# MONROVIA CITY CORPORATION PROCUREMENT PLAN ( \$BA) Source of Funding: 2017-2018 Internal Revenue

Fiscal year: 2017/2018

		ACTUAL	UPDATE	PLANNED	ACTUAL	UPDATE	PLANNED	ACTUAL	UPDATE	PLANNED		12
Prepared By:				ω			2			ь	ITEM NO.	2
N.				IFB NO.: repair & MCC/SBA/ Mainten RFQ/001/1 ce of Air 7/18			IFB No.: MCC/SBA/ NCB/001/1 7/18			FIB NO.: MCC/SBA /RB/001/ 17/18	PACKAGE NUMBER (CODE)	w
Moderate	Sub Total			repair & Maintenan ce of Air conditions			IFB No.: repair & MCC/SBA/ Maintenan NCB/001/1 ce Civil 7/18			Rice	CONTRACT	4
1				C-3311			K 6511			G-4610	VENDORS BUSINESS ACTIVITIES CODE	S
				assorted			2buld.			1-Firm	QTY	6
	45,500.00			5,000.00			15,500.00			25,000.00	ESTIMATED PROCEST (USD) ME	7
tac				RFQ			NCB			RB	PROCURE MENT METHOD	00
-102, E1 force				14-Mar-17			14-Feb-17			28-Jun-17	TECHNICAL SPECS/BOQ /DRAWING S	9
۲				21-Mar-17			21-Feb-17			5-Jul-17	PREP. OF BID DOCUMEN	10
Approved By:				28-Mar-17			28-Feb-17			12-Jul-17	PC APPROVAL BID BID BID DOC/TECH INVITATION SUBMISSION SPECS & RELEASE /PUBLIC OF BID DOC OPENING	11
				4-Apr-17			7-Mar-17			19-Jul-17	BID INVITATION & RELEASE OF BID DOC	12
The M	4			14-Apr-17			4-Apr-17			16-Aug-17	BID SUBMISSION /PUBLIC OPENING	13
21/81/La				24-Apr-17			18-Apr-17			30-Aug-17	SUBMISSIO N OF BID EVALUATIO N REPORT	14
7				4-May-17			25-Apr-17			6-Sep-17	PC CONTRACT ADVANCE APPROVAL - AWARD & PAYMENT BID SIGNING (MOBILIZA (REPORT)	15
				30-May-17			16-May-17			27-Sep-17	NTATION CONTRACT AWARD & SIGNING	16
				N/A			N/A			N/A	ADVANCE PAYMENT (MOBILIZA TION)	17
				8-Jun-17			/25-Jul-17			6-Dec-17	DELIVERY, INSPECTION SUBSTANTIA L COMPLETION	18
				6-Aug-17			22-Aug-17			3-Jan-18	ACCEPTANC E & FINAL PAYMENT	19
											REMARI	20

