

MINISTRY OF FOREIGN AFFAIRS
CORE BUDGET PROCUREMENT PLAN (Core Budget)
Source of Funding: GOVERNMENT OF LIBERIA (GOL)
Fiscal Year: 2017-2018

1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19
BASIC DATA																		
ITEM NO.	PACKAGE NUMBER (CODE)	CONTRACT PACKAGE	BUSINESS ACTIVITY CODE	QTY	ESTIMATED COST (USD)	PROCUREMENT METHOD	TECHNICAL SPECIFICATIONS	PREP. OF BID DOCUMENT	PC APPROVAL - BID DOC/TECH SPECS	BID INVITATION & RELEASE OF BID DOC	BID SUBMISSION/PUBLIC OPENING	SUBMISSION OF BID EVALUATION REPORT	PC APPROVAL - BID EVALUATION REPORT	CONTRACT AWARD & SIGNING	ADVANCE PAYMENT (MOBILIZATION)	DELIVERY, INSPECTION (SUBSTANTIAL COMPLETION)	ACCEPTANCE & FINAL PAYMENT	
PLANNED	1	IFB No. MFA/NCB/001/17/18	Stationery	G-4761	Assorted	65,000.00	NCB	3/13/2017	3/20/2017	3/27/2017	4/3/2017	5/1/2017	5/8/2017	5/15/2017	9/11/2017	N/A	6/29/2018	6/29/2018
UPDATE																		
ACTUAL																		
PLANNED	2	IFB No. MFA/RS/001/17/18	Repairs & Maintenance Services- Vehicles	G-4520	One (1) Firm	30,000.00	RB	3/13/2017	3/20/2017	3/27/2017	4/3/2017	5/1/2017	5/8/2017	5/15/2017	9/12/2017	N/A	6/29/2018	6/29/2018
UPDATE																		
ACTUAL																		
PLANNED	4	IFB No. MFA/SS/001/17/18	Internet Connectivity	J-6110	Fifteen(5) meg	28,512.00	SS	3/13/2017	3/20/2017	3/27/2017	4/3/2017	5/1/2017	5/8/2017	5/15/2017	9/14/2017	N/A	6/29/2018	6/29/2018
UPDATE																		
ACTUAL																		
PLANNED	5	IFB No. MFA/RS/002/17/18	Scratch Cards	J-6190	6102.74 Pieces	28,988.00	RB	3/13/2017	3/20/2017	3/27/2017	4/3/2017	5/1/2017	5/8/2017	5/15/2017	9/15/2017	N/A	6/29/2018	6/29/2018
UPDATE																		
ACTUAL																		
					Subtotal	152,500.00												

