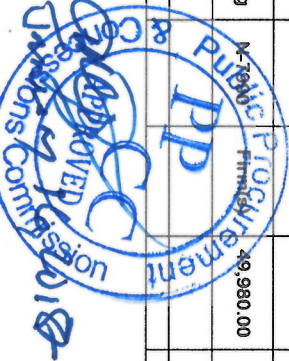


JOINT PRESIDENTIAL TRANSITIONAL TEAM - MINISTRY OF FOREIGN AFFAIRS  
2018 INAUGURATION PROJECT PROCUREMENT PLAN  
Source of Funding: GOVERNMENT OF LIBERIA (GOL)  
Fiscal Year: 2017-2018

1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	
BASIC DATA								IMPLEMENTATION DATES											
ITEM NO.	PACKAGE NUMBER (CODE)	CONTRACT PACKAGE	Business Activity Code	QTY	ESTIMATE D COST (USD)	PROCUREMENT METHOD	TECHNICAL SPECS/ BOQ/DRAWINGS	PREP. OF BID DOCUMENT	PC APPROVAL - BID DOCUMENTS	BID INVITATION & RELEASE OF BID DOC	BID SUBMISSION & OPENING	SUBMISSION OF BID EVALUATION REPORT	PC APPROVAL - BID EVALUATION REPORT	CONTRACT AWARD & SIGNING	ADVANCE PAYMENT (MOBILIZATION)	DELIVERY, INSPECTION (SUBSTANTIAL)	ACCEPTANCE & FINAL PAYMENT	REMARKS	
PLAN NED	1	IFB No. JPTT-MOFA/SS/00 1/17/18	Food and Catering Services	I-5621	Firm (s)	323,484.00	SS	1/9/2018	1/10/2018	1/11/2018	1/12/2018	1/15/2018	1/15/2018	1/16/2018	1/16/2018	N/A	1/17/2018	1/31/2018	
UPDA TE																			
PLAN NED	2	IFB No. JPTT-MOFA/SS/00 2/17/18	Stationery	G-4761	Assorted	7,500.00	SS	1/9/2018	1/10/2018	1/11/2018	1/12/2018	1/15/2018	1/15/2018	1/16/2018	1/16/2018	N/A	1/17/2018	1/31/2018	
UPDA TE																			
PLAN NED	3	IFB No. JPTT-MOFA/SS/00 3/17/18	Souvenirs (Gifts)	G-4773	Assorted	27,700.00	SS	1/9/2018	1/10/2018	1/11/2018	1/12/2018	1/15/2018	1/15/2018	1/16/2018	1/16/2018	N/A	1/17/2018	1/31/2018	
UPDA TE																			
PLAN NED	4	IFB No. JPTT-MOFA/SS/00 4/17/18	Printing and binding services	J-5819	Firm (s)	86,200.00	SS	1/9/2018	1/10/2018	1/11/2018	1/12/2018	1/15/2018	1/15/2018	1/16/2018	1/16/2018	N/A	1/17/2018	1/31/2018	
UPDA TE																			
PLAN NED	5	IFB No. JPTT-MOFA/SS/00 5/17/18	Events Decoration	N-7410	Firm(s)	4,000.00	SS	1/9/2018	1/10/2018	1/11/2018	1/12/2018	1/15/2018	1/15/2018	1/16/2018	1/16/2018	N/A	1/17/2018	1/31/2018	
UPDA TE																			
PLAN NED	6	IFB No. JPTT-MOFA/SS/00 6/17/18	Hotel Lodging	N-7990	Firm(s)	49,980.00	SS	1/9/2018	1/10/2018	1/11/2018	1/12/2018	1/15/2018	1/15/2018	1/16/2018	1/16/2018	N/A	1/17/2018	1/31/2018	
UPDA TE																			