Eva M. Holder Procurement Manager

qt Committtee

## MONROVIA CITY CORPORATION PROCUREMENT PLAN ( SBA)

# Source of Funding: 2017-2018 Internal Revenue Fiscal year: 2017/2018

			Sub Total	ACTUAL	UPDATE	PLANNED	ACTUAL	UPDATE	PLANNED	ACTUAL	UPDATE	PLANNED			1	
		Prepared By:				െ			5			4		TEM NO	2	
COL	Procureine					IFB No.: MCC/RB/ 002/17/1 8			MCC/SBA/ RFQ/002/1			IFB No.: MCC/SBA/ NCB/ 002/17/18	NUMBER (CODE)	DACKAGE	3	
CARROLL CO.	Procurement Manager	CHO	Oros			Personel Insurance			Cunputer Supply & IT			Internet subcription	CONTRACT PACKAGE		4	
Sion	1	BUIL				N 7911			G-4651			G-4741		VENDORS	5	
						One (1) Firm			assorted					OTV	6	
			85,600.00			69,600.00			4,000.00			12,000.00	COST (USD)	BASIC DATA	7	
	Date	9/12				RB			RFQ			NCB	MENT METHOD	TA	00	
8						26-Jun-17			4-Jan-17			30-Nov-17	SPECS/BOQ /DRAWING S	TECHNICAL	9	
	Public	2				6-Jul-17			12-Jan-17			7-Dec-17	BID DOCUMEN T	DRED OF	10	
201	Elara Doe- Mogovo Managing Director/Chairman Procurement Committee	Salphoyed By:				13-Jul-17			18-Jan-17			14-Dec-17	BID DOC/TECH INVITATION SPECS & RELEASE OF BID DOC	DC ADDROVAL	11	
	Elara Doc- Mogovo tor/Chairman Procu					20-Jul-17			25-Jan-17			21-Dec-17	INVITATION & RELEASE OF BID DOC	RED	12	
	Procurement (	my 1	4			21-Aug-17			2-Mar-17			4-Jan-18	SUBMISSION /PUBLIC OPENING	B	13	
	Committtee	16/60 E				4-Sep-17			8-Mar-17			11-Jan-18	N OF BID EVALUATIO N REPORT	SI IBMISSIO	14	#VALUE!
	~	7				13-Sep-17			29-Mar-17			18-Jan-18	APPROVAL - BID EVALUATION REPORT	MPLEMENTATION DATES	15	
	Date					27-Sep-17			7-Apr-17			25-Jan-18		NTATION	16	
		-				N/A			N/A			N/A	PAYMENT (MOBILIZA TION)	DATES	17	
						10-Oct-17			14-Jun-17			1-Feb-18	PAYMENT INSPECTION (MOBILIZA (SUBSTANTIA TION) COMPLETION	DELIVERY	18	
						25-Oct-17			6-Jul-17			15-Feb-18	E & FINAL PAYMENT	ACCEPTANC	19	
														DEMAR	20	

## MONROVIA CITY CORPORATION PROCUREMENT PLAN ( \$BA)

# Source of Funding: 2017-2018 Internal Revenue

Fiscal year: 2017/2018

	Sub-Total	UPDATE	PLANNED	ACTUAL	UPDATE	PLANNED	ACTUAL	UPDATE	PLANNED			1	
Prepared By:			9			œ			7	ITEM NO.		2	
Procurement Procur			IFB No.: MCC/SBA/ NCB/004/1 7/18			IFB.NO.:M CC/SBA/00 3/17/18			IFB No.: MCC/SBA/ RFQ/003/1 7/18	PACKAGE NUMBER (CODE)		3	
By:  Eva Mr. Holder  Procurement Mapager  Of Association of the state			Generator Maintenan ce			Police Supply			Catering Services	CONTRACT PACKAGE		4	
The Marie			J 5819			G-4782			I 5621	VENDORS BUSINESS ACTIVITIES CODE		UI	
٦ چ			Зрсѕ			assorted			assorted	QTY		6	
ľ	29,000.00		15,000.00			10,000.00			4,000.00	ESTIMATED COST (USD)	BASIC DATA	7	
Date			NCB			NCB			RFQ	PROCURE MENT METHOD	TA	00	B 000000
Public Pu			26-Jun-17			6-Feb-17			2-Jan-17	TECHNICAL SPECS/BOQ /DRAWING S		9	
100			6-Jul-17			16-Feb-17			9-Jan-17	PREP. OF BID DOCUMEN T		10	10 4 TO 10
Mamaging By:			13-Jul-17			24-Feb-17			16-Jan-17	PC APPROVAL BID DOC/TECH SPECS		11	
Clara Doe- Mogavo tor/Chairman Procu			20-Jul-17			6-Mar-17			23-Jan-17	BID INVITATION & RELEASE OF BID DOC		12	
Procurement (	6		21-Aug-17			6-Apr-17			31-Jan-17	BID BID INVITATION SUBMISSION & RELEASE /PUBLIC OF BID DOC OPENING		13	
Committtee			4-Sep-17			18-Apr-17			6-Mar-17	SUBMISSIO N OF BID EVALUATIO N REPORT	_	14	
			13-Sep-17			28-Apr-17			13-Mar-17	PC APPROVAL - BID EVALUATION REPORT	IMPLEMENTATION DATES	15	
Date			27-Sep-17			16-May-17			3-Apr-17	CONTRACT AWARD & SIGNING	NTATION	16	
			N/A			N/A			N/A	ADVANCE PAYMENT (MOBILIZA TION)	DATES	17	
			10-Oct-17			8-Jun-17			12-Jun-17	DELIVERY, INSPECTION (SUBSTANTIA L COMPLETION )		18	
			25-Oct-17			10-Jul-17			10-Jul-17	ACCEPTANC E & FINAL PAYMENT		19	
										REMAR		20	