Prepared by: 
Robert L. George
Procurement Director

Approved by: 
B. Elias Shorof
Acting Minister

Date: 03/02/17

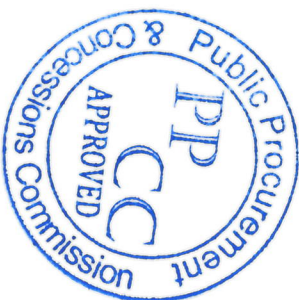


Fiscal year: 2017-2018

BASIC DATA									
NO.	DATE	TIME	LOCATION	WIND DIRECTION	WIND SPEED	WAVE HEIGHT	WAVE PERIOD	WAVE DIRECTION	WAVE PERIOD
1	1961-01-01	08:00	1000	000	0.0	0.0	0.0	0.0	0.0
2	1961-01-01	09:00	1000	000	0.0	0.0	0.0	0.0	0.0
3	1961-01-01	10:00	1000	000	0.0	0.0	0.0	0.0	0.0
4	1961-01-01	11:00	1000	000	0.0	0.0	0.0	0.0	0.0
5	1961-01-01	12:00	1000	000	0.0	0.0	0.0	0.0	0.0
6	1961-01-01	13:00	1000	000	0.0	0.0	0.0	0.0	0.0
7	1961-01-01	14:00	1000	000	0.0	0.0	0.0	0.0	0.0
8	1961-01-01	15:00	1000	000	0.0	0.0	0.0	0.0	0.0
9	1961-01-01	16:00	1000	000	0.0	0.0	0.0	0.0	0.0
10	1961-01-01	17:00	1000	000	0.0	0.0	0.0	0.0	0.0
11	1961-01-01	18:00	1000	000	0.0	0.0	0.0	0.0	0.0
12	1961-01-01	19:00	1000	000	0.0	0.0	0.0	0.0	0.0
13	1961-01-01	20:00	1000	000	0.0	0.0	0.0	0.0	0.0
14	1961-01-01	21:00	1000	000	0.0	0.0	0.0	0.0	0.0
15	1961-01-01	22:00	1000	000	0.0	0.0	0.0	0.0	0.0
16	1961-01-01	23:00	1000	000	0.0	0.0	0.0	0.0	0.0
17	1961-01-02	00:00	1000	000	0.0	0.0	0.0	0.0	0.0
18	1961-01-02	01:00	1000	000	0.0	0.0	0.0	0.0	0.0
19	1961-01-02	02:00	1000	000	0.0	0.0	0.0	0.0	0.0
20	1961-01-02	03:00	1000	000	0.0	0.0	0.0	0.0	0.0
21	1961-01-02	04:00	1000	000	0.0	0.0	0.0	0.0	0.0
22	1961-01-02	05:00	1000	000	0.0	0.0	0.0	0.0	0.0
23	1961-01-02	06:00	1000	000	0.0	0.0	0.0	0.0	0.0
24	1961-01-02	07:00	1000	000	0.0	0.0	0.0	0.0	0.0
25	1961-01-02	08:00	1000	000	0.0	0.0	0.0	0.0	0.0
26	1961-01-02	09:00	1000	000	0.0	0.0	0.0	0.0	0.0
27	1961-01-02	10:00	1000	000	0.0	0.0	0.0	0.0	0.0
28	1961-01-02	11:00	1000	000	0.0	0.0	0.0	0.0	0.0
29	1961-01-02	12:00	1000	000	0.0	0.0	0.0	0.0	0.0
30	1961-01-02	13:00	1000	000	0.0	0.0	0.0	0.0	0.0
31	1961-01-02	14:00	1000	000	0.0	0.0	0.0	0.0	0.0
32	1961-01-02	15:00	1000	000	0.0	0.0	0.0	0.0	0.0
33	1961-01-02	16:00	1000	000	0.0	0.0	0.0	0.0	0.0
34	1961-01-02	17:00	1000	000	0.0	0.0	0.0	0.0	0.0
35	1961-01-02	18:00	1000	000	0.0	0.0	0.0	0.0	0.0
36	1961-01-02	19:00	1000	000	0.0	0.0	0.0	0.0	0.0
37	1961-01-02	20:00	1000	000	0.0	0.0	0.0	0.0	0.0
38	1961-01-02	21:00	1000	000	0.0	0.0	0.0	0.0	0.0
39	1961-01-02	22:00	1000	000	0.0	0.0	0.0	0.0	0.0
40	1961-01-02	23:00	1000	000	0.0	0.0	0.0	0.0	0.0
41	1961-01-03	00:00	1000	000	0.0	0.0	0.0	0.0	0.0
42	1961-01-03	01:00	1000	000	0.0	0.0	0.0	0.0	0.0
43	1961-01-03	02:00	1000	000	0.0	0.0	0.0	0.0	0.0
44	1961-01-03	03:00	1000	000	0.0	0.0	0.0	0.0	0.0
45	1961-01-03	04:00	1000	000	0.0	0.0	0.0	0.0	0.0
46	1961-01-03	05:00	1000	000	0.0	0.0	0.0	0.0	0.0
47	1961-01-03	06:00	1000	000	0.0	0.0	0.0	0.0	0.0