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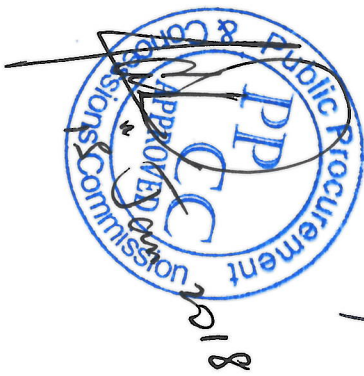
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PLAN NED	7	IFB No. JPFT-MOFA/SS/007/17/18	Vehicle rental Services	N-7710	Assorted	33,250.00	SS	1/9/2018	1/10/2018	1/11/2018	1/12/2018	1/15/2018	1/15/2018	1/16/2018	1/16/2018	N/A	1/17/2018	1/31/2018	
UPDATE ACTUAL																			
PLAN NED	8	IFB No. JPFT-MOFA/SS/008/17/18	Petroleum Products	G-4661	Gallons (4,513.08) @3.41	15,389.60	SS	1/9/2018	1/10/2018	1/11/2018	1/12/2018	1/15/2018	1/15/2018	1/16/2018	1/16/2018	N/A	1/17/2018	1/31/2018	
UPDATE ACTUAL																			
					SUB	547,503.60													

Prepared By: Albert L. George  
 Albert L. George  
 PROCUREMENT DIRECTOR - MOFA

Approved by: Marion V. Kamara  
 Marion V. Kamara  
 MINISTER OF FOREIGN AFFAIRS

Date: January 15, 2018





JOINT PRESIDENTIAL TRANSITIONAL TEAM - MINISTRY OF FOREIGN AFFAIRS  
2018 INAUGURATION PROJECT PROCUREMENT PLAN  
Source of Funding: GOVERNMENT OF LIBERIA (GOL)  
Fiscal Year: 2017-2018

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BASIC DATA								IMPLEMENTATION DATES										
ITEM NO.	PACKAGE NUMBER (CODE)	CONTRACT PACKAGE	Business Activity Code	QTY	ESTIMATE D COST (USD)	PROCUREMENT METHOD	TECHNICAL SPECIFICATIONS/BOQ/D	PREP. OF BID DOCUMENT	PG APPROVAL - BID DOCTEC	BID INVITATION & RELEASE	BID SUBMISSION/ON/PUBLIC	SUBMISSION OF BID EVALUATION REPORT	PG APPROVAL - BID EVALUATION	CONTRACT AWARD & SIGNING	ADVANCE PAYMENT (MOBILIZATION)	DELIVERY, INSPECTION	ACCEPTANCE & FINAL PAYMENT	REMARK
PLAN NED 9	IFB No. JPTT-MOFA/SS/00 9/17/18	Furniture and Fixtures	G-4759	Assorted	44,650.00	SS	1/9/2018	1/10/2018	1/11/2018	1/12/2018	1/15/2018	1/15/2018	1/16/2018	1/16/2018	N/A	1/17/2018	1/31/2018	
UPDA TE ACTU AL																		
PLAN NED 10	IFB No. JPTT-MOFA/SS/01 01/7/18	Building Materials	F-4390	Assorted	48,975.00	SS	1/9/2018	1/10/2018	1/11/2018	1/12/2018	1/15/2018	1/15/2018	1/16/2018	1/16/2018	N/A	1/17/2018	1/31/2018	
UPDA TE ACTU AL																		
PLAN NED 11	IFB No. JPTT-MOFA/SS/01 1/17/18	Clothing and Cloth	G-4773	Assorted	6,060.00	SS	1/9/2018	1/10/2018	1/11/2018	1/12/2018	1/15/2018	1/15/2018	1/16/2018	1/16/2018	N/A	1/17/2018	1/31/2018	
UPDA TE ACTU AL																		
PLAN NED 12	IFB No. JPTT-MOFA/SS/01 2/17/18	Sanitary Materials and Tools	F-4390	Assorted	5,324.29	SS	1/9/2018	1/10/2018	1/11/2018	1/12/2018	1/15/2018	1/15/2018	1/16/2018	1/16/2018	N/A	1/17/2018	1/31/2018	
UPDA TE ACTU AL																		
PLAN NED 13	IFB No. JPTT-MOFA/SS/01 3/17/18	Security Equipment	N-8010	Assorted	2,175.00	SS	1/9/2018	1/10/2018	1/11/2018	1/12/2018	1/15/2018	1/15/2018	1/16/2018	1/16/2018	N/A	1/17/2018	1/31/2018	
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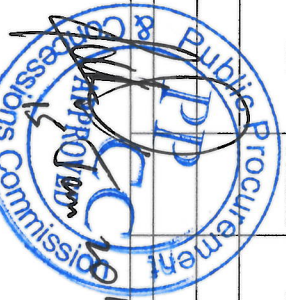
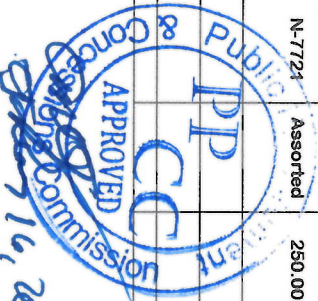