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## MONROVIA CITY CORPORATION

# PROCUREMENT PLAN (SBA) Source of Funding: 2017-2018 Internal Revenue

Fiscal year: 2017/2018

		ACTUAL	UPDATE	PLANNED	ACTUAL	UPDATE	PLANNED	ACTUAL	UPDATE	PLANNED	ACTUAL	UPDATE	PLANNED			1
Prepared By:				13			12			11			10	ITEM NO.		2
September 1	Sub-Total	lic		IFB No.: MCC/SBA/ RFQ/005/1 7/18			IFB No.: MCC/SBA/ RFQ/004/1 7/18			IFB No.: MCC/SBA/ NCB/006/1 7/18			IFB No.: MCC/SBA/ NCB/005/1 7/18	PACKAGE NUMBER (CODE)		3
Eva M. Holder, rement Manager		Procur		Motorcycle s Repair & Maintenan ce			Printing & Binding Services			Mechinery Equiptmen t, Maitenanc e			Vehicles Repair & maintenan ce	CONTRACT PACKAGE		4
Con William W	(1)			F 4100			F 4100			C1811			N 7710	VENDORS BUSINESS ACTIVITIES CODE		5
h				4pcs			Assorted			10 pcs			One (1) firm	QTY		6
	99,600.00			500.00			6,500.00			50,000.00			42,600.00	ESTIMATED COST (USD)	BASIC DATA	7
School Stranger	/			RFQ			RFQ			NCB			NCB	PROCURE MENT METHOD	TA	8
	STORY OF THE PARTY	1101	Dr	23-Feb-18			13-Sep-17			20-Aug-17			28-Nov-17	TECHNICAL SPECS/BOQ /DRAWING S		9
	S	CUro		2-Mar-18			20-Sep-17			27-Aug-17			5-Dec-17	PREP, OF BID DOCUMEN T		10
Approved By: Managing byec				9-Mar-18			27-Sep-17			3-Sep-17			12-Dec-17	PC APPROVAL BID DOC/TECH SPECS		11
cor/Chairman Procu				16-Mar-18			4-Oct-17			10-Sep-17			19-Dec-17	BID INVITATION & RELEASE OF BID DOC		12
anaging Director/Chairman Procurement Committee	4			22-Mar-18			18-Oct-17			8-Oct-17			8-Jan-18	BID SUBMISSION /PUBLIC OPENING		13
⊅7//Ъ√/ ∞mmitttee				30-Mar-18			25-Oct-17			22-Oct-17			22-Jan-18	SUBMISSIO N OF BID EVALUATIO N REPORT	=	14
7				6-Apr-18			1-Nov-17			29-Oct-17			2-Mar-18	PC APPROVAL - BID EVALUATION REPORT	<b>IMPLEMENTATION</b>	15
Date				12-Apr-18			8-Nov-17			19-Nov-17			16-Mar-18	CONTRACT AWARD & SIGNING	NTATION	16
				N/A			N/A			N/A			N/A	ADVANCE PAYMENT (MOBILIZA TION)	DATES	17
				23-Apr-18			15-Nov-17			28-Jan-18			16-Apr-18	DELIVERY, INSPECTION (SUBSTANTIA L COMPLETION	51	18
				31-Aug-18			4-May-17			25-Feb-18			14-May-18	ACCEPTANC E & FINAL PAYMENT		19
														REMARI		20