48	1961-01-03	07:00	1000	000	0.0	0.0	0.0	0.0	0.0
49	1961-01-03	08:00	1000	000	0.0	0.0	0.0	0.0	0.0
50	1961-01-03	09:00	1000	000	0.0	0.0	0.0	0.0	0.0
51	1961-01-03	10:00	1000	000	0.0	0.0	0.0	0.0	0.0
52	1961-01-03	11:00	1000	000	0.0	0.0	0.0	0.0	0.0
53	1961-01-03	12:00	1000	000	0.0	0.0	0.0	0.0	0.0
54	1961-01-03	13:00	1000	000	0.0	0.0	0.0	0.0	0.0
55	1961-01-03	14:00	1000	000	0.0	0.0	0.0	0.0	0.0
56	1961-01-03	15:00	1000	000	0.0	0.0	0.0	0.0	0.0
57	1961-01-03	16:00	1000	000	0.0	0.0	0.0	0.0	0.0
58	1961-01-03	17:00	1000	000	0.0	0.0	0.0	0.0	0.0
59	1961-01-03	18:00	1000	000	0.0	0.0	0.0	0.0	0.0
60	1961-01-03	19:00	1000	000	0.0	0.0	0.0	0.0	0.0
61	1961-01-03	20:00	1000	000	0.0	0.0	0.0	0.0	0.0
62	1961-01-03	21:00	1000	000	0.0	0.0	0.0	0.0	0.0
63	1961-01-03	22:00	1000	000	0.0	0.0	0.0	0.0	0.0
64	1961-01-03	23:00	1000	000	0.0	0.0	0.0	0.0	0.0
65	1961-01-04	00:00	1000	000	0.0	0.0	0.0	0.0	0.0
66	1961-01-04	01:00	1000	000	0.0	0.0	0.0	0.0	0.0
67	1961-01-04	02:00	1000	000	0.0	0.0	0.0	0.0	0.0
68	1961-01-04	03:00	1000	000	0.0	0.0	0.0	0.0	0.0
69	1961-01-04	04:00	1000	000	0.0	0.0	0.0	0.0	0.0
70	1961-01-04	05:00	1000	000	0.0	0.0	0.0	0.0	0.0
71	1961-01-04	06:00	1000	000	0.0	0.0	0.0	0.0	0.0
72	1961-01-04	07:00	1000	000	0.0	0.0	0.0	0.0	0.0
73	1961-01-04	08:00	1000	000	0.0	0.0	0.0	0.0	0.0
74	1961-01-04	09:00	1000	000	0.0	0.0	0.0	0.0	0.0
75	1961-01-04	10:00	1000	000	0.0	0.0	0.0	0.0	0.0
76	1961-01-04	11:00	1000	000	0.0	0.0	0.0	0.0	0.0
77	1961-01-04	12:00	1000	000	0.0	0.0	0.0	0.0	0.0
78	1961-01-04	13:00	1000	000	0.0	0.0	0.0	0.0	0.0
79	1961-01-04	14:00	1000	000	0.0	0.0	0.0	0.0	0.0
80	1961-01-04	15:00	1000	000	0.0	0.0	0.0	0.0	0.0
81	1961-01-04	16:00	1000	000	0.0	0.0	0.0	0.0	0.0
82	1961-01-04	17:00	1000	000	0.0	0.0	0.0	0.0	0.0
83	1961-01-04	18:00	1000	000	0.0	0.0	0.0	0.0	0.0
84	1961-01-04	19:00	1000	000	0.0	0.0	0.0	0.0	0.0
85	1961-01-04	20:00	1000	000	0.0	0.0	0.0	0.0	0.0
86	1961-01-04	21:00	1000	000	0.0	0.0	0.0	0.0	0.0
87	1961-01-04	22:00	1000	000	0.0	0.0	0.0	0.0	0.0
88	1961-01-04	23:00	1000	000	0.0	0.0	0.0	0.0	0.0
89	1961-01-05	00:00	1000	000	0.0	0.0	0.0	0.0	0.0
90	1961-01-05	01:00	1000	000	0.0	0.0	0.0	0.0	0.0
91	1961-01-05	02:00	1000	000	0.0	0.0	0.0	0.0	0.0
92	1961-01-05	03:00	1000	000	0.0	0.0	0.0	0.0	0.0
93	1961-01-05	04:00	1000	000	0.0	0.0	0.0	0.0	0.0
94	1961-01-05	05:00	1000	000	0.0	0.0	0.0	0.0	0.0
95	1961-01-05	06:00	1000	000	0.0	0.0	0.0	0.0	0.0
96	1961-01-05	07:00	1000	000	0.0	0.0	0.0	0.0	0.0
97	1961-01-05	08:00	1000	000	0.0	0.0	0.0	0.0	0.0
98	1961-01-05	09:00	1000	000	0.0	0.0	0.0	0.0	0.0
99	1961-01-05	10:00	1000	000	0.0	0.0	0.0	0.0	0.0
100	1961-01-05	11:00	1000	000	0.0	0.0	0.0	0.0	0.0
Acceptance & Final									

