17/18	Books	G4761	Assorted	1,149	RFQ	8/11/17	8/18/17	8/25/17	9/1/17	9/8/17	9/15/17	9/22/17	10/6/17	N/A	6/22/18	6/				
UPDATE																						
ACTUAL																						
PLANNED	10	IFBNO.LIPA/CB RFQ/004/17/18	Air Conditioner	G4759	5 Units	5,103	RFQ	7/6/17	7/13/17	7/20/17	7/27/17	8/3/17	8/10/17	8/17/17	8/31/17	N/A	6/22/18	6/				
UPDATE																						
ACTUAL																						
PLANNED	11	IFBNO.LIPA/CB/ RFQ/005/17/18	Building Materials	G4663	Assorted	3,640	RFQ	8/8/17	8/15/17	8/24/17	8/29/17	9/5/17	9/12/17	9/19/17	10/5/17	N/A	6/22/18	6/				
UPDATE																						
ACTUAL																						
PLANNED	12	IFBNO.LIPA/RFQ /006/17/18	Equipment & Household Materials		Assorted	1,995	RFQ	8/11/17	8/18/17	8/25/17	9/1/17	9/8/17	9/15/17	9/22/17	10/6/17	N/A	6/22/18	6/				
UPDATE																						
ACTUAL																						
SUB-TOTAL						11,887																

NAME OF ENTITY: LIBERIA INSTITUTE OF PUBLIC ADMINISTRATION (LIPA).
 PROCUREMENT PLAN EXPLANATORY NOTES
 CORE REGULAR BUDGET
 FISCAL YEAR: 2017/2018

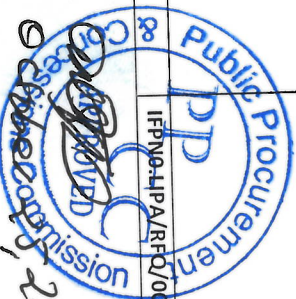
ITEM NO	CONTRACT PACKAGE CODE	CONTRACT PACKAGE	CONTENT OF CONTRACT PACKAGE
1	IFBNO.LIPA/NCB/001/17/18	Vehicles Repairs & Maintenance Services	A. This contract package (US\$16,536) is intended to procure spare parts, Mechanical & Technical Services for the repairs and Maintenance of Vehicles.....7 vehicles & 4 Motor Cycles B. Mini Buses2 units C. SUVs Jeeps.....6 units D. Double Cabinet Pickup.....1 unit E. Motor Cycles4 units
2	IFBNO.LIPA/RFO/001/17/18	Generator Repairs & Maintenance Service (US\$6,944)	This contract package is intended to procure Professional Routine Maintenance, Repairs Services and required spare parts.
3	IFBNO.LIPA/RFO/002/17/18	Air Conditioner (US\$5,103)	This contract package is from the Budget Line "Repairs & Maintenance of Office, Machinery and Equipment" and Machinery & Other Equipment was added and is intended to procure (US\$4, 103) of Office Machinery and Equipment below. A. Air Conditioners.....5 units
4	IFBNO.LIPA/RFO/003/17/18	Repairs & Maint.-ICT Equipment	This contract package, Computer Supplies & IT Services was added and is intended to procure materials, spare parts to repair and maintain ICT equipment (US\$3,815) A. Maintaining Dry Cell Battery Bank.....1 B. Maintaining ICT Equipment & Web-site platform.....4 C. Laptops Mother boards.....2 pcs D. Screens.....3 pcs E. Desktop Mother Boards.....2 pcs F. External Hard Drives.....3 pcs G. Internal Hard Drives.....6 pcs H. Memory Cards.....10pcs