## MONROVIA CITY CORPORATION

### PROCUREMENT PLAN (5BA)

# Source of Funding: 2017-2018 Internal Revenue Fiscal year: 2017/2018

		ACTUAL	UPDATE		PLANNED	ACTUAL	UPDATE		PLANNED	ACTUAL	UPDATE	PLANNED				1	
Prepared By:					16				15			14		ITEM NO.		2	
TOCCU E				MCC/SBA /NCB/ 007/17/1 8	IFB No.:			MCC/SBA/ RB/003/17 /18	IFB No.:			IFB No.: MCC/SBA/ RFQ/006/1 7/18	(CODE)	PACKAGE NUMBER		ω	
One Constitution	Sub Total			nt Rental	Equitpme				Gifts			tools		CONTRACT PACKAGE		4	
an Wicholds County Constitution of the County Count					G 4540				G 4530			C3312	ACTIVITIES CODE	VENDORS BUSINESS		5	Marie and the second
P					12pcs				Assorted			Assorted		QTY		6	
	334,500.00				317,500.00				15,000.00			2,000.00		ESTIMATED COST (USD)	<b>BASIC DATA</b>	7	
9/12 Date					NCB				RB			RFQ	METHOD	PROCURE	TA	00	
8008					1-May-17				28-Jun-17			28-Nov-17	/DRAWING	TECHNICAL SPECS/BOQ		9	
PPRO SEL					8-May-17				5-Jul-17			5-Dec-17	8	PREP. OF BID		10	
Approved By:  Managing Director/Chairman Procurement Committtee					10-May-17				12-Jul-17			12-Dec-17	SPECS	PC APPROVAL BID DOC/TECH		11	
glara Doe-M tor/Chairmar					11-May-17				19-Jul-17			19-Dec-17	& RELEASE OF BID DOC	BID	IMPLE	12	The second control of
n Procurement	8				9-Jun-17				16-Aug-17			2-Jan-18		BID	IMPLEMENTATION DATES	13	¥
Committtee					30-Jun-17				30-Aug-17			9-Jan-18	EVALUATIO N REPORT	N OF BID	ION DA	14	
E					30-May-17				6-Sep-17			16-Jan-18	BID EVALUATION REPORT	PC APPROVAL -	TES	15	The state of the s
Date					14-Jul-17				27-Sep-17			23-Jan-18	SIGNING	CONTRACT AWARD &		16	
					N/A				N/A			N/A	(MOBILIZA TION)	ADVANCE		17	
					14-Aug-17				6-Dec-17			30-Jan-18		DELIVERY,		18	
					12-Aug-17				3-Jan-18			13-Feb-18	PAYMENT	ACCEPTANC E & FINAL		19	
														REMAR		20	