Approved by: B. Elias Shoniyin
Acting Minister

Date _____



Ministry of Foreign Affairs
Core Budget Explanatory Notes
Fiscal Year: 2017/2018

Item No	Contract Package Code	Contract Package	Content of Contract Package
1.	IFB No. MFA/NCB/001/17/18	Stationery and Office supplies	This contract package is taken from the Stationery budget line item. It is intended to procure the following stationery materials. A. A-4 Sheets.....30 Cms B. Legal Sheets.....25 Cms C. Note Pad.....25 Pks D. Stick on Pad.....10 Pks E. Ball Point Pen.....30 Pack F. Staple Pins.....4 Dozens G. Staple Pins (small size).....12 Pks H. Box Files.....12 Cms and others
2.	IFB No. MFA/RB/001/17/18	Repairs and maintenance services- Vehicles	This contract package is taken from the Repairs and Maintenance-vehicle budget line item. It is intended to procure the following services: A. Routine and corrective maintenance of the Ministry's fleet of vehicles
4.	IFB No. MFA/SS/001/17/18	Internet connectivity	This contract package is taken from the budget line item telecommunications, internet, postage and courier. It will be used to Payfor broad band internet service from LIBTELCO for the smooth operation of the Ministry, relative to sharing information with home office, embassies and others. The Sole-source method is being used because LIBTELCO is the sole provider of fiber optic internet service in Liberia.
5.	IFB No. MFA/RB/002/17/18	Scratch Cards	This contract package is taken from the Telecommunications, internet, and postage and courier budget line item. It is intended to purchase 6,102.74 pieces of recharge cards at the unit cost of Four United States Dollars and Fifty Cents (US\$4.75) and will be used by senior staff and others employees of the Ministry to adequately share information.
6.	IFB No. MFA/NCB/002/17/18	Cleaning materials	This contract package is taken from the cleaning materials and services budget line item and will be used to procure the following items: A. Liquid soap B. Tie soap C. Small and Medium size Clorox D. Small and Medium size Detol E. Dust pan and etc.



			F. Soft and hard brooms G. Commode brushes H. Commode detergent I. Hand sanitizers and others
7.	IFB No. MFA/NCB/003/17/18	Food stuff	This contract package is taken from the Entertainment, Representation and gifts budget line item. It is intended to procure the following entertainment items: A. Juices, crackers, biscuits and etc. B. Creamers, Lipton tea, coffee, powder milk for senior staff meetings and others items as may be necessary.
8.	IFB No. MFA/RFO/001/17/18	Medical drugs	This contract package is taken from the Drugs and Medical Consumables budget line items and will be used to procure the following medical items for the Ministry's Clinic. A. Paracetamol tablets.....15 Ctns B. B-Complex Injection.....20 Boxes C. Menthol syrups.....25 Boxes D. Amoxicillin30 Boxes E. Ampicillin.....20 Boxes F. Lonart DS35 Boxes and others drugs as may be necessary.
9.	IFB No. MFA/NCB/004/17/18	Building materials	This contract package is taken from the repairs and maintenance service- civil works budget line item. It will be used to purchase the following items: A. Plumbing materials B. Electrical materials C. Finishing materials Gardening materials

Prepared by: *Albert L. George*
 Albert L. George
 Procurement Director

Approved by: *B. Elias Shorhiyin*
 B. Elias Shorhiyin
 Acting Minister

Date: *03/10/17*

