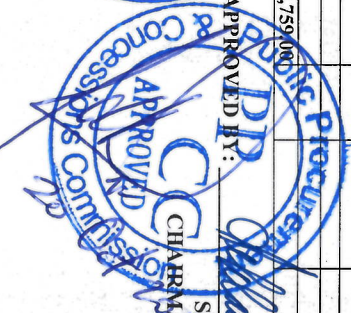
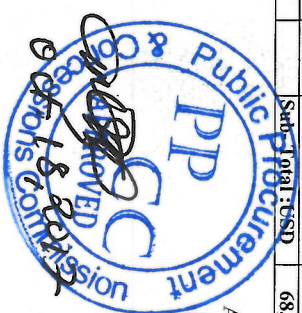


**MINISTRY OF AGRICULTURE  
PROCUREMENT PLAN (CORE BUDGET)  
SOURCE OF FUNDING: GOL NATIONAL BUDGET  
FISCAL YEAR: 2017 - 2018**

1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	
IMPLEMENTATION DATES																			
	Item No.	Code	Contract package	Business Activity Codes	Qty	Est. Cost (USD)	Procurement method	Tech Spec/BOQ/ Drawings	Preparation of bidding document	PC App-1-bid doc./tech spec	Bid invitation & Release Doc	Bid sub/pub opening	Submission of Bid Evaluation report	PC App. 2 of bid Evaluation report	Cont. Award /Signature	Advance payment (mobilization)	Delivery, inspection (substantial completion)	Acceptance final paym	
PLANNED	1	IFB No. MOA/CB/NCB/001/17/18	Air Tickets	N7911	Assorted	7,178.00	NCB	6/1/2017	6/8/2017	6/13/2017	6/15/2017	7/13/2017	7/27/2017	8/3/2017	8/17/2017	N/A	9/14/2017	6/15/201	
UPDATE																			
PLANNED	2	IFB No. MOA/CB/S/001/17/18	Internet Connectivity	J6120	3.5GHZ licences which include dedicated bandwidth 1024kbps (download & upload)	10,200.00	S.S	6/20/2017	6/27/2017	6/29/2017	N/A	N/A	N/A	N/A	7/13/2017	N/A	6/15/2018	6/30/201	
UPDATE																			
ACTUAL																			
PLANNED	3	IFB No. MOA/CB/RFQ/001/17/18	Building Materials	G4663	Assorted	9,750.00	RFQ	9/28/2017	10/3/2017	10/5/2017	10/12/2017	10/13/2017	10/13/2017	10/15/2017	10/22/2017	N/A	5/31/2018	6/28/201	
UPDATE																			
ACTUAL																			
PLANNED	4	IFB No. MOA/CB/S/002/17/18	Vehicles Repairs & Maint. Services	G4520	46 Vehicles	36,636.00	S.S	7/1/2017	7/8/2017	7/10/2017	N/A	N/A	N/A	N/A	7/24/2017	N/A	6/15/2018	6/30/201	
UPDATE																			
ACTUAL																			
PLANNED	5	IFB No. MOA/CB/S/003/17/18	Generator Repairs & Maint. Services	C3314	1 Firm	2,308.00	S.S	7/1/2017	7/8/2017	7/10/2017	N/A	N/A	N/A	N/A	7/24/2017	N/A	6/15/2018	6/30/201	
UPDATE																			
ACTUAL																			
PLANNED	6	IFB No. MOA/CB/RFQ/002/17/18	Repairs & Maint. of office machinery and Equipment	C3312	Assorted	2,687.00	RFQ	10/2/2017	10/5/2017	10/6/2017	10/7/2017	10/14/2017	10/14/2017	10/16/2017	10/23/2017	N/A	5/26/2018	6/26/201	
UPDATE																			
ACTUAL																			

PREPARED BY: *M.S. Sherman*

MUTRICA SMITH-SHERMAN  
DIRECTOR OF PROCUREMENT



APPROVED BY: *Stevie Wiles*

STEVIE E. WILES  
CHAIRMAN, PROCUREMENT COMMITTEE

DATE: *October 2, 2017*

Sub-Total: USD 68,759,000



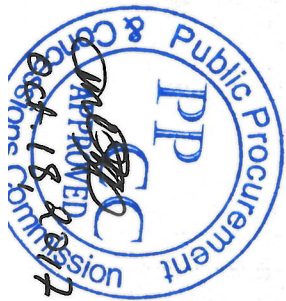
**MINISTRY OF AGRICULTURE  
PROCUREMENT PLAN (CORE BUDGET)  
SOURCE OF FUNDING: GOL NATIONAL BUDGET  
FISCAL YEAR: 2017 - 2018**