JOINT PRESIDENTIAL TRANSITIONAL TEAM - MINISTRY OF FOREIGN AFFAIRS  
2018 INAUGURATION PROJECT PROCUREMENT PLAN  
Source of Funding: GOVERNMENT OF LIBERIA (GOL)  
Fiscal year: 2017-2018

1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	
BASIC DATA								IMPLEMENTATION DATES											
ITEM NO.	PACKAGE NUMBER (CODE)	CONTRACT PACKAGE	Business Activity Code	QTY	ESTIMATE D COST (USD)	PROCUREMENT METHOD	TECHNICAL SPECS/ BOQ/DRAWING	PREP. OF BID DOCUMENT	PC APPROVAL - BID DOCUMENTS/ HSECS	BID INVITATION & RELEASE OF BID	BID SUBMISSION/ ON/ PUBLICATION/ OPENING	SUBMISSION OF BID EVALUATION REPORT	PC APPROVAL - BID EVALUATION REPORT	CONTRACT AWARD & SIGNING	ADVANCE PAYMENT (MOBILIZATION)	DELIVERY, INSPECTION/ SURVEILLANCE	ACCEPTANCE & FINAL PAYMENT	REMARKS	
PLAN NED	18	IFB No. JPTT-MF/ASS/018/17/18	Chemicals	G-4669	Assorted	1,483.00	SS	1/9/2018	1/10/2018	1/11/2018	1/12/2018	1/15/2018	1/15/2018	1/16/2018	1/16/2018	N/A	1/17/2018	1/31/2018	
UPDA TE ACTU AL																			
PLAN NED	19	IFB No. JPTT-MF/ASS/019/17/18	Musical Equipment Rental	N-7730	Assorted	950.00	SS	1/9/2018	1/10/2018	1/11/2018	1/12/2018	1/15/2018	1/15/2018	1/16/2018	1/16/2018	N/A	1/17/2018	1/31/2018	
UPDA TE ACTU AL																			
PLAN NED	20	IFB No. JPTT-MF/ASS/020/17/18	Heavy Equipment Rental	N-7710	Assorted	8,800.00	SS	1/9/2018	1/10/2018	1/11/2018	1/12/2018	1/15/2018	1/15/2018	1/16/2018	1/16/2018	N/A	1/17/2018	1/31/2018	
UPDA TE ACTU AL																			
PLAN NED	21	IFB No. JPTT-MF/ASS/021/17/18	Video Broadcasting	J-5911	Firm (s)	15,500.00	SS	1/9/2018	1/10/2018	1/11/2018	1/12/2018	1/15/2018	1/15/2018	1/16/2018	1/16/2018	N/A	1/17/2018	1/31/2018	
UPDA TE ACTU AL																			
PLAN NED	22	IFB No. JPTT-MOF/ASS/022/17/18	Table and Canopy Rentals	N-7724	Assorted	250.00	SS	1/9/2018	1/10/2018	1/11/2018	1/12/2018	1/15/2018	1/15/2018	1/16/2018	1/16/2018	N/A	1/17/2018	1/31/2018	
UPDA TE ACTU AL																			

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**Joint Presidential Transitional Team-Ministry of Foreign Affairs (JPTT-MOFA)**  
**Inauguration Project Procurement Plan**  
**Explanatory Notes**

