

MINISTRY OF AGRICULTURE (MOA)
JOINT PROGRAM FOR RURAL WOMEN ECONOMIC EMPOWERMENT PROJECT (JPRWEE)
PROCUREMENT PLAN (SBA)
SOURCE OF FUNDING: U. N. WOMEN
YEAR: 2017

	1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	
						BASIC DATA					IMPLEMENTATION DATES									
Item No.	Contract Code	Business Category Codes	Qty	Est. Cost (USDS)	Procurement method	Tech Spec/BOQ/ Drawings	Preparation of bidding document	PC App. 1- bid doc./tech spec	Bid invitation & Release Doc	Bid sub/pub opening	Submission of Bid Evaluation report	PC App. 2 Evaluation report	Cont. Award /Signature	Advance payment (mobilization)	Delivery's inspection (substantial completion)	Acceptance & final payment	Remarks			
1	MoA/JPRWEE/RFQ/SBA/001/17/18		Assorted	786.00	RFQ	8/9/2017	8/12/2017	8/13/2017	8/14/2017	8/14/2017	8/14/2017	8/15/2017	8/20/2017	8/28/2017	8/28/2017	8/30/2017	9/6/2017	N/A	9/13/2017	9/27/2017
UPDATE																				
ACTUAL																				
PLANNED																				
UPDATE																				
ACTUAL																				
2	MoA/JPRWEE/RFQ/SBA/002/17/18		Assorted	1,812.50	RFQ	8/15/2017	8/18/2017	8/19/2017	8/20/2017	9/3/2017	9/3/2017	9/5/2017	9/12/2017	N/A	9/19/2017	10/3/2017				
UPDATE																				
ACTUAL																				
PLANNED																				
UPDATE																				
ACTUAL																				
3	MoA/JPRWEE/RFQ/SBA/003/17/18		Assorted	3,012.50	RFQ	8/10/2017	8/13/2017	8/14/2017	8/15/2017	8/29/2017	8/29/2017	8/31/2017	9/7/2017	N/A	9/14/2017	9/28/2017				
UPDATE																				
ACTUAL																				
			Total: USD	5,611.00																

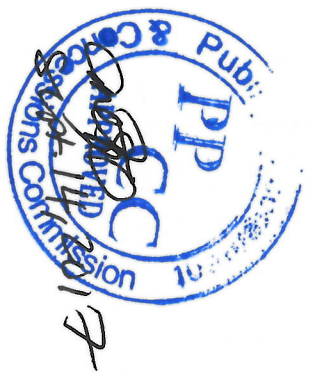
PREPARED BY: M. Sherman

MUTRICIA S. SHERMAN
 DIRECTOR OF PROCUREMENT

APPROVED BY: Seclau E. Wiles

SEKLAU E. WILES,
 CHAIRPERSON, PROCUREMENT COMMITTEE

DATE: August 15, 2017



MINISTRY OF AGRICULTURE
JOINT PROGRAM FOR RURAL WOMEN ECONOMIC EMPOWERMENT PROJECT (JPRWEE)
PROCUREMENT PLAN (EXPLANATORY NOTES)
YEAR: 2017
MAIN AND SBA NOTES

Item No.	Contract Package Code	Contract Package	Content of Contract Package
1	IFB No. MoA/JPRWEE/S.S/001/17/18	Internet Connectivity	This contract package is taken from the line Communication to sole source Orange for the supply of modems as per the below breakdown: 1. Hotspot ----- 1 unit 2. USB Modem - 2 Units Orange has been selected due to consistency in project usage, and also based upon experience of high signal in the counties of implementations.
2	IFB No. MoA/JPRWEE/RFQ/001/17/18	Vehicle Repairs & Maintenance Services	This contract package is taken from the budget line Maintenance and it is intended to Sole Source Vehicle repair and maintenance services from the Dealer of Toyota: CICA Motor Liberia and Africa Motors Service Center for One (1) Toyota Hilux vehicle of the project. The Balance amount of US\$750 is to be sent to the Counties (Gborpolu, Grand Bassa, Margibi, Maryland, River Gee and Sinoe) focus persons (County Agricultural Coordinator) in the split of US\$150.00 for each County motorbike repair to be done within the Counties.
3	IFB No. MoA/MB/ JPRWEE/RFQ/002/17/18	Food Stuff	This contract package is taken from the budget line Food Stuff (water) it is intended to procure 45 cartons or 1080 pcs of 0.5 Liter/24 bottles per ctn of Mineral Water for the Project training under the Climate Resilient Training and Marketing Training to be held in the seven (7) Counties (Gborpolu, Grand Bassa, Lofa, Margibi, Maryland, River Gee and Sinoe)
4	IFB No. MoA/JPRWEE/RFQ/SBA/001/17/18	Petroleum Product (Gasoline & Diesel)	This contract package is taken from the budget line Petroleum Products and its intended to Sole Source the services of Total Liberia for the supply of fuel for the project vehicle because the project has an existing fuel card from the institution. Fuel for vehicle 685 gallons. The balance amount under the motorbike gasoline (US\$750.00 or 246 gallons) are to be sent to the County Focus Person (County Agricultural Coordinator) to have the cash given for the purchase of gasoline in the counties (Grand Bassa, Margibi, Maryland, River Gee and Sinoe respectively) and for the fuel for Generator (US\$1,687.50 or 553 gallons) the same measure will be taken in the seven (7) Counties of implementations. All cash transaction will be companying with legal receipts (proforma, invoices) before payment are approved to be made.
SBA			
2	IFB No. MoA/JPRWEE/RFQ/SBA/001/17/18	Scratch Card	This contract package is taken from the budget line Communication and its intended to procure the below cards: 1. Orange 5 dollars denomination - 45 pcs 2. Orange 1 dollars denomination - 46 pcs 3. Lone Star 5 dollars denomination - 15 pcs 4. Lone Star 1 dollars denomination - 52 pcs
3	IFB No. MoA/JPRWEE/RFQ/SBA/002/17/18	Printing Services	This contract package is taken from the budget line Printing Services and its intended to prepare marketing & packaging booklets and Climate resilient manual (55 copies each) for group training of 250 participants in the seven (7) implementing Counties. Total copies of 110 copies, 40 groups, each group to a booklet plus extra copies for trainers, focus persons and office.
	IFB No. MoA/MB/JPRWEE/RFQ/003/17/18	Stationery	This contract package is taken from the budget line Stationeries and its intended to office materials and Toner cartridges as per the attached listing for both office and training purposes.
4		Feeding	This budget line is to fund Forty (40) targeted women groups or equivalent to (1,000) women in nineteen (19) communities for food preparation in every community. Please see attached feeding listing.
5		Hall rental (counties)	This budget line is to be use to rent halls within the implementing Counties (Gborpolu, Grand Bassa, Margibi, Maryland, River Gee and Sinoe), the focus persons will solicit quotations within the particular communities and forward documents to head office that will be validated before payments will be made.