1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	
BASIC DATA				IMPLEMENTATION DATES															
Item No.	Code	Contract package	Business Activity Codes	Qty	Est. Cost (USD)	Procurement method	Tech Spec/BOQ/ Drawings	Preparation of bidding document	PC App. 1-bid doc./tech spec	Bid invitation & Release Doc	Bid sub/pub opening	Submission of Bid Evaluation report	Pre App. 2 of bid Evaluation report	Cont. Award /Signature	Advance payment (mobilization)	Delivery, inspection (substantial completion)	Acceptance final paym		
PLANNED	7	IFB No. MOA/CB/RFQ/003/17/18	Cleaning Materials	G4773	Assorted	4,501.00	RFQ	10/4/2017	10/7/2017	10/8/2017	10/9/2017	10/23/2017	10/23/2017	10/25/2017	11/1/2017	N/A	5/31/2018	6/22/201	
UPDATE																			
ACTUAL																			
PLANNED	8	IFB No. MOA/CB/RFQ/004/17/18	Food Stuff	G4773	Assorted	2,505.00	RFQ	8/12/2017	8/15/2017	8/16/2017	8/17/2017	8/31/2017	8/31/2017	9/2/2017	9/9/2017	N/A	5/31/2018	6/22/201	
UPDATE																			
ACTUAL																			
PLANNED	9	IFB No. MOA/CB/RFQ/005/17/18	Computers, repairs and maintenance services	C9511	Assorted	2,000.00	RFQ	10/7/2017	10/10/2017	10/11/2017	10/12/2017	10/19/2017	10/19/2017	10/21/2017	10/28/2017	N/A	11/25/2017	1/15/201	
UPDATE																			
ACTUAL																			
PLANNED	10	IFB No. MOA/CB/NCB/002/17/18	Agriculture Tools	G4653	Assorted	30,824.00	NCB	11/1/2017	11/8/2017	11/13/2017	11/15/2017	12/13/2017	12/27/2017	1/1/2018	1/15/2018	N/A	2/12/2018	3/15/201	
UPDATE																			
ACTUAL																			
					Sub - Total:	39,830.00													
					Grand Total: USD	108,589.00													