No.	Contract Package	PACKAGE NUMBER	Detailed Information
1.	Food & Catering	IFB No. JPTT-MOFA/SS/001/17/18	<p>This package includes the following activities:</p> <ul style="list-style-type: none"> <li>Inaugural Ball</li> <li>VVIP Luncheon</li> <li>VIP Luncheon</li> <li>Counties Entertainment</li> <li>Feeding of the Masses</li> <li>PCC Water &amp; Feeding</li> <li>Montserrado Communities Feeding</li> <li>All other County Receptions</li> </ul>
2.	Stationery	IFB No. JPTT-MOFA/SS/002/17/18	This package includes the purchase of Note Pads and Pens as Inaugural Souvenirs.
3.	Souvenirs (Gifts)	IFB No. JPTT-MOFA/SS/003/17/18	<p>This package includes the following items:</p> <ul style="list-style-type: none"> <li>Inaugural Lappa</li> <li>Gift Bags</li> </ul>
4.	Printing Services	IFB No. JPTT-MOFA/SS/004/17/18	<p>This package has been divided into the following Lots:</p> <p>Lot 1: Printing of T-Shirts &amp; Caps</p> <p>Lot 2: Printing of Invitations, Inaugural Program &amp; Souvenirs</p>
5.	Event Decoration	IFB No. JPTT-MOFA/SS/005/17/18	This package covers the decoration of chairs
6.	Hotel Lodging	IFB No. JPTT-MOFA/SS/006/17/18	This package is intended to reserve hotel rooms for the accommodation of foreign dignitaries in connection with the inauguration.
7.	Vehicle Rental	IFB No. JPTT-MOFA/SS/007/17/18	This contract package is intended to rent vehicles in connection with the transportation of inaugural guests.
8.	Petroleum Products	IFB No. JPTT-MOFA/SS/008/17/18	This contract package is intended to purchase fuel for the upcoming inauguration.
9.	Furniture & Fixture	IFB No. JPTT-MOFA/SS/009/17/18	This contract package is intended to buy the following building materials:
10.	Building Materials	IFB No. JPTT-MOFA/SS/010/17/18	This contract package is intended to buy the following building materials:
11.	Clothing & Cloth	IFB No. JPTT-MOFA/SS/011/17/18	This contract package is intended to purchase specialized clothes and clothing for the culture troops.
12.	Sanitary Tools	IFB No. JPTT-MOFA/SS/012/17/18	This contract package is intended to buy Toiletries & Sanitary Materials
13.	Security Equipment	IFB No. JPTT-MOFA/SS/013/17/18	This contract package is intended to buy the following Security Equipment

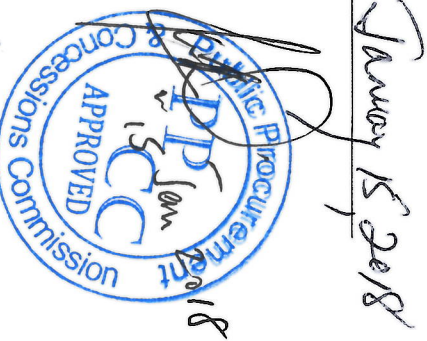




			<ul style="list-style-type: none"> <li></li> </ul>
14.	Publication Services	IFB No. JPPT-MOFA/SS/014/17/18	This contract package is intended to carry out publications about the inauguration in both the print and electronic media.
15.	Printing Materials	IFB No. JPPT-MOFA/SS/015/17/18	<p>This contract package is intended to purchase the following printing materials:</p> <ul style="list-style-type: none"> <li>T-Shirts</li> <li>Ink</li> <li>Tape</li> <li>Paper</li> </ul>
16.	Flags and Satin	IFB No. JPPT-MOFA/SS/016/17/18	This contract package is intended to procure flags and satin for the program.
17.	Scratch Cards	IFB No. JPPT-MOFA/SS/017/17/18	This contract package is intended to procure scratch cards for the program.
18.	Chemicals	IFB No. JPPT-MOFA/SS/018/17/18	This contract package is intended to procure assorted chemicals for the program.
19.	Musical Equipment Rental	IFB No. JPPT-MOFA/SS/019/17/18	This contract package is intended to rent band sets, PA System and other musical equipment for performances at the inauguration and other centers.
20.	Heavy Equipment Rental	IFB No. JPPT-MOFA/SS/020/17/18	This contract package is intended to rent earth moving equipment to clear sites and other pathways leading to major inaugural events.
21.	Video Broadcasting	IFB No. JPPT-MOFA/SS/021/17/18	This contract package is intended to hire the services of a firm to provide video coverage and still-pictures for the entire program leading to the inauguration and the inauguration program itself.
22.	Table and Canopy Rentals	IFB No. JPPT-MOFA/SS/022/17/18	This contract package is intended to rent canopies and tables for the sitting of other guests invited to the program.
23.	Beverages	IFB No. JPPT-MOFA/SS/023/17/18	This contract package is intended to procure water and other non-alcoholic drinks for the entertainment of guests.
24.	Generator Purchase	IFB No. JPPT-MOFA/SS/024/17/18	This contract package is intended to procure one generator for the Muslim Prayer Service.
25.	Sporting Materials	IFB No. JPPT-MOFA/SS/025/17/18	This contract package is intended to procure footballs and jerseys for the soccer match to be played.