## MONROVIA CITY CORPORATION PROCUREMENT PLAN ( SBA Budget)

# Source of Funding: 2017-2018 Internal Revenue

Fiscal year: 2017/2018

			ACTUAL	UPDATE	PLANNED	ACTUAL	UPDATE	PLANNED	ACTUAL	UPDATE	PLANNED				1	
Prepared By:					19			18			17		ITEM NO.		2	
rocu	TOTAL	Sub-Total			IFB No.: MCC/SBA/ NCB/007/1 7/18			IFB No.: MCC/SBA /RFQ/ 001/17/1			IFB No.: MCC/SBA/ RFQ/ 007/17/18	NUMBER (CODE)	PACKAGE		s	
Eva M. Holder rement Manager	AL	otal			Stationery			Vehicle Insurance			Public Relation	PACKAGE	CONTRACT		4	
					G 4711			G 4761			G 4661	ACTIVITIES CODE	VENDORS		5	
Supplies ion The Party of the P	/				assorted			Assorted			Assorted		QTY		6	
7	615,500,00	21,300.00			15,000.00			5,000.00			1,300.00	COST (USD)	ESTIMATED	<b>BASIC DATA</b>	7	
Date					NCB			RFQ			RFQ	METHOD	PROCURE	TA	00	
To the second se	Ac. P				26-Jun-17			28-Jul-17			15-Jun-17	SPECS/BOQ /DRAWING S	TECHNICAL		9	0010
VED MEDAUS	.00.				6-Jul-17			3-Aug-17			22-Jun-17	BID DOCUMEN T	PREP. OF		10	101010
Approved By: Managing Direc					13-Jul-17			11-Aug-17			29-Jun-17	BID DOC/TECH SPECS	PC APPROVAL		11	Name and Address of the Owner, where the Owner, while the
Clara Doe M tor/Chairmar					20-Jul-17			17-Aug-17			6-Jul-17	& RELEASE OF BID DOC	BID	IMPLE	. 12	
roved By: Clara Doe Mogovo  naging birector/Chairman Procurement Committtee	5				21-Aug-17			23-Aug-17			14-Jul-17	SUBMISSION /PUBLIC OPENING	BID	IMPLEMENTATION DATES	13	
Committee					4-Sep-17			31-Aug-17			24-Jul-17	N OF BID EVALUATIO N REPORT	SUBMISSIO	ON DA	14	
P					13-Sep-17			11-0ct-17			31-Jul-17	APPROVAL - BID EVALUATION REPORT	PC	TES	15	The same of the sa
Date					27-Sep-17			19-Oct-17			10-Aug-17	AWARD & SIGNING	CONTRACT		16	
					N/A			N/A			N/A	PAYMENT (MOBILIZA TION)	ADVANCE		17	
					10-Oct-17			31-Oct-17			18-Aug-17	PAYMENT INSPECTION (MOBILIZA (SUBSTANTIA TION) L COMPLETION	DELIVERY,		18	
					25-Oct-17			9-Nov-17				E & FINAL PAYMENT	ACCEPTANC		19	
													REMARI		20	

### Monrovia City Corporation (MCC) Procurement Plan (SBA Budget) Explanatory Notes Fiscal Year: 2017-2018

		ar: 2017-2018	
Items No	Contract package code	Contract package	Content of Contract Package
1.	IFB. NO. MCC/SBA/RB/002/17/18	Rice	This contract package is funded from the budget line contribution which is intended to purchase rice for MCC employees and the project staff.
2.	IFB NO.MCC/SBA/RB/001/17/18	Repair & Maintenance Civil	This contract package is funded from the budget line repair and maintenance Civil which include building etc.
3.	IFB NO.MCC/SBA/RFQ/001/17/18	Repair & Maintenance of conditioner	This contract package is funded from the budget line repair and maintenance of conditioner which is intended to repair the air conditioner use by the entity for the fiscal period 2017-2018.
4.	IFB NO.MCC/SBA/RB/002/17/18	Internet Subscription	This contract package is funded from the budget line telecommunications, internet and postage which is intended for internet and 1,200 pieces of scratch cards for use by the entity.
5.	IFB NO.MCC/SBA/RFQ/002/1718	Computer and IT Supply	This contract package is funded from the budget Computer supply and services which is intended to punchers computer and It materials for the entity
6.	IFB.: NO.MCC/SBA/RB/002/17/18	Personal Insurance	This contract package is funded the budget line Personal insurance which is intended to insure entity employees for the fiscal year
7.	IFB NO.MCC/SBA/RFQ/SBA/003/17/18	Catering service	This contract package is funded from the budget line entertainment and workshops which is intended for catering service for use by the entity.
8.	IFB NO.MCC/NCB/SBA/003/17/18	Police Supply	This contract package is funded from the budget line Police Supply is intended to purchase specialize uniform for the City Police.