PREPARED BY: M Sherman  
MUTRICIA SMITH-SHERMAN  
DIRECTOR OF PROCUREMENT

Secklaue Wiles  
SEKLAUE WILES  
CHAIRMAN, PROCUREMENT COMMITTEE

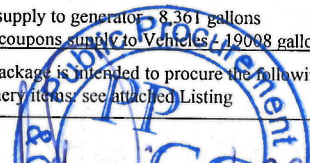
DATE: October 2, 2017





**MINISTRY OF AGRICULTURE  
PROCUREMENT PLAN (EXPLANATORY NOTES)  
FISCAL YEAR: 2017/2018  
CORE & SBA**

Item No.	Contract Package Code	Contract Package	Content of Contract Package
<b>CORE</b>			
1	IFB NO. MOA/CB/NCB/001/17/18	Air ticket	This contract package is taken from the budget line Foreign travel means of travel and its intended to procure assorted air tickets for travel out of the Country.
2	IFB No. MOA/CB/S.S/001/17/18	Internet connectivity	This contract package is taken from the budget line Telecommunication, internet, & postage which is intended to Sole Sourced the internet services Orange Liberia who took over for Cellcom Telecommunication Inc. with a monthly subscription fee of \$850.00USD for a 3.5GHz licensed which include (dedicated bandwidth of 1024kbps download and upload) of equipment that is already installed at Ministry of Agriculture, Somalia Drive
3	IFB NO. MOA/CB/RFQ/001/17/18	Building materials	This contract package is taken from the budget line Repairs & maintenance civil and its intended to procure carpentry & plumbing materials to be use by staff of the Ministry for the repairs of the buildings.
4	IFB NO. MOA/CB/S.S/002/17/18	Vehicle repairs & maintenance services	This contract package is taken from the budget line Repairs & maintenance vehicles and its intended to sole source vehicle servicing providers to repaired and maintained 46 vehicles for the Ministry of Agriculture through a Framework Agreement based on their Authorizations as Dealer of vehicle for Liberia. These include: 1. CICA Motors Liberia Inc. & Africa Motor Service Center - Toyota Vehicles 2. Alliance Motor Corporation - Ford Vehicles 3. Africa Motor Service Center - Hyundai Vehicles 4. GBK Motors - Nissan Vehicles
5	IFB NO. MOA/CB/S.S/003/17/18	Generator repairs & maintenance services	This contract package is taken from the budget line Repairs & maintenance generators and its intended to maintained the services of Beever Company who provider a 200 KVA generator through the West African Regional Fisheries Project (WARFP) to the Ministry of Agriculture. The project have an existing preventive maintenance contract with the Company, but payments are to be made under the Ministry's budget.
6	IFB NO. MOA/CB/RFQ/002/17/18	Repairs & maint. of office machinery & equipment	This contract package is taken from the budget line Repairs & maintenance machinery, equipment and its intended to procure Air Conditioner services to maintained and repaired the Ministry's Air conditioner equipment.
7	IFB No. MOA/CB/RFQ/003/17/18	Cleaning materials	This contract package is taken from the budget line other materials & consumbles supplies and its intended to procure the following cleaning materials: see attached listing
8	IFB No. MOA/CB/RFQ/004/17/18	Food stuff	This contract package is taken from the budget line Entertainment, representation & gift and its intended to procure assorted office food stuff supplies for senior officials such as water, tea, sugar, milk etc.: See attached Listing
9	IFB No. MOA/CB/RFQ/005/17/18	Computers, repairs and maint. Services	This contract package is taken from the budget line Computers supplies & ICT services and its intended to procure computer repair services to repair printers of the Ministry of Agricultr.
10	IFB No. MOA/CB/NCB/002/17/18	Agriculture Tools	This contract package is taken from the budget lines Agriculture supplies & inputs and its intended to procure the services of equipment rental company to conduct mechanical land clearing for farmers on behalf of the Ministry of Agriculture
<b>SBA</b>			
1	IFB No. MOA/SBA/S.S/001/17/18	Vehicle rental	This contract package is taken from the budget line Domestic means of travel and its intended to maintained the services of (2) buses from the National Transit Authority (NTA) for local transportation of the Ministry of Agriculture employees to and from work duties.
2	IFB No. MOA/SBA/RFQ/001/17/18	Scratch cards	This contract package is taken from the budget lines Telecommunication, internet and postage and it is intended to procure the following Telecommunication (Scratch cards): - Lonestar - 200 pieces of 5 dollars denomination cards - Lonestar - 153 pieces of 1 dollar denomination cards - Orange - 500 pieces of 5 dollars denomination cards - Orange - 200 pieces of 1 dollar denomination cards - Lonestar - 12 pieces of 50 dollars denomination cards - Orange - 12 pieces of 50 dollars denomination cards
3	IFB NO. MOA/SBA/RB/001/17/18	Petroleum Product	This contract package is taken for both budget lines Fuel & lubricant vehicles & generators and its intended to procure the following items: Gasoline and diesel for generators, vehicles, & motorcycles A. bulk diesel supply to generator - 8,361 gallons B. Gasoline in coupons supply to Vehicles - 19,008 gallons
4	IFB NO. MOA/SBA/NCB/001/17/18	Stationery	This contract package is intended to procure the following assorted stationery items: see attached Listing





5	IFB No. MOA/SBA/RFQ/002/17/18	Printing materials	This contract package is taken from the budget line Printing, binding and publication services and its intended to procure the following printing services: A. Printing of 2016/17 annual report for distribution - 50 booklets B. Printing of Business card - 50 boxes, 100 pieces in each C. Printing of assorted Letter heads
6	IFB No. MOA/SBA/RFQ/003/17/18	Publication	This contract package is taken from the budget line Advertising and Public relations and its intended to procure the services of the print media for assorted publications published in the papers on ITB etc.
7	IFB No. MOA/SBA/RFQ/004/17/18	Uniforms	This contract package is taken from the budget line Uniforms & specialized clothing and it is intended to procure tailoring services to sew assorted sizes of uniforms for the Quarantine staff at various boarders and entry points and Security Jacket with label SECURITY at the back.
8	IFB No. MOA/SBA/NCB/002/17/18	Vehicle Insurance coverage	This contract package is taken from the budget line vehicle insurance and its intended to procure comprehensive and third party insurance policies for Ministry of Agriculture vehicles of which 34 vehicles will be covered under the comprehensive, while 12 vehicles will be covered under the third party insurance policies
9	IFB No. MOA/SBA/RFQ/005/17/18	Event catering	This contract package is taken from the budget lines workshop, conferences and symposium and its intended to procure catering services for assorted extension services workshops in the counties.
10	Administrative expenses	Water & sewage bills	This is taken from the budget line Water & Sewage and its intended to procure the lifting of Six (6) sewage dislodges and make payment for water bills to Liberia Water and Sewage Corporation. The collection of Sewage from MOA and payment of water bills for both the Bureau of National Fisheries and the MOA central office in Somalia Drive.
11	Administrative expenses	Electricity bills	This is taken from the budget line electricity and its intended to pay electricity bills for the Bureau of National Fisheries
12		Consultancy services	This budget line will be use to pay out salaries for existing professional contractors of the Ministry of Agriculture.
13		Guard and security services	This budget line will be use to pay out salaries for existing security personal of the Ministry of Agriculture. There is an amount of \$2,521 transfer from workshop to the Guard & security services line to complete the salary payment personal for the fiscal year.
14		staff training- foreign	This budget line is intended to pay out allowances to (2) staff of the Ministry in foreign studies.

PREPARED BY: M. Sherman  
MUTRICIA SMITH-SHERMAN  
DIRECTOR OF PROCUREMENT

DATE: October 2, 2017  