Prepared by: *George* Date: Jan 15, 2018  
Albert L. George  
Procurement Director - MOFA

Approved by: *Marion V. Kamara* Date: January 15, 2018  
Marion V. Kamara  
Minister of Foreign Affairs






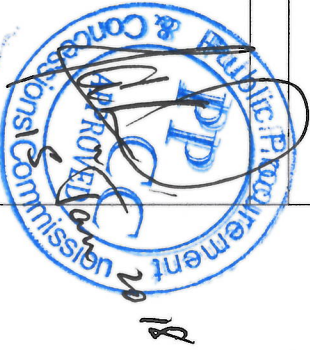
JOINT PRESIDENTIAL TRANSITIONAL TEAM-MINISTRY OF FOREIGN AFFAIRS (JPTT-MOFA)  
Inauguration Project Procurement Plan  
Budget Notes

NO.	PACKAGE	BUDGET NOTES
1	Food and Catering	This package is being funded from the budget lines as follow: <ul style="list-style-type: none"><li>• Entertainment-----\$ 236,000</li><li>• Decoration &amp; Infrastructure -----\$ 1,834</li><li>• County Receptions -----\$ 80,000</li><li>• Taste of Liberia-----\$ 3,000</li><li>• CDC Inauguration Budget-----\$ 2,650</li></ul>
2	Stationery	Funded from the budget line Legislative Ceremonies
3	Souvenirs (Gifts)	This package is being funded from the budget lines as follow <ul style="list-style-type: none"><li>• Legislative Ceremonies -----\$ 26,500</li><li>• Others (Women honoring program)----\$ 1,200</li></ul>
4	Printing & Binding	This package is being funded from the budget line as follow: <ul style="list-style-type: none"><li>• Legislative Ceremonies-----\$ 16,000</li><li>• Accommodation -----\$ 8,700</li><li>• Program Souvenirs &amp; Invitations -----\$ 60,000</li><li>• Others (Women honoring program)----\$ 1,500</li></ul>
5	Event Decoration	This package is being funded from the budget line as follow: <ul style="list-style-type: none"><li>• Legislative Ceremonies (Decorations &amp; Chairs)-----\$ 2500</li><li>• Legislative Ceremonies(Taste of Liberia) \$ 1000</li><li>• Others (Women honoring program)-----\$ 500</li></ul>
6	Hotel Lodging	Funded from the budget line accommodation
7	Vehicle Rental	This package is being funded from the budget lines as follow: <ul style="list-style-type: none"><li>• Security (B)-----\$ 3,000</li><li>• Transportation(Rentals &amp; Charters)-----\$ 22,500</li><li>• Transportation (GSA Special)-----\$ 3,000</li><li>• Decoration &amp; Infrastructure (Infrastructure cleanup)-----\$ 2,400</li><li>• CDC Inauguration Budget-----\$ 2,350</li></ul>