2017

9.	IFB No: MCC/SBA/NCBB/001/17/18	Repair & maintenance of Generator	This contract package is funded from the budget line repair and maintenance of generator which is intended for repairing and maintain the entity generator.	
10.	IFB No: MCC/SBA/NCB/005/17/18	Repair and maintenance of vehicle	This contract package is funded from the budget line repair and maintenance of vehicle which is intended to maintain the entity vehicle.	
11.	IFB No: MCC/SBA/NCB/007/17/18	Repair and maintenance of machinery equipment	. This contract package is funded from the budget line machinery and equipment which is intended to repair the entity equipment.	
12.	IFB.: NO MCC/SBA/RFQ/004/17/18	Printing and Binding Services	This contract package is funded from the budget line printing and binding and is intended for publication of binding.	
	IFB.: NO MCC/SBA/RFQ/005/17/18	Repair and maintenance of motor cycles	This contract package is funded from of the budget line repair and maintenance which is intended for repairing and maintaining the entity motorcycles.	
14.	IFB NO.MCC/RFQ/SBA/006/17/18	Tools	This contract package is funded from the budget line tools which is intended to purchase tools such as: Local brooms Wheelbarrows Push broom Five star Lawn mower Cutters Hand gloves Files Diggers Pingerlins Heavy duty hand shovels Hand rakes Watering cans Megaphones	
	IFB No: MCC/SBA/RB/003/17/18	Gift	. This contract package is funded from the budget line entertainment representation and gift which is intended to purchase gift.	
16.	Proce	in a	purchase gift.	
	The state of the s	Qui 7-	APPROVED.	The state of the s

MATERIA COUNTY

16.		T	
10.			
16	IFB No: MCC/SBA/NCB/007/17/18	Equipment Rental &	This contract package is funded
		lease	from the budget line equipment
		lease	rental and lease which is
			intended to hire truck, front end
			loader and equipment.
17	IFB No: MCC/SBA/RFQ/007/17/18	Public	loader and equipment.
1	11 b No. NICC/3BA/KPQ/00//1//18	. abiie	This control of the c
		Relation	This contract package is funded
			from the budget line media
			relation and intelligence
			promotion which is intended to
			carry out awareness campaign
10			on the media for the entity.
18	IFB. NO. MCC/SBA/RFQ/001/17/18	Vehicle	This contract package is funded
		Insurance	from the budget line vehicle
			insurance which is intended to
			hire the services of an insurance
			firm so as to insurance the entity
			vehicles
19	IFB.: NO MCC/NCB/SBA/009/17/18	Stationery &	This contract package is funded from
		Office Supply	the budget line stationery and supplies
			which is intended to purchase the
			following items: A-4 Paper
			Legal paper
			Etc.

D.					L	
М	е	Νd	16	₽u	D	V:
	Pr	Pre	Prepa	Prepare	Prepared	Prepared b

**Procurement Director/ Manager** 

Approved by:

Clara Doe- Mogovo Head of Entity/Chairman Proc. Cmttee

Date 9/2/57

Date: \_



### MONROVIA CITY CORPORATION

### Explanatory Budget Note PROCUREMENT PLAN (SBA BUDGET)

Source of Funding: MCC Municipal Revenue FY 2017/2018

### ITEM 1 Rice

Thi contract package is funded from the budget line controbution which is intended to purchase beg of rice for MCC staff and project staff at cost of \$ 25.000.00

### ITEM 2 Repairs & Maintenance Fixed Assets

This contract package is funded from the budget line repair and maintenance of Conditioner which is

intended to repair the below itmes:

Air conditioner

10

\$5,000.00

### ITEM 3 Provision of Internet -Subscription

This contract package is funded from the budget line Telecommunications, Internet, postage and courier of which is intended to purchase internet subscription at the cost of USD \$12,000.00

the service under this contract will be procured using single source.

in accordance with section 55 sub-section 1 b of the PPCA.

the name of the service provider is cellcom.

the monthly rate of the service is US\$ 750.00 per month.

### ITEM 4 Personnel insurance

This contract is funded from the budget line personnel insurance

1.Personnel Insurance

\$ 69,600.00

**Total:** 

\$ 69,600.00

### ITEM 5 Police Materials and Supplies

This contract is funded from the budget line police materials and supplies

### Analysis:

1. Specialized clothing

\$ 5,000.00

2.Boots

3000

3. Batons

Total

0,000.00

2000

### ITEM 6 Solid Waste Equipment rental and lease

This Contract package is funded from the budget line equipment rental and lease which is intended to hire the below trucks front end loader and equipments:

The trucks and equipment to be rented are as follow;

Analysis:

1. Trucks(10 tyres) -

\$117,500.00

2. Front -end Loader

200,000.00

Total:

