


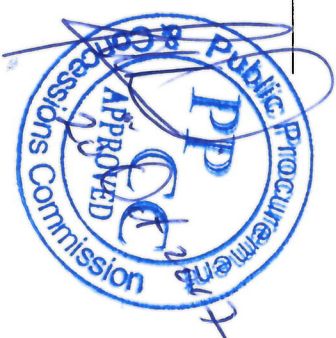
Name of Entity: Ministry of Foreign Affairs
CONSULTANCY SERVICES PROCUREMENT PLAN (SBA)
Source of Funding: GOL
Budget Period/Fiscal year: 2017/2018

1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19
BASIC DATA							IMPLEMENTATION DATES											
							REQUEST FOR EXPRESSION OF INTEREST, if applicable						REQUEST FOR PROPOSALS AND APPROVAL OF AWARD					
ITEM NO.	PACKAGE NUMBER (CODE)	CONTRACT PACKAGE	No. of FIRMS/PERSONS	ESTIMATED COST (USD)	SELECTION METHOD	Business Activity Code	PREP. OF TOR & PC APPROVAL	PUBLICATION OF REOI	REOI CLOSING/OPENING	SUBMISSION OF EVALUATION REPORT	PC APPROVAL-EVALUATION REPORT/SHORTLIST	PREPARATION & SUBMISSION OF RFP DOCUMENT	PC APPROVAL-FINAL TOR/RFP DOCUMENT	INITIATION OF PROPOSALS	PROPOSAL SUBMISSION & OPENING	SUBMISSION OF TECHNICAL & FINANCIAL EVALUATION REPORT	PC APPROVAL-Combined Evaluation Report	CONTRACT AWARD & SIGNING
PLAN NED 1	HFB No: MFA/SBA/LCS/001/17/18	Engineering Service	One Person	34,875.00	LCS	M-7110	3/13/2017	NA	NA	NA	NA	4/17/2017	4/24/2017	8/1/2017	8/29/2017	9/5/2017	9/12/2017	10/19/2017
PLAN NED 2	HFB No: MFA/SBA/LCS/002/17/18	Legal Service	One Person	34,875.00	LCS	M-6910	3/13/2017	NA	NA	NA	NA	4/17/2017	4/24/2017	8/1/2017	8/29/2017	9/5/2017	9/12/2017	10/19/2017
GRAND TOTAL				69,750.00														

Prepared by: 
Albert L. George
Procurement Director/ Manager

Approved by: 
B. Elias Shoniyin
Acting Minister

Date: 03/10/17



Ministry of Foreign Affairs
Consultancy Plan Explanatory Notes
Fiscal Year: (2017/2018 – SBA)

Item No	Contract Package Code	Contract Package	Content of Contract Package
1.	IFB No.MFA/SBA/LCS/001/17/18	Engineering Service	This contract package is taken from the professional service and consultancy budget lines. It is intended to contract firm to render service in the context of the package for several of our Foreign Missions and Home Office projects of the Ministry.
2.	IFB No.MFA/SBA/LCS/002/17/18	Legal Service	This contract package is taken from the professional service and Consultancy budget lines. It is intended to hire the services of Legal Consultant for the Legal Department of the Ministry of Foreign Affairs during the fiscal year 2017/18.

Prepared by: *Albert L. George*
Albert L. George
Procurement Director

Approved by: *B. Elias Shoniyin*
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Acting Minister

Date: *03/12/17*