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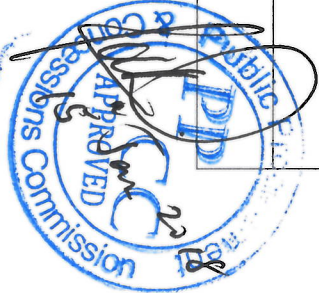
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8	Petroleum Products	This package is funded from the budget lines as follow: <ul style="list-style-type: none"> <li>Security ----- \$ 10,000</li> <li>Decoration &amp; Infrastructure----- \$ 4,439.60</li> <li>Others (Women honoring program)----- \$ 600</li> <li>Legislative Ceremonies(Taste of Liberia)-\$ 80</li> <li>CDC Inauguration Budget----- \$ 270</li> </ul>
9	Furniture and Fixture	This package is funded from the budget lines as follow: <ul style="list-style-type: none"> <li>Logistic/venue----- \$ 43,150</li> <li>CDC Inauguration Budget----- \$ 1,500</li> </ul>
10	Building Materials	This package is being funded from the budget lines as follow: <ul style="list-style-type: none"> <li>logistic/venue----- \$ 26,850</li> <li>Decoration &amp; Infrastructure----- \$ 12,854</li> <li>Others (Women honoring program)--- \$ 1,500</li> <li>Decoration &amp; Infrastructure (Infrastructure cleanup)----- \$ 7,040</li> <li>CDC Inauguration Budget----- \$ 731</li> </ul>
11	Clothing & cloth	This package is being funded from the budget lines as follow: <ul style="list-style-type: none"> <li>Decoration &amp; Infrastructure----- \$ 660</li> <li>Others ----- \$ 1,400</li> <li>CDC Inauguration Budget----- \$ 4,000</li> </ul>
12	Sanitary Tool	This package is being funded from the budget lines as follow: <ul style="list-style-type: none"> <li>Decoration &amp; Infrastructure----- \$ 4,532</li> <li>Legislative Ceremonies(Taste of Liberia)----- \$ 100</li> <li>Others (Health)----- \$ 692.29</li> </ul>
13	Security Equipment	This package is funded from the line Decoration & Infrastructure
14	Publication Services	This package is being funded from the budget lines as follow: <ul style="list-style-type: none"> <li>others (Media)----- \$ 15,000</li> <li>Legislative Ceremonies(Taste of Liberia)-\$ 500</li> </ul>
15	Printing Materials	This package is being funded from the budget lines as follow: <ul style="list-style-type: none"> <li>Others (Graphic Art)----- \$ 7,400</li> </ul>

*Sheng*

*W. K. K. K.*





		<ul style="list-style-type: none"> <li>Legislative Ceremonies(Taste of Liberia)-\$ 115</li> </ul>
16	Flags & Satin	This package is funded from the line Decoration & Infrastructure
17	Scratch Cards	This package is being funded from the budget lines as follow: <ul style="list-style-type: none"> <li>Others ( Health) -----\$ 270</li> <li>Others (Women honoring program)-----\$ 200</li> <li>Legislative Ceremonies(Taste of Liberia)----\$ 25</li> <li>Transportation (GSA Special)-----\$ 200</li> <li>CDC Inauguration Budget-----\$ 300</li> </ul>
18	Chemicals	This package is funded from the line Decoration & Infrastructure
19	Musical Equipment Rental	This package is being funded from the budget lines as follow: <ul style="list-style-type: none"> <li>Others (Women honoring program)-----\$ 750</li> <li>CDC Inauguration Budget-----\$ 200</li> </ul>
20	Heavy Equipment Rental	This package is funded from the line Decoration & Infrastructure (Infrastructure cleanup)
21	Video Broadcasting	This package is being funded from the budget lines as follow: <ul style="list-style-type: none"> <li>others ( Communication)-----\$ 15,000</li> <li>Legislative Ceremonies(Taste of Liberia)-\$ 500</li> </ul>
22	Table & Canopy Rental	This package is funded from the line Legislative Ceremonies (Taste of Liberia)
23	Beverages	This package is being funded from the budget lines as follow: <ul style="list-style-type: none"> <li>Legislative Ceremonies (Taste of Liberia)-----\$ 270</li> <li>CDC Inauguration Budget-----\$ 455</li> </ul>
24	Generator Purchase	This package is funded from CDC Inauguration budget
25	Sporting Materials	This package is funded from CDC Inauguration budget

Prepared by:

*Albert L. George*

Albert L. George

Procurement Director - MOFA

Date:

*Jan. 15, 2018*

*Jan. 15, 2018*

Approved by:

*Marjion V. Kamara*

Marjion V. Kamara

Minister of Foreign Affairs

Date:

*Jan. 15, 2018*

*Jan. 15, 2018*