\$317,500.00

### ITEM 7 Provision of Food & Catering Services

this contract package is funded from the budget line provision of catering services and entertainment, representation and giftswhich is intended for the following budget line items

Analysis:

1. Food & Catering Services

\$ 2,000.00

3.Refreshments

2,000.00

Total:

4,000.00

### ITEM 8 Public Relation

This contract package is funded from four budget lines Media relations, intellegence and promotions, such as talk show and newspaper

1. Public relation & promotion

\$ 1,300.00

### ITEM 9 Provision of Printing and Binding

This contract package is funded from two budget lines printing, binding and publication services and also enetrtainment, representation and gifts which is intended to acquire the below services:

1.Printing Binding & Publication Servi \$

5,000.00

2. Certificates & Awards

1,500.00

Total:

\$ 6,500.00

### ITEM 10 Repairs & Maintenance of Motorcycles

This contract package is funded from the budget line repair and maintenance of and motorcycles which is intended

repair the following items:

1. Repair & Maintenance - I

Motorcycles and others(8

\$500.00

Totale

\$500.00

### ITEM 11 Repair & Maintenance of Generator

This contract package is funded from the budget line repair and maintenance of generator which is intended to repair four generators for the entity

1. Generator(4)

\$15,000.00

### ITEM:12 Maintenance of Mechinery and Equipment

This contract is funded from the budget line maintenance of equipment and is intended to repair and maintain the envity equipment.

**Analysis** 

**Air Conditioners** 

\$ 35,000.00

Refrigarators

15,000.00

Total

\$ 50,000.00

### ITEM 13 Repair and Maintenance- Civil (Non residential Building)

This contract package is funded from the budget line repair and maintenance Civil civil which include buildings, etc.

1. Repair and Maintenance- Non residential Building( 3 Buildings)

\$15,000.00

### ITEM 14 Internet Subscription

This contract package is funded from the budget line telecommunications, internet, postage and courier which is intended to under rite the cost of the below US\$ 11,250 was deducted from this budget line called telecommunications, internet, postage and courier( US\$ 12,000.00) to cover this contract package.

### ITEM 15 Fixed Assets Insurance

This contract is funded from the budget line vehicle insurance

1. Vehicles Insurance

\$ 5,000.00

Total:

\$ 5,000.00

### ITEM 16 Small tools

This contract is funded from the budget line small tools and equipment and house materials which is intended to purchase digger, files and cutters

### **Analysis**

3 Diggers

500.00

10 Cutters

\$ 1,000.00

15 Files

\$ 500.00

### **ITEM 17** Repair and maintenance - Vehicles

This contract package is funded from the budget line repair and maintenance of vehicle which is intende to repair the entity vehicles.

Vehicles (24 Units)

\$ 42,600.00

### ITEM: 18 Conputer Supply and IT Materials

This contract package is funded from the budget line conputer supply and IT services which is intended to purchase conputers and It materials \$ 4.000.00

### Item 19 Purchase of stationery & office supplies this contract package comprised of budgetary items: Stationery & Office supplies

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Analysis:	15,000.00
1 A4 paper	2,700.00
2 Legal sheets	700.00
3 pens	700.00
5 hanging folders	500.00
6 milania folders	500.00
7 ledger	750.00
8 box files	1,260.00
9 stick on pad	385.65
10 note book	501.35
11 Envelope (white)	250.00
12 staple machine	575.00
13 staple pins	200.00
14 perforator (assorted sizes)	600.00
15 pins Remover	275.00
16 paper glue	260.00
17 cartridges	4,343.00
20 ink and ink pad	250.00
21 marker	250.00

**TOTAL** 

\$15,000.00

### NOTE: 20 The below listed budgetary items will be disburse with the use of Administrative Procedures:

1. Other Legal Fees

3. Electricity

4. Council F

USD\$ 66,446.00

\$ 1,000.00

30,946.00

34,500.00

Prepared By:

Eva Y. Holder

Procurement Director

Approved By:

Clara Doe- Mogovo

Managing Director/Chairman Procurement Committee

Qualic Procurons