ITEM NO	CONTRACT PACKAGE CODE	CONTRACT PACKAGE	CONTENT OF CONTRACT PACKAGE
5	IFBNO.LIPA/RFO/004/17/18	Books and Periodical (US\$1,149)	This contract package is intended to procure Books and Subscription fees for periodicals. a. Assorted Subject Books.....20 copies c. Periodicals.....20 copies This contract package is intended to procure assorted Stationery & Supplies (US\$17,183)
6	IFBNO.LIPA/NCB/002/17/18	Stationery (US\$17,183)	1. HP – 60 & 61 cartridge Ink.....6 pieces 2. Canon GPR-18 Toners.....10 pieces 3. Canon Copier Drum unit 3218.....4 pieces 4. Box files.....5 cartoons 5. Manila folders (A-4 Size)5 cartoons 6. Manila folders (large size).....3 cartoons 7. Paper fasteners.....6 pks 8. Brown Envelopes A-4 size.....26 pks 9. Brown Envelopes A-3 size.....15 pks 10. Brown Envelopes A-5 size.....20 pks 11. Certificate papers A-4 size.....20 pks 12. Regular Plain White Envelopes (Peal & seal)11 boxes 13. Permanent Markers (Assorted).....5 pks 14. White Board Markers (Assorted).....15 pks 15. Wall Clocks (large Size).....10 pieces
ITEM NO	CONTRACT PACKAGE CODE	CONTRACT PACKAGE	CONTENT OF CONTRACT PACKAGE
		Stationery Continue	16. Paper Clips (Small).....20 pks 17. Paper Clips (Large).....10 pks 18. Staple Machines (Large size).....12 pieces 19. Staple Pins.....20 pks



			20. Heavy Duty Staple Machines.....2 pieces 21. Heavy Duty Staple Pins.....10 pks 22. Stick -on- Pads (Small size).....10 pks 23. Stick -on- Pads (Large size).....20 pks 24. Desk Tray (Assorted 3 & 4 Trays).....20 pieces 25. Type Writer Prima 18" (Manual Machine).....1 unit 26. Type Writer Ribbon (Red & Black Combined).....6 pieces 27. Correction Fluid.....10 pks 28. Binding Films 5 reams 29. Binding Cover 5 boxes 30. Executive Paper A-4 -size..... 5 boxes 31. Desk Calculators (large size)..... 6 pieces 32. Heavy Paper Perforators.....2 pieces 33. Ledger/Journal Books (large size).....2 pieces 34. Paper Perforators (Medium Size).....10 pieces 35. HP Color Laserjet CE260A K(Black).....1 piece 36. Dry Stick-on - Glue (Assorted - Small & Large).....8 pks 37. Highlighter.....10 pks 38. External Hard Drive.....2 pieces 39. USB/Pen Drive (16 or 32 GB).....3 pieces 40. Hanging Folders (Large Size).....4 boxes 41. Book Binder (Large Size).....1 unit 42. Paper Cutter (Large Size).....2 units 43. Scotch Tape (Medium Size).....30 rolls 44. Masking Tape (Medium Size).....40 rolls 45. Staple Pins Remover.....11 pieces 46. Poster Sheets (Assorted Colors).....5 reams 47. Pencils6 pks 48. Name Tags.....5 pks
ITEM NO	CONTRACT PACKAGE CODE	CONTRACT PACKAGE	CONTENT OF CONTRACT PACKAGE
7	IFBNO.LIPA/RFQ/005/17/18	Building Materials (US\$3,460)	This contract package is intended to procure assorted Building Materials for use on LIPA Two (2) offices
8	IFPNO.LIPA/RFQ/007/17/18	Equipment & Household Materials	This contract package is intended to procure Equipment and Household Materials as listed below. a. Mechanical Tools 3 boxex b. Light Bubs (assorted) 50pcs c. Rugs Standing Size 2 rolls d. Portable Fans 8 pcs e. Door Locks 12 esets
9	IFPNO.LIPA/RFQ/008/17/18	Uniform & Special Clothing	This contract package is intended to procure uniforms for LIPA Drivers,



08/08/2017



2017

			Janitors & Security
10	IFPNO.LIPA/Rfq/009/17/18	Furniture & Fixtures	This contract package is intended to procure Executive Chairs, Semi Executive Chairs, Visitor chairs, Office Desk, Rugs, Curtains, etc.

PREPARED BY: Christian T. G. Tabla
Procurement Director

Mr. Estane

DATE: Oct. 18, 2017

